

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 SEPTEMBER 2016

PRESENT

Councillor Stuart Robson (Chairman)

City Councillor Ian Gillies

Councillor Graham Buckle

Councillor Kathie Brydson

Two members of the public

Councillor Vivien Crabb

Councillor Nigel Evans

Mr James Mackman (Clerk)

Councillor Alan Farnsworth

Councillor Roper Langford

Councillor John Pannell

16.150 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Clerk reported that the City Council had given the all clear for the Parish Council to co-opt. No name was put forward.

16.151 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None

16.152 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

16.153 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 JULY 2016

The minutes of the meeting held on 11 July 2016, having been circulated and read, were accepted and signed as a true record.

16.154 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 AUGUST 2016

The minutes of the meeting held on 8 August 2016, having been circulated and read, were accepted and signed as a true record.

16.155 - PUBLIC PARTICIPATION

None

16.156 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported.

- The No. 20 bus service has been discontinued as far as Poppleton is concerned.
- There is £30,000 available for Parish Councils producing Neighbourhood Plans. This is to be split equally over all these Parish Councils.
- Funds are still available from the Ward Committee's 2016-17 budget.

16.157- PLANNING APPLICATIONS

The Councillors considered the planning application received since the August Parish Council as listed below. Mr Johnson (the applicant), accompanied by Mr Scholtz, were on hand to answer questions raised by the Councillors.

Details of Planning Application	Comments
Ref: 16/01811/FUL – Demolition of existing entrance and existing single-storey buildings to the rear, proposed new entrance and infill between existing chapel and hall, proposed new buildings to the rear housing hall and ancillary accommodation at Poppleton Methodist Chapel by Mr D Johnson.	No objections but would like to ensure that the proposals meet with the approval of the City Council’s Conservation Department.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 16/01405/FUL – First floor extension to side to increase eaves height of existing side offshoot, dormer to rear and alterations to existing single-storey rear projection at 85 Station Road by Mrs S Bloomer.
- Ref: 16/01559/FUL – Erection of detached 2-storey dwelling and garage at 59 Station Road by Mrs Susan Bradley.

It was noted that the following application had been refused:

- Ref: 16/00652/TPO – Fell Sycamore tree protected by Tree Preservation Order No.: CYC86 at Sycamore Lodge, Westview Close by Mr Chris Wright.

16.158 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 September 2016. The report reflected the receipts and payments below. The bank balances at 12 September were:-

Current Account	£500.00
Business Money Manager Account	£31,406.69

(b) To agree accounts for payment (net of VAT);

1752	Millennium Green Trust	Grant	£1,000.00
1753	Linda Cariss	Internal audit fee	£80.00
1754	Ken Falkingham	Replacing the Lime Garth pump	£470.00
1755	Locality	Two training courses	£506.66
1756	Yorkshire Water	Allotment Water	£8.00
1757	Poppleton Community Trust	Room hire – July	£21.40
1758	Ken Falkingham	Allotment gatepost repairs	£32.00
1759	Exactis	Summer Newsletter	£294.51
1760	Jim Ferguson	Mole removal	£30.00
1761	James Mackman	Salary – August	£488.26
1762	Post Office Ltd	Income tax – August	£122.20
1763	Yorkshire Water	Allotment Water	£8.74
1764	Poppleton Community Trust	Room hire - August	£21.40
1765	Npower	Guild hut electricity	£27.11
1766	James Mackman	Salary – September	£488.46
1767	Post Office Ltd	Income tax – September	£122.00
1768	James Mackman	Expenses	£64.15

(c) *To receive a report on income received*
HSBC Bank interest £4.57

(d) *To agree to release this year's grant to the Poppleton Under Fives agreed at the January meeting - £500*

This was agreed.

(e) *To agree to release this year's grant to the Poppleton Community Railway Nursery agreed at the January meeting - £300*

This was agreed.

(f) *To consider a request from the Poppleton Youth Action Group for an extra grant of £500 for the current year*

After discussion it was agreed that PYAG be asked to supply some more financial information for consideration and a representative be asked to attend a meeting to present a case for extra funding. **(Action Clerk)**

(g) *To consider the Burn & Co invoice for £848 expenses incurred in registering part of the Green with the Land Registry*

It was agreed that the sum of £848 for the work that Graeme Burn had put into registering the Parish Council's ownership of all the land between the Old Forge Surgery and Dene Holm was excellent value and that it should be paid on receipt of an invoice.

(h) *To consider purchasing a cordless hedge trimmer, eyes protector, gloves and rake*

The Clerk explained that he had used his own electric shears to cut back the allotment hedge adjacent to the footpath between the Library and the school entrance following a complaint from a member of the public who had reported that the children going to and from school were having difficulty negotiating the pavement. He said that he could not reach all the hedge as the cable plugged into the socket in the Guild hut was not long enough. He asked that the Councillors agree to the purchase of a cordless hedge trimmer which would allow access to the whole length of the hedge. The Clerk said that he would cut the hedge on a voluntary basis. The Councillors agreed not to purchase a cordless hedge trimmer but would employ a local contractor to cut the hedge twice a year in future.

