

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 13 JUNE 2016

#### PRESENT

Councillor Stuart Robson (Chairman)

Councillor Graham Buckle

Two members of the public

Councillor Vivien Crabb

Councillor Alan Farnsworth

Councillor Roper Langford

Mr James Mackman (Clerk)

Councillor John Pannell

The Chairman welcomed Councillor Farnsworth to his first meeting as a newly co-opted Councillor.

The Chairman reported that he had received a letter of resignation from John Camplin.

#### **16.098 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None

#### **16.099 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apoloies for absence were received and approved from Councillors Brydson and Evans and City of York Councillor Ian Gillies.

#### **16.100 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 MAY 2016**

The minutes of the meeting held on 9 May 2016, having been circulated and read, were accepted and signed as a true record.

#### **16.101 - PUBLIC PARTICIPATION**

None

#### **16.102 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only**

In the absence of a City Councillor there was no report.

#### **16.103 - TO DISCUSS AMENDING THE PROCESS OF DEALING WITH PLANNING APPLICATIONS**

The Chairman tabled a different way of dealing with planning applications. After discussion it was agreed to trial the system for a six-month period and then review it. (See attached document)

#### **16.104- PLANNING APPLICATIONS**

The Councillors considered the planning applications received since the May Parish Council as listed below.

Details of Planning Application	Comments
Ref: 16/01171/FUL – Single-storey extension at The Laurels, The Green by Mr Peter Bowerman	No objections

Ref: 16/01181/FUL – Erection of 3no. dwellings with garages following demolition of existing bungalow (resubmission) at Crossfields, Main Street by Mr & Mrs Alex and Vanessa Connolly.	No objections
Ref: 16/01251/FUL – Construction of car wash facility including erection of canopy, storage container and screening (part retrospective) at Poppleton Garden Centre, Northfield Lane by Mr James Edwards.	No objections
Ref: 16/01261/FUL – Single-storey front and rear extensions at Greenfold, Hodgson Lane by Mrs Edith Parkin.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

- Ref: 16/00667/FUL – Single-storey front and rear extensions at 6 Springfield Road by Mrs M Williamson.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 16/00878/FUL – Part use of car park as mobile storage unit for public use for bulk re sale or recycling of clothing, shoes and clothing accessories (retrospective) at Poppleton Garden Centre, Northfield Lane by Mr Ian Woods.

## **16.105 - FINANCE**

*(a) To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 June 2016. The report reflected the receipts and payments below. The bank balances at 13 June were:-

Current Account	£843.25
Business Money Manager Account	£37,495.27

*(b) To agree accounts for payment (net of VAT);*

1733	Mike Walker	Yorkshire in Bloom (£550), Village Show (£100)	£650.00
1734	Poppleton Residents' Association	Grant towards the running costs	£100.00
1736	Explore	Grant towards the new display unit in Poppleton Library	£275.00
1737	Poppleton Community Trust	Room hire – May	£21.40
1738	Jim Ferguson	Mole catching for 2015-16	£60.00
1739	James Mackman	Salary – June	£517.10
1740	Post Office Ltd	Tax – June	£129.20
1741	James Mackman	Expenses (including No Parking sign - £24.00)	£59.24
1742	Poppleton Garden Guild	Purchase of the Guild hut	£1.00

<i>(c) To receive a report on income received</i>			
City of York Council	Section 106 money for Mill Race, Main Street		£343.25
HSBC	Bank interest		£4.66

*(d) To agree to release this year's grant to the Poppleton Youth Action Group agreed at the January meeting*

It was agreed to release the grant of £1,000.

*(e) To agree to release this year's grant to the All Saint's Church as a contribution to the cutting of the grass in the churchyard agreed at the January meeting*

It was agreed to release the grant of £500.

*(f) To agree to accept the Statutory increase in the Clerk's salary from 1 April 2016*

It was agreed to implement the Clerk's statutory salary increase of 1% from 1 April 2016.

*(g) To agree to give another £100 to the Village Show Working Group*

It was agreed that another £100 be given.

*(h) To report on the outcome of the Workplace Pension offer to the Clerk*

The Clerk had written to say that he did not wish to take up the offer of a pension from the Parish Council.

#### **16.106 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To note progress on the implementation of the yellow lines*

It was noted that signs indicating no parking between 8.00am and 6.00pm have still to be put up by the single yellow line between All Saints Church Hall and Long Ridge Lane.

*(c) To consider a request to repair and maintain the light at the entrance to the school*

In the absence of a response from the City Council regarding the light it was agreed that the school be sent a letter asking them to repair and maintain the light. **(Action Clerk)**

*(d) To receive other reports*

One of the bollards outside the Co-op was knocked askew by a delivery lorry a few weeks ago. The bollard has since fallen over and been moved to one side. It was agreed that the Co-op manager be asked to ensure that the bollard is put securely back in place at the Co-op's expense. **(Action Clerk)**

#### **16.107 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS**

*(a) Trees*

No reports

*(b) Events*

It was noted that the Friends of Poppleton Ousebank Primary School had made alternative arrangements for the proposed fun dog show and would not be wanting to use the Green on 26 June.

(c) *Maintenance –*

- i. *To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

No news to report on this subject.

