

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 JULY 2015

PRESENT

Councillor Stuart Robson (Chairman)

City Councillors Chris Steward and Ian Gillies

Councillor John Camplin

Councillor Vivien Crabb

Two members of the public

Councillor Nigel Evans

Councillor John Pannell

Mr James Mackman (Clerk)

Councillor Fiona Reilly

15.155 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

John Pannell was co-opted on to the Parish Council. He was welcomed by the Chairman and signed his Declaration of Office.

15.156 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

15.157 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Kathie Brydson, Graham Buckle and Roper Langford.

15.158 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 JUNE 2015

The minutes of the meeting held on 8 June 2015, having been circulated and read, were accepted and signed as a true record.

15.159 - PUBLIC PARTICIPATION

Mr Scruton addressed the Council on the subject of tables on the Green in front of the Lord Collingwood. He said that the new licensee is aware of the issues with the tables. The licensee had offered a compromise proposal which Mr Scruton and the other residents would accept limiting the tables on the delineated area of the Green to a maximum of 30 days per year.

15.160 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Ian Gillies reported that:-

- From 2 August the No. 10 bus will go to town down Leman Road and not Poppleton Road.
- No parking signs will be put out along Station Road for the duration of the Great Yorkshire Show.
- Network Rail is supporting the idea of having yellow lines on the road by the crossing gates.
- The City Council is willing to take forward the Neighbourhood Plan.

City Councillor Chris Steward reported that:-

- There is to be a City of York Council emergency budget on 16 July
- The threat of having a charge for green bin waste has been removed.
- There are amendments to the Ward funding applications.
- Work has started on the Wills and Ellis site redevelopment at the A59/A1237 roundabout. It should be completed by Christmas 2015.

15.161 – TO RECEIVE A REPORT ON PLANS FOR THIS YEAR’S YORKSHIRE IN BLOOM COMPETITION

Councillor Robson said that a working group had been on the Green that day to make sure that it looked good for when the judges visit the village on 16 July.

15.162 – TO DISCUSS THE NEW LOCAL PLAN

City Councillor Chris Steward said that a report is going to the Executive at the end of July.

15.163 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON & CRABB

Councillor Crabb reported that:-

The four-part submission is currently with an external assessor (Robert Bryan, Sheffield), undergoing a "health check" for full legal compliance. The components of the submission are:- Basic Conditions statement, the Plan itself, the Environmental Statement and the Consultation Statement.

Assuming satisfactory compliance, the anticipated schedule is :-

- Submission to CYC (early August)
- Placement by CYC on its website for six-week consultation period
- Referral to National Examiner and (if recommended by examiner)
- Referendum to all households for approval by residents
- Acceptance into Planning Law.

Two supportive letters from Julian Sturdy MP have been circulated to councillors.

All documentation can be viewed on the website www.plan4poppleton.co.uk

The Councillors expressed their appreciation for the hard work the Working Group have put into the project.

15.164 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S TWITTER ACCOUNT

Councillor Reilly reported that there are now 112 followers. Her latest tweet mentions the judges’ visit and a request to make sure the village is tidy.

15.165 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL’S NEW WEBSITE

The Clerk reported that all Councillors now had an upperpoppletonpc.org.uk email address. It was agreed that Councillor Pannell be given such an address.

The Councillors agreed to accept a charge of £100 for VisionICT transferring all the digitalised minutes from the old website to the new.

The Clerk mentioned the need for specific information that, under the new Transparency Code (which became mandatory on 1 July 2015), needs to appear on the website. It was agreed that the Clerk would contact VisionICT to ask the best way for the information to appear and how much they would charge for setting up the website. **(Action Clerk)**

15.166– TO RECEIVE A REPORT ON THE PROGRESS WITH THE PRODUCTION OF A SPRING NEWSLETTER

Councillor Robson reported that the Newsletter had been printed. Councillors said that most of the Newsletters had been distributed.

15.167 - PLANNING APPLICATIONS

(a) To consider Planning Applications

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the June Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council’s

Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 15/01181/FUL – Two-storey rear extension at 47 Station Road by Mr Geoff Rafton.	No objections
Ref: 15/01255/TCA – Fell 3no. Sycamore trees in the Conservation Area at Ambleside, 2 Manor Close by Mrs S Palmer.	No objections
Ref: 15/01366/FUL – Single-storey side extension at 20 Dikelands Lane by Mr Ashley Mathieson.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 15/00668/FUL – Single-storey rear extension with rooms in roof, first floor balcony to rear and porch to front at The Old Coach House, Nursery to Red Lion by Mr Greg How..