(i) *To note that the Parish Council has complied with the Pension Regulator's Declaration of Compliance relating to the Clerk's pension offer*

The Chairman reported that the Pensions Regulator had agreed the Parish Council's registration.

16.159 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To consider reports on vandalism*

No reports.

(b) *To consider the deterioration of the concrete road surface in Fairway Drive*

The Chairman reported that he had received complaints that the concrete surface of the road in Fairway Drive was breaking up in places. It was agreed that the Clerk would report this to the City Council and ask for the problem to be remedied. **(Action Clerk)**

(c) *To receive other reports*

None.

16.160 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

It was noted that there are suckers growing out from the base of several trees on the Green. It was agreed that these should be cut back and the Clerk is to arrange this. **(Action Clerk)**

(b) Events

None.

(c) Maintenance –

i. Refurbishing the No Parking sign opposite the bus shelter on the Green

It was agreed to accept a quotation of £160 for replacing the No Parking sign. **(Action Clerk)**

ii. Potholes in the entrance to the Lord Collingwood car park

It was reported that there are a number of potholes in the Tarmac at the entrance of the car park adjacent to the Lord Collingwood. Councillor Farnsworth said that he would provide details of a contractor who could remedy the problem. **(Action Councillor Farnsworth)**

iii. To consider action over the 6-foot banner on the wall in the car park adjacent to the Lord Collingwood

It was noted that a large banner has been affixed to the church wall in the car park by the Lord Collingwood. As this is in the Conservation Area the Councillors agreed that the Clerk should write to a Church Warden and ask for the banner to be removed. **(Action Clerk)**

iv. To consider offers for the telephone box

The Clerk reported that he had had a number of telephone enquiries about the sale of the phone box but had only had one offer in writing. It was agreed to accept the offer of £300 from Janet Gregory who would be responsible for removing the phone box and making good the vacant space. **(Action Clerk)**

(d) Allotments including fixing the allotment gate

The Clerk reported that, when cutting the allotment hedge, he had found the post for an allotment gate had broken off at the bottom. He had asked Ken Falkingham for a quotation for replacing the gatepost. Ken had quoted the sum of £32 which the Clerk, in conjunction with the Chairman, had accepted. The repair had been carried out and the Councillors agreed to pay the £32 cost thereof.

16.161 – TO CONSIDER COUNCILLOR TRAINING

It was agreed that there were no appropriate training courses at the present time.

16.162 – TO AGREE TO THE CLERK’S ATTENDANCE AT THE SLCC TRAINING DAY AT DARLEY ON 8 OCTOBER (£25 FEE PLUS TRAVEL EXPENSES)

It was agreed to fund the Clerk’s training day.

16.163 – TO CONSIDER ADVENTURE PLAYGROUND PROJECT FINANCES

It was reported that the Adventure Playground committee had written to ask for a £500 advance to cover current costs for the project. It was agreed that the sum of £500 be granted. **(Action Clerk)**

16.164 - TO DISCUSS THE OBSTRUCTION TO THE PAVEMENT CAUSED BY THE LEYLANDII AT THE PEDESTRIAN ENTRANCE TO THE RAILWAY STATION

There have been a number of complaints about the hedge at 49 Station Road growing over the pavement. The Clerk reported that one of the complainants had been in contact with the agents for the property and had given the Clerk the details. It was agreed that the Clerk write to the agents forthwith and ask that the hedge be cut back to the boundary of the property. **(Action Clerk)**

16.165 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Robson reported that at the meeting on 5 September a committee was formed and officers appointed.

(b) Poppleton Community Trust

It was agreed that, as the Trust was now circulating its minutes, Councillor Brydson would be absolved from the responsibility.

(c) Adventure Playground

The minutes of the meeting held on 31 August had been circulated.

* Councillor Evans retired from the meeting at this point in the meeting.

(d) Village in Bloom

It was reported that the judges had visited the village in July and that the result would be made known at the Presentation of Awards Ceremony at the Racecourse on 13 September. It was also noted that Mike Walker is retiring from the chairmanship of the committee. It was agreed that the vacancy should be advertised on notice boards and in the Parish Magazine. The Chairman and Councillor Farnsworth said they would look after the tubs for the time being.

It was agreed that the Chairman should write a letter to Mr Walker and his wife thanking them for the work they had put into the competition over the last four years.

(NOTE that at the Awards Ceremony the village was awarded a Gold for the spring visit, a Gold for the summer visit and a Gold for being the small town category winner).

(e) Any other meeting

None.

16.166 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Aug	Theft	Items taken from shop - 2 suspects dealt with by Community Resolution disposal (CRD).	The Green
7 Aug	Theft	Plants taken	Boroughbridge Road
10 Aug	Violence	Assault at meeting - 1 suspect dealt with by CRD.	Main Street
12 Aug	Theft	Items from shop - 2 arrests and charges.	A1237
31 Aug	Autocrime	Items from vehicle	Station Road

16.167 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

It was noted that the consultation period ended today, 12 September.

The Clerk confirmed that he had submitted the Parish Council's response.

