

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 JANUARY 2016

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor John Camplin

Councillor Vivien Crabb

Councillor Roper Langford

Councillor John Pannell

City Councillor Ian Gillies

Three members of the public

Mr James Mackman (Clerk)

16.001 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

No name was put forward for consideration.

16.002 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16.003 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and accepted from Councillors Graham Buckle and Nigel Evans.

16.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2015

The minutes of the meeting held on 9 November 2015, having been circulated and read, were accepted and signed as a true record.

16.005 - PUBLIC PARTICIPATION

Mrs Hopton gave a brief history of the Millennium Green and told the Councillors that nine Trustees had recently been appointed and a three-year plan for maintaining and improving the Green had been commissioned. No income was derived from the Green. Income had to be achieved by fund raising and grants.

16.006 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- The broken Vehicle Activated Sign in Long Ridge Lane has been taken away. It will be put back if it can be repaired.
- The yellow lines consultation period is coming to a close
- Better signage needs to be put up at the new McDonalds outlet on the A59/A1237 corner as current signs are misleading.

16.007- PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the November Parish Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
<p>Ref: 15/01439/OUTM - Outline application for use of land for touring caravans (91 pitches) 10no. camping pods with associated buildings, refuse points, access and landscaping at proposed Caravan Site, Northfield Lane, Upper Poppleton York by SBO Lands Ltd.</p>	<p>Upper Poppleton Parish Council objects to the proposal. The proposed reduction in the number of caravan pitches from 95 to 91 does not affect the material considerations previously listed as objections by UPPC namely :-</p> <ol style="list-style-type: none"> 1. The site is Grade 1 Agricultural Land within the City of York Green Belt; the proposal does not conform to the guidelines given in the emerging Neighbourhood Plan for Poppleton (see Green Belt Policies PNP1 and PNP3). The purpose of the policies is to protect the open character and historic setting of the City of York and the Poppleton villages. 2. The site is not identified for development in the Preferred Options City of York Local Plan 2014, and is also contrary to the commitment made by the City Council for protection of Green Belt land. 3. The residents of the six properties which would be surrounded on three sides by the development would be deprived of quiet enjoyment of their homes by being subjected to the impact of noise, disturbance at unsociable hours, light pollution, and the loss of rural aspect. 4. Northfield Lane is a narrow road without passing places to accommodate the large touring caravans proposed. 5. Exit onto the A59 is at a busy section shared by the Park and Ride, Wyvale Garden Centre and Luigi's Restaurant, near the congested A1237 roundabout. 6. The viability of the proposal does not fulfil established need since there are already two existing caravan /camping sites in Poppleton and a caravan site similar to the proposal at Strensall is under-subscribed. Residents in the vicinity of the Strensall site report continual drip-feed of extensions and modifications of building consent not envisaged in the original proposal in attempts to attract custom. <p>The proposed development would have adverse impact on wildlife and compromise access by</p>

	residents to an area of protected woodland.
Ref: 15/02442/FUL – Single-storey front entrance extension and detached double garage with studio room above to front (revised scheme) at 95A Station Road by Mr Martin Walker.	No objections
Ref: 15/02543/FUL - Relocation of plant deck to roof with associated alterations at Wills and Ellis Garage, Boroughbridge Road by McDonald's Restaurants Ltd.	No objections
Ref: 15/02687/FUL – Single-storey rear extension at 1 Holly Bank, Hodgson Lane by Mr Nigel Crask.	No objections
Ref: 15/02721/FULM – Extension to warehouse and extended car park at Pavers Ltd, Catherine House, Northminster Business Park, Harwood Road by Mr Jim Young.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 15/01907/FUL – Single-storey rear extension at Holly Bank, Hodgson Lane by Ms S Ward.
- Ref: 15/02089/FUL – Two-storey side and single-storey front and rear extension at 18 Springfield Road by Mrs Nichola Watts.
- Ref: 15/02156/FUL – Single-storey and rear extensions at 42 Dikelands Lane by Mr & Mrs Rodwell.
- Ref: 15/02167/TPO – Prune Beech tree protected by Tree Preservation Order 1/1991 at 31 Willow Croft by Mr Mark Smith.
- Ref: 15/02245/FUL - Single-storey side and rear extension at Watendlath, Dikelands Lane by Mr Peter Smith.
- Ref: 15/02402/TPO – Crown clean and reduce by 25% Beech tree protected by Tree Preservation Order No: CYC241 at 2 Beech Grove by Mrs Abigail Brooks.
- Ref: 15/02403/TCA – Fell Hawthorn and Cherry trees in a Conservation Area at 2 Beech Grove by Mrs Abigail Brooks.
- Ref: 15/02442/FUL – Single-storey front entrance extension and detached double garage with studio room above to front (revised scheme) at 95A Station Road by Mr Martin Walker.

