

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 OCTOBER 2016

PRESENT

Councillor Stuart Robson (Chairman)

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Vivien Crabb

Two members of the public

Councillor Nigel Evans

Councillor David Johnson

Mr James Mackman (Clerk)

Councillor Roper Langford

Councillor John Pannell

16.176 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Councillors co-opted David Johnson. He was welcomed by the chairman and the Clerk confirmed that Councillor Johnson had signed his Declaration of Office.

16.177 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16.178 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apoloies for absence were received and approved from Councillors Graham Buckle and Alan Farnsworth.

16.179 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2016

The minutes of the meeting held on 12 September 2016, having been circulated and read, were accepted and signed as a true record.

16.180 - PUBLIC PARTICIPATION

None.

16.181 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported on several topics of concern to the village.

16.182- PLANNING APPLICATIONS

The Councillors considered the planning application received since the September Parish Council as listed below.

Details of Planning Application	Comments
Ref: 16/02090/FUL – Variation of condition 2 of permitted application 15/01836/FUL to alter roof design incorporating PV panels and emergency staircase at The Gardens, Boroughbridge Road by Mr Andrew Nimmo. Mr D Johnson.	The Councillors were unable to view the plans on the screen. The Clerk is to ask the City Council for a postponement to allow the Parish Council to respond at a later date.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 16/01759/FUL – Single-storey front extensions and alterations to rear elevation at 6 Sycamore View by Mr & Mrs Prokop.
- Ref: 16/01760/FUL – First floor side extension over existing garage at 141 Long Ridge Lane by Mr Dominic Smith.
- Ref: 16/01785/FUL – Erection of garage with room in roof to rear at 81 Station Road by Mr & Mrs Brown.

16.183 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 October 2016. The report reflected the receipts and payments below. The bank balances at 10 October were:-

Current Account	£478.60
Business Money Manager Account	£38,710.26

(b) To agree accounts for payment (net of VAT);

1769	Millennium Green Trust	Grant	£1,000.00
1770	Poppleton Community Railway Nursery	Grant	£300.00
1771	Burn & Co	Legal Fees re land registration	£848.00
1772	Poppleton Play	Grant towards adventure playground	£500.00
1773	Nether Poppleton Parish Council	Half the VAT claim on Village in Bloom	£89.72
1774	SLCC, North Yorkshire Branch	Clerk's course at Darley	£25.00
1775	PKF Littlejohn	External audit fee	£200.00
1776	P R Lunan	New NO PARKING sign on the Green	£160.00
1777	James Mackman	Salary – October	£488.26
1778	Post Office Ltd	Income tax – October	£122.20
1779	James Mackman	Expenses	£8.74
1780	Poppleton Community Trust	Room hire - September	£21.40

(c) To receive a report on income received

City of York Council	2 nd half year's precept	£10,279.00
Janet Gregory	Purchase of phone box	£300.00

(d) To consider a request from the Poppleton Youth Action Group for an extra grant of £500 for the current year

Prior to the meeting the Councillors had been given a financial statement from the Youth Action Group. It was resolved to give an extra £500 grant in the current financial year.

(e) To consider spending £200 on a spring planting programme

It was agreed that the sum of £200 be provided for the purchase of plants as part of the spring planting programme.

16.184 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

It was reported that a tree by the bus stop outside 26 Long Ridge Lane is obscuring the light from the lamppost which makes it difficult for the bus driver to see people waiting at the bus stop. It was agreed that the Clerk should ask the City Council if they would take the appropriate action to remedy the situation. **(Action Clerk)**

16.185 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

The Clerk reported that Dave Gregory had volunteered to remove the suckers growing out from the base of several trees on the Green.

(b) Events - Remembrance Day arrangements

It was agreed that the Parish Council would pay half the cost of arrangements for the Remembrance Day Service on the Green and the purchase of a wreath. The Clerk is to arrange the purchase of a wreath and will complete the necessary road closure form. **(Action Clerk)**

(c) Maintenance – including potholes in the entrance to the Lord Collingwood car park

Discussion on this subject was deferred until the November meeting.

(d) Allotments

- i. The Clerk reported that one more name had been added to the waiting list bringing the number up to three.
- ii. The Councillors agreed that they would review allotment rents in a year's time.

16.186 – TO CONSIDER COUNCILLOR TRAINING

It was agreed that Councillor Johnson be booked on to the next available YLCA training event for new Councillors. **(Action Clerk)**

16.187 - TO DISCUSS THE SIGNAGE TO THE MCDONALD'S SITE AT THE A59/A1237 JUNCTION

It was noted that arrangements are in hand to have the signs removed.