- ii. *To consider quotations for work to the Lime Garth pump.*

Ken Falkingham had submitted quotations for both repairing the pump (£50) and for replacing it with a replica (£470). The wood around the base of the existing pump is rotting away. Any repair would only be temporary. It was agreed that Ken be asked to replace the pump at his quoted price. **(Action Clerk)**

(d) *Allotments -*

- i. *To confirm the completion of the purchase of the Guild hut for £1*

- It was noted that the Guild has been paid the sum of £1 for the title to the hut and a document to this effect has been signed by both parties.
- It was agreed that the Clerk should have a spare set of keys cut so that he could lend a set of keys to an authorised user and still have a set in his possession.
- It was agreed that a diary should be kept showing who had borrowed a set of keys.
- It was agreed that the Clerk be authorised to decide who should have use of the trestle tables kept in the hut.

- ii. *To discuss the future use of the Guild hut*

It was noted that the hut is used for storing

- Parish Council-owned items such as the road closed signs,
- The Village Show organisers for storing show related items
- The Poppleton Children's Sports Day Committee for storing Sports Day related items

It was agreed to monitor the situation and make decisions on any future requests to use the hut as a store as and when they may be received.

**16.108 - TO CONSIDER PROGRESS ON THE SUMMER NEWSLETTER**

Councillor Robson reported that he is still working on the Newsletter.

**16.109 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

(a) *Cricket Club*

As mentioned in the Parish Council's minutes of the May meeting there is to be a public meeting on 6 July when plans will be made available to residents.

Councillor Farnsworth agreed to be actively involved in the scheme.

(b) *Poppleton Community Trust*

It was noted that the minutes of the Trust meeting held on 25 May had been circulated to the Councillors.

(c) *Adventure Playground*

It was noted that the minutes of recent meetings had been circulated to the Councillors.

(d) *Village in Bloom*

The Chairman reported that all the tubs had been planted within the last few days.

(e) *Any other meeting*

None.

#### **16.110 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The report received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team showed only one incident in Upper Poppleton in May.

9 May	Theft	Book taken	Main Street
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#### **16.111 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN**

The Chairman, following a meeting at CYC offices, outlined the revised plan for the City to draft the Local Plan for York and its environs. The City's Local Plan Working Group latest meeting is scheduled for 30<sup>th</sup> June, and the draft plan will be available for widespread consultation for eight weeks following that date. All the responses to the Plan will be considered by the Working Group, and as appropriate will be encompassed into a revised plan. This revised plan will be available for a further six weeks public consultation before it is submitted for inspection by the planning inspectorate. Any further comments submitted in the second consultation process will be dealt with, and if deemed appropriate included into the draft by the independently appointed Planning Inspector.

Central government have decreed that local plans will have to be in place end March/ early April 2017.

#### **16.112 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD**

Councillor Crabb reported that the display at the Children's Sports Day on the Green had been successful. More than 100 people had signed to say they were informed and engaged in the Neighbourhood Planning process. The City Council is appointing an independent inspector to consider the Plan. A referendum will follow and the Plan will become part of planning law if more than 50% of those voting vote in favour.

#### **16.113 – TO RECEIVE A PROGRESS REPORT FROM THE VILLAGE SHOW WORKING PARTY**

Councillor Robson reported that work on arranging the show is progressing.

#### **16.114 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL'S TWITTER ACCOUNT**

With Councillor Camplin having resigned as a Councillor it was agreed that the Parish Council's Twitter account would not be updated in the future.

#### **16.115 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-**

(a) *Installation of a lamppost opposite Blairgowrie (Min. 16.092a)*

No news to report on this subject.

(b) *Repairs to the pavement on the corner of Beech Way and Dikelands Lane (Min. 16.092c)*

It was reported that the condition of the footpath is not such that it would qualify for remedial treatment by the City Council.

#### **16.116 - TO NOTE CORRESPONDENCE RECEIVED**

*16.116.01 - The Clerk referred to the following item of correspondence*

- (a) Ainsty (2008) Internal Drainage Board - Accounts for notice board
- (b) Information Commissioner's Office - Certificate of Registration
- (c) An email from a resident regarding the future use of the phone box on the Green
- (d) Poppleton Library - Thanks for the grant towards the display unit
- (e) Yorkshire Water - Formal notice of works

16.116.02 - It was noted that the correspondence received since the May Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Foss Barrier Flooding report
- (b) Dan Calvert, CYC - Notice of tree removal
- (c) Exploreyork - Yortime June 2016
- (d) Graham Dixon, PCT - Update on reception area
- (e) Joe Ashton, CYC - Engaging lunchtimes - 25 May
- (f) Joe Ashton, CYC - Parish Liaison Group: 19th May - minutes
- (g) Julian Sturdy - E-Bulletin
- (h) Vision ICT Ltd - May website usage stats
- (i) YLCA - Planning System event
- (j) YLCA - Update on NALC

**16.117 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Jun	West Ward Team	Askham Richard Village Hall 2.00pm	Robson
5 Jul	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
6 Jul	Plan 4 Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Langford
6 Jul	Cricket	Poppleton Centre/ 7.00pm	Robson, Farnsworth
12 Jul	Adventure Playground	Poppleton Centre/ 7.00pm	
18 Jul	Yorkshire in Bloom judging	Poppleton Centre/ 1.00pm	Robson
21 Jul	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Langford
12 Sep	Millennium Green Trust	11 Church Lane/ 7.00pm	Buckle

**16.118 - TO CONSIDER MINOR MATTERS**

None.

**16.119 - TO CONSIDER ITEMS FOR THE NEXT AGENDA**

Adventure Playground project finances.

**16.120 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 11 JULY 2016**

The date of the next meeting was agreed as Monday 11 July 2016 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.46pm.

CHAIRMAN .....

DATE.....2016