

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 JULY 2016

PRESENT

Councillor Stuart Robson (Chairman)

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Vivien Crabb

One member of the public

Councillor Alan Farnsworth

Councillor Roper Langford

Mr James Mackman (Clerk)

16.121 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Clerk reported that the vacancy caused by Councillor Camplin's resignation had been advertised for 14 clear days but that the City Council had not yet reported whether or not a by-election had been requested.

16.122 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None

16.123 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Buckle, Evans and Pannell.

16.124 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 JUNE 2016

The minutes of the meeting held on 13 June 2016, having been circulated and read, were accepted and signed as a true record.

16.125 - PUBLIC PARTICIPATION

None

16.126 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported.

- The bollards had been put out in Station Road and Long Ridge Lane in advance of the Yorkshire Show which starts tomorrow
- The route of the No. 20 bus service is to be shortened so that it will travel between Rawcliffe and Monks Cross. It will no longer go through Poppleton and Acomb.
- The Local Plan is going out for an eight-week consultation from 18 July
- The Ward Committee has awarded the Poppleton Bowls Club the sum of £1,500 matched funding
- The Ward Committee has awarded Poppleton Youth Club £3,000

16.127- PLANNING APPLICATIONS

The Councillors considered the planning applications received since the June Parish Council as listed below.

Details of Planning Application	Comments
Ref: 16/01319/FUL – Variation of condition 2 of permitted application 14/00929/FUL to alter approved plans to	No objections

increase ridge height by 400mm, alter the window in the north west elevation and alter materials to side elevations of single-storey element at 37 Station Road by Mr & Mrs Glenister.	
Ref: 16/01405/FUL - First floor extension to side to increase eaves height of existing side offshoot, dormer to rear and alterations to existing single-storey rear projection at 85 Station Road by Mrs S Bloomer.	No objections
Ref: 16/01431/TCA – Reduce the height of a line of trees in a Conservation Area at 52 Long Ridge Lane by Mr Edward Heaton	The Parish Council does not object but would like the Arboricultural Officer to visit the site, which is in the Conservation Area, to ascertain that the height reduction is appropriate.
Ref: 16/01441/FUL – Erection of single-storey infill extension at Poppleton Ousebank Primary School, Main Street by Ms Judy Sandilands.	No objections
Ref: 16/01559/FUL – Erection of detached 2-storey dwelling and garage at 59 Station Road by Mrs Susan Bradley	The Parish Council has no objections but has concerns that a driveway is to be constructed across the protected grass verge in contravention of the emerging Neighbourhood Plan for Poppleton.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 16/00992/FUL – Single-storey side extension and refacing of existing brick finish of house with render at 10 Chantry Avenue by Mr & Mrs Cook.
- Ref: 16/01039/FUL – Conversion and extension of existing detached garage to form self-contained annex at 3 Dikelands Lane by Mr & Mrs Buckle.
- Ref: 16/01171/FUL – Single-storey extension at The Laurels, The Green by Mr Peter Bowerman.

It was noted that the following application had been withdrawn:

- Ref: 16/00220/FUL – Erection of 3no. dwellings with garages following demolition of existing bungalow at Crossfields, Main Street by Mr & Mrs Connolly.

16.128 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 July 2016. The report reflected the receipts and payments below. The bank balances at 11 July were:-

Current Account	£500.00
Business Money Manager Account	£35,215.05

<i>(b) To agree accounts for payment (net of VAT);</i>			
1743	Poppleton Youth Action Group	Grant	£1,000.00
1744	Nether with Upper PCC	Grant	£500.00
1746	Poppleton Children's Sports Day	Grant	£290.00
1747	Mike Walker	Village Show	£100.00
1748	James Mackman	Salary – July	£488.46
1749	Post Office Ltd	Tax – July	£122.00
1750	James Mackman	Expenses (including keys for the Guild hut - £13.75)	£21.61
1751	Poppleton Community Trust	Room hire – June	£21.40

(c) To receive a report on income received
None

(d) To agree to release this year's grant to the Millennium Green Trust agreed at the January meeting

It was agreed to release the grant of £1,000.

(e) To agree to release this year's grant to the Poppleton Children's Sports Day agreed at the January meeting

It was agreed to release the grant of £290.