There was a discussion on the outline planning application for a caravan park in Northfield Lane. The Parish Council has not yet received the application from the City Council but several residents from Northfield Lane and the developer have been in touch with the Clerk and the Chairman about the subject. It was agreed that a Parish Council meeting should be called in the near future when the application would be discussed. The Clerk is to book a room and make the necessary arrangements for the meeting. **(Action Clerk)**

15.168 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

It was noted that a number of flower tubs had been tipped over. It was thought that this happened the evening of the Poppleton Beer Festival.

(b) To receive other reports

The Clerk said that he had reported to the City Council that the 3 and 0 from one of the 30mph limit signs in Black Dike Lane had disappeared.

The Clerk also reported that he had contacted the City Council with regards to the non-functioning Vehicle Activated Sign 30 mph sign in Long Ridge Lane.

15.169 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees including a replacement tree for the felled tree in Chantry Green

It was reported that the Poppleton WI have asked if the Parish Council will arrange for the tree to celebrate the centenary of the WI to be planted and that they will pay the invoice. The Councillors agreed to this request.

(b) Events

None.

(c) *Maintenance –*

i. *To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

Councillor Robson reported on the meeting he and the Clerk had with the Parish Council's solicitor, Graeme Burn. Mr Burn is in the process of obtaining the deeds for the Green.

ii. *To consider a report on parking and the installation of bollards outside the White Horse Inn*

The Councillors considered the report from the City Council's Traffic Network Manager. It was resolved that double yellow lines be painted on the road outside Blairgowrie so as to create a passing place.

It was also agreed in principle to install bollards on the pavement in front of the White Horse Inn. The Clerk is to obtain designs and costings for Councillors to consider. **(Action Clerk)**

iii. *To consider a report on the tables outside the Lord Collingwood*

The Councillors considered a letter from the new licensee of the Lord Collingwood, Mrs Sarah Heaton, asking that the Parish Council grant permission for having the tables on the Green up to 30 days between 1 May and 31 October. The Councillors agreed to this request and asked that a letter be sent to the licensee reiterating the conditions sent to Marston's Brewery but including an annual review of the permission.

These were agreed as:-

- No more than two tables on the grass outside the Lord Collingwood and one on the asphalt at any one time
- Tables are allowed outside from 1 May to 31 October
- Tables must be moved to allow the grass cutting contractor to cut all the grass
- Tables to be removed every evening by 10.00pm
- An A-board advertising meals is allowed during opening hours
- No advertising umbrellas
- No advertising media
- All litter to be removed
- Annual Review.
- The area surrounding the table to be delineated with a removable fence, as previously. This is a condition laid down some time ago by the licensing authority to define the licensed area.

(Action Clerk)

It was noted that the above consent is not transferable between licensees. A change of licensee requires a fresh application.

The Clerk confirmed that the Parish Council owns all the land between the front wall of the Lord Collingwood and the kerbside.

iv. *To agree the repairs to the "Vanstone" seat outside the Methodist Chapel*

The Chairman reported that the supports for the seat of the "Vanstone" seat outside the Methodist Chapel had rotted making the seat dangerous. He and the Clerk had agreed that the seat should be removed and had subsequently accepted a quotation of £120 from Ken Falkingham for repairing the seat. The Councillors agreed to this expenditure for the seat which has now been placed back outside the chapel.

(d) *Allotments*

No report.

15.170 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Cricket Club*

Councillor Robson reported on the steering group of the proposed cricket club on 25th June. The City Council had commissioned a survey of the proposed land which was discussed, and whilst remedial work would be required, the drainage and levels were excellent ensuring minimum work was required. A meeting with Poppleton Tigers was to be arranged to explore possibility of collaborating working. Meanwhile junior cricket coaching was being organised at the Community Centre during the school holidays by Rachel Hildreth. Next meeting scheduled for 6 August.

(b) *Poppleton Community Trust*

Councillor Robson reported on the Poppleton Community Trust held on 17 June AGM when the lead officers were re-elected.

