

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 NOVEMBER 2016

PRESENT

Councillor Stuart Robson (Chairman)

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Graham Buckle

One member of the public

Councillor Vivien Crabb

Councillor Alan Farnsworth

Mr James Mackman (Clerk)

Councillor David Johnson

Councillor Roper Langford

Councillor John Pannell

16.199 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16.200 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apoloies for absence were received and approved from Councillor Nigel Evans.

16.201 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 OCTOBER 2016

The minutes of the meeting held on 10 October 2016, having been circulated and read, were accepted and signed as a true record.

16.202 - PUBLIC PARTICIPATION

None.

16.203 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported

- That the light at the school entrance is working again
- The white lines along the centre of the road in Long Ridge have been repainted as the first painted lines were not in the exact middle of the road. At night time both sets of lines are visible which is distracting for drivers.

16.204- PLANNING APPLICATIONS

The Councillors considered the planning application received since the September Parish Council as listed below.

Details of Planning Application	Comments
Ref: 16/02090/FUL – Variation of condition 2 of permitted application 15/01836/FUL to alter roof design incorporating PV panels and emergency staircase at The Gardens, Boroughbridge Road by Mr Andrew Nimmo.	No objections

Ref: 16/02308/TPO – Raise lower branches of 2no. Purple Beech trees protected by Tree Preservation Order no. CYC187 at Ridgeway, Main Street by Mr Barry Otley.	No objections
Ref: 16/02314/TPO – Prune back various trees protected by Tree Preservation Order no.: 1/1970 at The Old Forge Surgery, The Green by Mrs Julie Lund.	No objections
Ref: 16/02336/TCA – Fell 2no. Apple trees; reduce Leyland Cypress tree to 2m and prune Apple in Conservation Area at Ridgeway, Main Street by Mr Barry Otley.	No objections
Ref: 16/02381/FUL – Conversion of barn to 1 no. dwelling at Dutton Farm, Boroughbridge Road by Mr & Mrs D Pinkney.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 16/02053/TCA - Remove 1no. stem from Ash in a Conservation Area at Ebor House, Main Street by Mrs Parv Pye.

16.205 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 14 November 2016. The report reflected the receipts and payments below. The bank balances at 14 November were: -

Current Account	£500.00
Business Money Manager Account	£34,174.47

(b) To agree accounts for payment (net of VAT);

1781	Poppleton Youth Action Group	Grant	£500.00
1782	Stuart Robson	Village in Bloom expenses	£75.00
1783	Poppleton Community Trust	Room hire – October	£21.40
1784	City of York Council	Installation of bollards outside the White Horse Inn	£851.67
1785	James Mackman	Salary – November	£488.46
1786	Post Office Ltd	Income tax – November	£122.00
1787	James Mackman	Expenses (including wreath, £17.00)	£100.77
1788	B&Q	Asphalt for potholes	£57.79
1789	Cancelled		
1790	Noel Winteringham	Grass cutting for the year	£2,560.00

(c) *To receive a report on income received*

City of York Council	Grant for Village in Bloom reception	£160.00
City of York Council	Grant towards Village in Bloom expenses	£300.00

(d) *To consider the external auditor's report*

A copy of the external auditors' report had been circulated prior to the meeting. The contents were noted.

(e) *To consider the Internal auditor's report*

The internal auditor's report noted two errors in the minutes with regard to the amounts shown as expenditure. Other than that, the Parish Council received a clean bill of health.

(f) *To consider a request from Poppleton Bowls Club for a grant of £350*

It was agreed to give a grant of £350 to the Bowls Club.

(g) *To consider a request from Poppleton Cricket Club for a grant of £1,000*

It was agreed to give a grant to the newly constituted Cricket Club. It was noted that the Cricket Club was in the process of opening a bank account. It was agreed that a cheque would be paid to the Cricket Club when requested. **(Action Clerk)**

16.206 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To consider reports on vandalism*

No reports.

(b) *To receive other reports*

It was reported that the "Selby" seat outside the Methodist Chapel had been damaged. It was agreed to ask Ken Falkingham to carry out the necessary repair. **(Action Clerk)**

16.207 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) *Trees*

It was noted that Dave Gregory had removed the suckers growing out from the base of several trees on the Green.

(b) *Events*

There are no events planned at the moment.

(c) *Maintenance –*

i. *To agree to fill in the potholes in the entrance to the car park adjacent to the Lord Collingwood car park*

It was noted that Councillor Farnsworth had bought asphalt and had filled in the potholes.

ii. *To discuss the Church's reply to the request to remove the 6-foot banner on the wall in the car park adjacent to the Lord Collingwood*

It was noted that the Parish Council had received a reply from the Parochial Church Council (PCC) in response to his request for the Alpha banner to be removed. The Councillors were disappointed with the reply. It was resolved that Councillor Farnsworth would have an informal discussion with the PCC about the presence of this year's banner and any future potential advertising. **(Councillor Farnsworth)**

iii. To review the grass-cutting contract

Councillors had several suggestions about the grass cutting contract. It was resolved that Councillors Farnsworth and Johnson would revise the contract for submission to the January Parish Council meeting. **(Action Councillors Farnsworth & Johnson)**

iv. Allotments

The Clerk reported that the name of another resident had been added to the waiting list.

16.208 – TO CONSIDER COUNCILLOR TRAINING

It was noted that there are no training courses at the moment.