(f) To agree a new bank mandate

It was agreed that six Parish Councillors and the Clerk should be signatories on the bank mandate. **(Action Clerk)**

16.129 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To note progress on the implementation of the yellow lines

It was noted that one of the new signs indicating no parking between 8.00am and 6.00pm has been installed. The remaining two are due to be put up tomorrow.

(c) To receive other reports

It was noted that the worn areas of the road in Long Ridge Lane had been resurfaced. The whole of the lane is due to be surface-dressed in the next few days.

Morrison's, contracted by Yorkshire Water, are continuing to renew and refurbish water pipes in the village. Representatives from Morrison's met with the Chairman and the Clerk last week to give details of more work to be done over the next few months. Morrison's are arranging a public meeting at the Poppleton Centre to advise residents of their work.

16.130 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

The fact that there still isn't a TPO on the tree by the school entrance was discussed. It was agreed that the Clerk should again ask the City Council to pursue the matter. **(Action Clerk)**

(b) Events

None.

(c) *Maintenance –*

- i. *To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

No news to report on this subject.

- ii. *To the future treatment of moles*

It was agreed that there would be a moratorium on the removing of moles from Greens and verges in Upper Poppleton. The situation is to be reviewed at the November Parish Council meeting. The Clerk is to advise the mole catcher of this decision. **(Action Clerk)**

(d) *Allotments -*

A request from an allotment holder to be given first choice of the next available allotment was considered. It was agreed that the tenant's name should be added to the waiting list. It was agreed that this tenant should be given a key to the Guild hut so that they could access the power point to enable them to trim back the hedge. **(Action Clerk)**

16.131 - TO CONSIDER PROGRESS ON THE SUMMER NEWSLETTER

Councillor Robson reported that the Newsletter is at the printers.

16.132 – TO AGREE COUNCILLOR TRAINING (INCLUDING LOCALITY)

It was agreed that Councillors Crabb and Brydson could attend the “Locality ’16 Convention” at the York Barbican on 8 and 9 November. The cost is £253.33 each.

16.133 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Cricket Club*

Councillor Robson reported that more than 30 people attended the meeting on 6 July. Overall, there was a largely positive reaction to the formation of a Club. A committee is to be formed to progress the development of a cricket club.

(b) *Poppleton Community Trust*

It was noted that the minutes of the Trust meeting held on 5 July had been circulated to the Councillors.

(c) *Adventure Playground*

It was noted that the next meeting of the Adventure Playground Committee is tomorrow, 12 July.

(d) *Village in Bloom*

It was again noted that the judges are due for their second visit this year on 18 July.

(e) *Any other meeting*

None.

16.134 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

13 Jun	Criminal damage	Damage to derelict dwelling	Main Street
21 Jun	Theft	Ornaments taken and damaged	Northfield Lane
22 Jun	Stolen motor vehicle	Vehicle taken/recovered	Long Ridge Lane

16.135 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

It was agreed that the group of Poppleton Councillors engaged in the Neighbourhood Plan would scrutinise the Local Plan when it is published on 18 July. It was agreed that a Parish Council

meeting would be arranged for 8th August to enable the Local Plan to be discussed in public.
(Action Clerk)

16.136 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Report on the Neighbourhood Plan for the Upper and Nether Poppleton Parish Councils July 2016