* Councillor Buckle retired from the meeting at this point in the meeting.

16.168 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

The following report on the Neighbourhood Plan for the Upper and Nether Poppleton Parish Councils for July and August 2016 was tabled:-

The Neighbourhood Plan is progressing. We have waited four weeks for a letter from Martin Grainger (CYC) confirming the limit of the green belt for the Poppleton area. Comfortingly he has sent through the exact same words as we have in the Neighbourhood Plan and confirmed that this is as his legal team at the City see the boundary.

As there has been no Local Plan in the past 60 years and we are currently using the 4th set of changes in the draft Local Plan 2005 we have used their settlement line as the preferred building settlement line in the Neighbourhood Plan. This means that any garden extension into the greenbelt is still greenbelt even it is within the curtilage of a garden.

We expect to be sending the Neighbourhood Plan to the City Council for them to appoint an examiner by November 2016.

16.169 – TO RECEIVE A PROGRESS REPORT FROM THE VILLAGE SHOW WORKING PARTY

Councillor Robson reported that the Village Show had been successful.

- There had been a large number of entries in the produce section.
- There had been 28 entrants in the spud in a bucket competition. A record.
- The display of vintage cars was very popular
- The Working Party had agreed to repeat the event in 2017.
- A surplus had been made on the event. This will be carried over to the 2017 Show.

16.170 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) Installation of a lamppost opposite Blairgowrie (Min. 16.138a)

The Clerk reported that the City Council has no funds available for new lampposts but would charge £1,000 for installing one at the Parish Council's expense. It was agreed that the subject be dropped from future agendas.

(b) The non-working light by the School entrance (Min. 16.138b)

The light has not been fixed. City Councillor Ian Gillies expressed his disappointment and said that he would endeavour to sort the problem.

(c) The work to the Co-op bollard (Min. 16.138c)

It was noted that the Co-op has had the bollard reinstated.

(d) The installation of the White Horse Inn bollards (Min. 16.138d)

It was noted that the City Council has installed the bollards.

(e) The replacement of the Lime Garth pump (Min. 16.138e)

It was noted that the pump has been replaced.

(f) The implementation of the yellow lines (Min. 16.129b)

The signs showing the times that the yellow lines are in operation have been installed.

(g) Resurfacing Long Ridge Lane (Min. 16.129c)

It was noted that the whole of Long Ridge Lane has been resurfaced.

(h) *A TPO on the tree by the school entrance and the Library (Min. 16.130a)*

The Clerk reported that the City Council had again written to say that they are looking into having a TPO on the tree. The Councillors agreed that the Clerk should ask the City Council to expedite the matter now. **(Action Clerk)**

(i) *The registration of ownership of the land between the Manse and Old Forge Surgery (Min. 16.130ci)*

It was noted that the Parish Council's ownership of the land has been registered with the Land Registry and that the Clerk has received all the documentation relating to the registration.

(j) *The Summer Newsletter (Min. 16.131)*

It was noted that the summer Newsletter had been printed and distributed to all the houses in the village.

16.171 - TO NOTE CORRESPONDENCE RECEIVED

16.171.01 - The Clerk referred to the following item of correspondence

Noel Winteringham had sent a quotation for grass cutting for 2017-2020. It was agreed that the Parish Council should revise the grass cutting specification prior to inviting tenders for the next season's grass cutting contract.

16.171.02 - It was noted that the correspondence received since the July Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Adventure Playground - Minutes of 31 August
- (b) CPRE - AGM agenda
- (c) Debbie Manson, CYC - Floods update
- (d) CYC - Schedule of Rural West York Ward street cleaning
- (e) ExploreYork - Yortime September 2016
- (f) Julian Sturdy - E-Bulletin

16.171.03 - It was agreed that the correspondence received since the July Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct, September 2016 - Issue 107

16.172 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 Sep	Neighbourhood Plan	West Offices	Brydson, Crabb, Langford
20 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
22 Sep	Sugar Beet Forum	The Hive, Manor Academy/ 6.30pm	Brydson
26 Sep	Rural West Ward Team	Poppleton Centre/ 2.00pm	Robson
28 Sep	Plan4Poppleton	32 Midway Avenue/ 2.00pm	Brydson, Crabb, Langford
3 Oct	Neighbourhood Plan	Fairfield Manor Hotel, Shipton Road/ 9.30am	Brydson, Crabb, Langford
4 Oct	Parish Council Working Together	West Offices/ 2.30pm	Robson
4 Oct	Adventure Playground	Poppleton Centre/ 8.00pm	?
6 Oct	YLCA York Branch	New Earswick Village Hall/ 7.00pm	Robson

6 Oct	PYAG	Youth Club/ 8.00pm	Langford
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16.173 - TO CONSIDER MINOR MATTERS

None.

16.174 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Signage to the McDonald's site at the A59/A1237 junction.

16.175 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 10 OCTOBER 2016

The date of the next meeting was agreed as Monday 10 October at 7.00pm.

There being no other business the Chairman closed the meeting at 9.55pm.

CHAIRMAN

DATE.....2016

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