(c) *Rural West York Team*

Councillor Robson reported on the Rural West York Team meeting held on 29 June

(d) Councillor Camplin reported that consultations are being undertaken by the Adventure Playground Group.

(e) Councillors Camplin and Evans confirmed they had attended their respective YLCA-held Councillors training courses.

15.171 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

1 Jun	Theft	Mower and cycle taken.	Dikelands Lane
22 Jun	Criminal damage	Locks broken from gates	Northfield Lane
23 Jun	Theft	Scrap taken	Station Road
29 Jun	Stolen motor vehicle	Attempt to take JCB	Harwood Road
30 Jun	Criminal damage	Crops damaged	Hodgson Lane

PCSO Colley reported that “We still have yet to get figures to compare against last year, technical issues not allowing us to break figures down to Ward level.”

15.172 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on the repainting of the roadside fencing opposite the Poppleton Centre (Min. 15.148c)*

The Clerk reported that it appears that the City Council is having difficulty determining which department is responsible for painting highways fences. The Clerk will keep trying to have the matter resolved. **(Action Clerk)**

(b) *Progress on trimming the vegetation by the sign at the A59 entrance to Station Road (Min. 15.152)*

It was noted that the vegetation has been cut back.

15.173 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the previous financial year and a report for the current financial year for the period to 13 July 2015. The reports reflected the receipts and payments below. The bank balances at 13 July were:

Current Account	£500.00
Business Money Manager Account	£26,284.63

(b) *To agree accounts for payment (net of VAT);*

1659	Millennium Green Trust	Allotment water	£800.00
1660	PYAG	Two training courses	£1,000.00
1661	Popp Community Railway Nursery	Grant	£300.00
1662	Poppleton Under Fives	Grant	£500.00
1663	Upper with Nether PCC	Grant	£400.00
1664	Poppleton Play	Grant	£200.00
1665	Cancelled		£0.00
1666	Ken Falkingham	Vanstone seat repair	£120.00
1667	James Mackman	Salary – July	£473.94
1668	Post Office Ltd	Tax – July	£118.60
1669	James Mackman	Clerk’s expenses	£10.09

(c) *To receive a report on income received*
None

15.174 – TO NOTE CORRESPONDENCE RECEIVED

15.174.01 – The Clerk referred to the following items of correspondence

- (a) CYC - 15/00547/FUL - appeal to Secretary of State
- (b) Don Wilson - Thanks for All Saints grass cutting grant
- (c) Graham Collett - Thanks for Poppleton Community Railway Nursery grant
- (d) Julian Sturdy MP - Invitation to Annual meeting and surgery posters
- (e) Peter Brown - Thanks for Poppleton Youth Action Group grant

15.174.02 – It was noted that the correspondence received since the June Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Statement of Gambling Policy Consultation
- (b) Julian Sturdy – Two E-Bulletins
- (c) Lesley Cooke, CYC - Sex establishment questionnaire
- (d) Poppleton Community Centre - Volunteers email request
- (e) Post Office - Letter re moving to Allerton Drive
- (f) YLCA - White Rose update June 2015

15.174.03 – It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2015, Issue 100
- (b) YLCA - Annual Review 2014/2015

15.175 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Jul	PYAG	15 Bankside Close/ 8.00pm	Camplin
17 Jul	Adventure Playground Group	Poppleton Centre/ 7.30pm	Camplin
22 Jul	YLCA Liaison with CYC	West Offices/ 2.00pm	Robson
5 Aug	Plan4Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Langford
6 Aug	Cricket Club	Poppleton Centre/ 7.00pm	Robson, Clerk
12 Aug	Plan4Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Langford
19 Aug	Plan4Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Langford

TBA in Sep	Cricket Club public meeting	Poppleton Centre/ 8.00pm	All
17 Sep	Poppleton Community Trust Exec	Poppleton Centre/ 7.30pm	Brydson

15.176 - TO CONSIDER MINOR MATTERS

None.

15.177 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

15.178 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting should be held specifically to discuss the planning application for the proposed caravan park in Northfield Lane at a date to be arranged as soon as possible of which all Councillors will have notice. **(Action Clerk)**

There being no other business the Chairman closed the meeting at 9.33pm.

CHAIRMAN

DATE.....2015

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