- The Neighbourhood Plan has been out for public pre-submission consultation for 8 weeks from 11 May to 1 July.
- More than 50 responses have been received from individuals, landowners, developers and the statutory consultees.
- Responses in general are positive. Main areas of concern are with regard to the Green Belt designation. York City Council has total responsibility for this issue and is required to define the Green Belt in order to comply with legislation. York as a City has special dispensation from the Regional Spatial Strategy in that the importance of Green Belt is to protect the historic character and setting of the City. This has never been rescinded.
- 130 signatures were collected at the Village Sports Day in support of the Neighbourhood Plan.
- Hard copies of the plan have been available throughout the consultation period at doctor and dentists surgeries, the library, and the two cafes.
- Electronic copies of the plan are available on the www.plan4poppleton.co.uk website.
- The housing allocation need for York has been redefined as 841 per annum over the next 20 years.
- The new draft Local Plan for the City and the preferred sites allocation have been produced and will be out for public consultation for 8 weeks as of the 18 July 2016
- Of particular concern to the Poppletons is a proposed land allocation change of use for the Wyevale Garden Centre from business use to housing. (proposal for 93 houses)
The site is designated Green Belt as confirmed by the City of York Planning Department in the Reasons for Refusal given in response to recent change of use applications made for a clothing recycling collection point and for a car wash facility on the site. Response by the City stated that change of use would be in contravention of para 89 of the NPPF (Section 9) with regard to Green Belt definition. (April 2016 and May 2016)
- If Parish Councils do not respond to this proposal the area will become open to development the length of North Minster Lane.
- Northminster Business Park is recognised in the Neighbourhood Plan as being a good business park and expansion within the present curtilage is supported. The new draft Local Plan allows for potential expansion of North Minster Business Park into the Rufforth and Knapton Parishes to the south with main access and egress into North Minster Lane onto the A 59 adding to traffic in proximity of the Park and Ride.
- The Neighbourhood Plan Committee is in the process of making minor amendments to the Neighbourhood Plan to accommodate the recent changes as proposed in the Draft Local Plan.
- The Neighbourhood Plan Committee is also in the process of writing the Consultation Statement and Basic Conditions Statement in response to the above.
- A further grant of £1000 has been awarded to the plan from Locality which will allow AECOM to amend the above in line with the legislation.
- A meeting with City of York Council Planning prior to the holiday period has been requested (i.e. during July or early August 2016)
- The City of York Council planners have agreed that an examiner for the plan will be researched when the pre-submission consultation period is concluded.

16.137 – TO RECEIVE A PROGRESS REPORT FROM THE VILLAGE SHOW WORKING PARTY

Councillor Robson reported that the next working party meeting is to be held at the Lord Collingwood on Monday 18 July.

16.138 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) *Installation of a lamppost opposite Blairgowrie (Min. 16.115a)*

No news to report on this subject.

(b) *The non-working light by the School entrance (Min. 16.106c)*

This subject continues to be controversial with the City Council and the school not wanting to accept responsibility for ensuring that the light is working. City Councillor Ian Gillies is pursuing the matter.

(c) *The work to the Co-op bollard (Min. 16.106d)*

The Clerk reported having written to the manager of the Co-op who had said that the Co-op has the matter in hand and will reinstate the bollard at their expense.

(d) *The installation of the White Horse Inn bollards (Min. 16.084 cii)*

No progress to report on this subject.

(e) *The replacement of the Lime Garth pump (Min. 16.107 cii)*

The pump has yet to be replaced.

16.139 - TO NOTE CORRESPONDENCE RECEIVED

16.139.01 - The Clerk referred to the following item of correspondence

- (a) A number of emails about fly posting in Station Road
- (b) Brian Greystone - Details of Methodist Church development
- (c) CYC – Acknowledgment that full rate relief has been granted on the Guild hut
- (d) Don Wilson - Thank you for All Saints grant
- (e) A letter from a resident complaining about the hedge of the house next to the Station which is growing over the footpath
- (f) Linda Cariss - Audit report and invoice
- (g) Peter Brown, PYAG - Thank you for grant email
- (h) The Pensions Regulator - Time to complete our declaration
- (i) The Pensions Regulator - Your duties have begun letter

16.139.02 - It was noted that the correspondence received since the June Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Exploreyork - Yortime June 2016
- (b) Julian Sturdy - E-Bulletin
- (c) Poppleton Community Trust - Various financial documents
- (d) YLCA - Queen's Award for Voluntary Service

16.139.03 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct, July 2016 - Issue 106
- (b) YLCA - Annual Review, 2015/2016

16.140 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 Jul	Adventure Playground	Poppleton Centre/ 7.00pm	
18 Jul	Yorkshire in Bloom judging	Poppleton Centre/ 1.00pm	Robson
20 Jul	Plan4Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Lanford
21 Jul	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Langford
23 Aug	West Ward Team	Manor School/ 7.30pm	All
12 Sep	Millennium Green Trust	11 Church Lane/ 7.00pm	Buckle
20 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson

16.141 - TO CONSIDER MINOR MATTERS

None.

16.142 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

- (a) Adventure Playground project finances.
- (b) Refurbishing the No Parking sign opposite the bus shelter on the Green

16.143 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 12 SEPTEMBER 2016

The date of the next meeting was agreed as Monday 8 August at 7.00pm specifically to discuss the Local Plan. The following meeting will be held on 12 September.

There being no other business the Chairman closed the meeting at 9.38pm.

CHAIRMAN

DATE.....2016