16.188 - TO APPOINT A REPRESENTATIVE TO THE ADVENTURE PLAYGROUND COMMITTEE

Councillor Evans agreed to be the Parish Council's representative on the Adventure Playground Committee. The Clerk is to advise the committee chairman of this appointment. **(Action Clerk)**

16.189 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Robson reported that there has been a proposal to ground share with the football club at the Poppleton Centre. There used to be a cricket square on the field and there is a water supply. Junior cricket could start in 2017.

(b) Poppleton Community Trust

It was noted that the minutes of the Trust meeting of 20 September had been circulated to the Councillors.

(c) Adventure Playground

Minutes of the meeting held on 4 October had been circulated.

(d) Village in Bloom

The Chairman reported that he and the Clerk had attended the Presentation of Awards Ceremony at the Racecourse on 13 September when Poppleton was awarded a Gold for the spring visit, a Gold for the summer visit and a Gold for being the Yorkshire small town category winner.

We are still looking for a chairman to take over the management of the Village in Bloom Committee.

(e) Any other meeting

None.

16.190 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

1 Sep	Autocrime	Small change taken from a vehicle left insecure	Station Road
2 Sep	Criminal damage	Damage to padlock	Park & Ride site
19 Sep	Autocrime	Golf equipment from a vehicle left insecure	Northfield Lane
20 Sep	Theft	Items from shop taken	The Green
23 Sep	Theft	Search made of insecure office	Station Road

16.191 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

It was noted that the City Council has received over 2,500 comments from the consultation. It is now expected that the Local Plan will be in place at the end of 2017.

16.192 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Councillor Brydson reported that the Neighbourhood Plan is nearly completed and gave a verbal report on what the Committee had done since the September Parish Council meeting. The Councillors then passed the following resolution. “Upper Parish Council supports the Neighbourhood Plan Committee in submitting the Plan (P4P) to the City of York Council for examination by an external examiner before a final referendum and adoption.”

16.193 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) The non-working light by the School entrance (Min. 16.170a)

No news to report on this subject

(b) A TPO on the tree by the school entrance and the Library (Min. 16.170b)

No news to report on this subject

(c) The deterioration of the concrete road surface in Fairway Drive (Min. 16.159b)

No news to report on this subject

(d) *Refurbishing the No Parking sign opposite the bus shelter on the Green (Min. 160(c)i)*

It was noted that the new sign is now in place.

(e) *The removal of the 6-foot banner on the wall in the car park adjacent to the Lord Collingwood (Min. 16.160(c)iii)*

The banner is still on display. The Clerk is to write to the secretary of the PCC to ask for it to be removed. **(Action Clerk)**

(f) *The obstruction to the pavement caused by the Leylandii at the pedestrian entrance to the railway station (Min. 16.164)*

The Clerk confirmed that he had spoken to the agent for the property and had subsequently sent a letter confirming that the hedge was to be cut at the end of September. It was noted that the hedge has not yet been cut. It was agreed to review the situation at the November meeting.

16.194 - TO NOTE CORRESPONDENCE RECEIVED

16.194.01 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statements for notice board
- (b) Neil Gibson, CYC - Double taxation query re 2017-18
- (c) PKF Littlejohn - Annual Return returned
- (d) Poppleton Community Railway Nursery - Thank you for grant email
- (e) Ruth Potter – OCAY posters which have been put on the notice boards

16.194.02 - It was noted that the correspondence received since the September Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Barry Otley - Yorwaste planning application - Tremendous response
- (b) Exploreyork - Yortime October 2016
- (c) Lesley Cooke, CYC - Consultation - Sex Establishment Licensing Policy
- (d) Police & Crime Commissioner North Yorkshire Summer Newsletter
- (e) Poppleton Community Trust - Minutes of 20 September Executive Committee meeting
- (f) YLCA - White Rose update September 2016

16.195 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 Oct	Plan4Poppleton	32 Midway Avenue/ 2.00pm	Brydson, Crabb, Langford
17 Oct	Village Show	Poppleton Centre/ 7.00pm	Robson, Johnson
1 Nov	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
7 Nov	Cricket Committee	Poppleton Centre/ 7.00pm	Robson
TBA	Adventure Playground	Poppleton Centre/ 8.00pm	Evans
15 Nov	PYAG	15 Bankside Close/ 8.00pm	Langford

16.196 - TO CONSIDER MINOR MATTERS

None.

16.197 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Review of the grass-cutting contract.

16.198 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 14 NOVEMBER 2016

The date of the next meeting was agreed as Monday 14 November at 7.00pm.

There being no other business the Chairman closed the meeting at 9.17pm.

CHAIRMAN

DATE.....2016

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