16.209 - TO CONSIDER A RESPONSE TO THE MINERALS AND WASTE JOINT PLAN.

It was resolved to resend the previous response but with the current date. **(Action Clerk)**

16.210 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Following meetings with CYC Sports Development official, Daniel Stanley, it is expected that junior cricket will start next May, initially on a ground share basis with Poppleton United FC at the Community Centre. Eventually providing this is successful, developing the field on Millfield Lane would happen in 2-3 years time for junior and senior games.

Indoor cricket coaching will take place in February half term, and Easter holidays at the Centre. Meanwhile grant applications are being pursued.

(b) Poppleton Community Trust

It was noted that the minutes of the Trust meeting of 1 November had been circulated to the Councillors.

(c) Village in Bloom

The Chairman reported that a reception for people involved in the Village in Bloom competition had been held at the Poppleton Centre on 8 November. Food and drink had been supplied. A slide show of photographs of the village ran throughout the reception. Mike Walker was presented with a bottle of champagne. The cost of the event was paid for by the Ward Committee.

The Chairman reported that no volunteer had come forward to take coordinate the event next year.

(d) Remembrance Day

The Chairman report a successful Remembrance Sunday Service on the Green. It had been a fine morning with many people attending.

(e) Any other meeting

- i. Councillor Robson reported on the Adventure Playground Group. The proposed adventure playground alongside the football pitch at the Centre will not happen, however the existing playground adjacent to the drive entrance will be updated and equipment renewed
- ii. Councillors Brydson and Crabb reported on the Locality Annual Convention they had attended on 8-9 November.

16.211 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

4 Oct	Autocrime	Cycles taken from back of vehicle	Hodgson Lane
5 Oct	Theft	Shop items taken, 1 arrested	A1237/Garage
7 Oct	Theft	Shop items taken, 1 arrested	A1237/Garage
13 Oct	Theft	Cycle taken, known suspect awaiting arrest	A1237/Garage
26 Oct	Theft	Food taken from shop	A1237/Garage

16.212 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

It was noted that the City Council has received over 2,500 comments from the consultation. It is now expected that the Local Plan will be in place at the end of 2017.

16.213 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Councillor Brydson reported that the City Council is looking at the Neighbourhood Plan's Strategic Environmental Assessment after which there will be a six-week consultation process.

16.214 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) The non-working light by the School entrance (Min. 16.193a)

It was reported, to the delight of the Councillors, that the light has been attended to and is now working.

(b) A TPO on the tree by the school entrance and the Library (Min. 16.193b)

No news to report on this subject.

(c) The deterioration of the concrete road surface in Fairway Drive (Min. 16.193c)

The Clerk reported the following response from the City Council to his enquiry about the road surface in Fairway Drive.

"The carriageway is rated at condition level 5, which is the worst condition rating, so I'm not surprised that you've had residents complaining about its condition. However, the priority ranking for this location is currently at 337th (as compared with a total of 900 or so other locations with condition ratings of 4 and 5). At this lowly ranking, I'm afraid that this location is not a sufficiently high enough priority for action within the next few years, given our current levels of funding for highway maintenance. Each year we budget to deliver approximately 40 to 50 schemes. At that rate, we might not be considering Fairway Drive for maintenance work for another six years."

(d) The obstruction to the pavement caused by the Leylandii at the pedestrian entrance to the railway station (Min. 16.193f)

It was noted that the hedge has been cut back to the boundary of the property and no longer obstructs the pavement.

(e) The obscured light in Long Ridge Lane (Min. 16.184b)

No news on this subject.

(f) The removal of the signage to the McDonald's site at the A59/A1237 junction (Min. 16.187)

It was noted that the signage has been removed.

16.215 - TO NOTE CORRESPONDENCE RECEIVED

16.215.01 - The Clerk referred to the following items of correspondence

- (a) Alex Ross, The Press - Request for Church letter
- (b) Poppleton Youth Action Group - Thank you for grant email
- (c) Poppleton Under Fives - Thank you for grant letter

16.215.02 - It was noted that the correspondence received since the October Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) All Saints Church - Reply to Alpha poster removal request
- (b) Baz Buchanan, CYC - Agreement to send credit note
- (c) CYC - Posters for Volunteer Snow Wardens
- (d) Environment Agency - Oil & gas session - 29 November
- (e) Environment Agency - York Public Exhibition 24-26 November 2016
- (f) Exploreyork - Yortime November 2016
- (g) Julian Sturdy - E-Bulletin
- (h) Mora Scaife, CYC - Engaging lunchtime - older people
- (i) Poppleton Play - Minutes of 8 November
- (j) Sophie Prendergast, CYC - Response to extension request for 16/02090/FUL
- (k) YLCA - Council Tax Referendum Principles Consultation
- (l) YLCA - Northern Powerhouse information

16.215.03 - It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct - November 2016, Issue 108

16.216 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
28 Nov	Rural West Ward Team	Poppleton Centre/ 2.30pm	Robson
12 Dec	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Robson

16.217 - TO CONSIDER MINOR MATTERS

None.

16.218 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

White lines for those house drives/entrances affected by the laying of yellow lines.

16.219 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 9 JANUARY 2017

The date of the next meeting was agreed as Monday 9 January 2017 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.27pm.

CHAIRMAN

DATE.....2017

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email jmackman3@gmail.com