It was noted that the Local Planning Authority had refused the following application:-

- Ref: 15/02543/FUL - Relocation of plant deck to roof with associated alterations at Wills and Ellis Garage, Boroughbridge Road by McDonald's Restaurants Ltd.

(c) To discuss informal plans for Crossfields, Main Street

The Chairman reported having seen the plans for the proposed development at Crossfields. This was noted.

16.008 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 January 2016. The report reflected the receipts and payments below. The bank balances at 11 January were:-

Current Account	£500.00
Business Money Manager Account	£29,294.06

(b) To agree accounts for payment (net of VAT);

1692	Noel Winteringham	Annual grass cutting	£2,115.00
1693	James Mackman	Expenses including the wreath £17.00	£63.15
1694	Yorkshire Water	Allotment water	£7.74
1695	Ken Falkingham	Repairs to Chantry Green seat	£25.00
1696	Ryland Horticulture	Planting Chantry Green Tree	£200.00
1697	Mike Walker	Transfer equivalent to VAT receipts	£134.21
1698	Poppleton Community Trust	Room hire – November	£21.40
1699	YLCA	Clerk training at Wakefield	£115.00
1700	James Mackman	Salary – December	£474.14
1701	Post Office Ltd	Tax - December	£118.40
1702	James Mackman	Salary – January	£473.94
1703	Post Office Ltd	Tax – January	£118.60
1704	James Mackman	Expenses including SLCC subscription	£69.74
		£60.43	

(c) To receive a report on income received

HSBC	Bank interest	£3.70
------	---------------	-------

(d) To note the internal auditor's comments on the 2015 audit

The Clerk reported that the internal auditor had no adverse comments on the recently completed audit.

(e) To agree to pay a proportion of the Clerk's SLCC subscription (£60.43)

It was agreed that the Parish Council would pay £60.43 towards the total of this year's subscription of £167.00.

(f) To agree to pay the £60 provided in this year's budget to the Poppleton Luncheon Club

This was agreed.

(g) To discuss the request from the Poppleton Community Trust to release the 2015-16 grant

It was resolved to release the £5,000.00 grant agreed at the January 2015 meeting.

(h) The Councillors consider the requests from the organisations listed below. It was resolved to agreed to all the requests for grants for 2016-17 from

- i. All Saint's Church towards the cost of cutting the grass in the churchyard (£500)
- ii. Millennium Green Trust (£1,000)
- iii. Poppleton Children's Sports Day (£290)
- iv. Poppleton Community Railway Nursery (£300)
- v. Poppleton Community Trust (£5,000)
- vi. Poppleton Luncheon Club (£60)
- vii. Poppleton Under Fives (£500)

- viii. Poppleton Village in Bloom (£550)
- ix. Poppleton Village Show (£100)
- x. Poppleton Youth Action Group (£1,000)

(i) To agree the Budget for 2016-17 and set the precept

The Councillors considered the revised draft budget. After discussion it was agreed that the budget be accepted. It was resolved that the precept for 2016-17 should remain at £20,558. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

(j) To agree to pay for half of the Remembrance Sunday expenses

It was noted that Nether Poppleton Parish Council had paid the expenses incurred for holding the Remembrance Day Service on the Green. It was agreed that it should be reimbursed half the cost i.e. £33.15.

16.009 - TO CONSIDER A REQUEST FOR THE INSTALLATION OF A LIGHT STANDARD IN MAIN STREET, OPPOSITE BLAIRGOWRIE

It was agreed that the City Council be requested to install a light standard at this location. City Councillor Gillies agreed to pursue the matter on receipt of a written request from the Clerk. **(Action Clerk)**

16.010 - TO CONSIDER A QUOTATION FOR REPAIRING AND REPAINTING THE ROADSIDE FENCING OPPOSITE THE POPPLETON CENTRE

A quotation from Ken Falkingham of £620 for cleaning, priming, undercoating and painting the fencing, including replacing two of the posts was accepted. **(Action Clerk)**

16.011 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

There were no reports.

(b) To receive other reports including

- i. The proposed path from Primary School to Poppleton Bar Park & Ride in Upper Poppleton (Councillor Pannell)*

Councillor Pannell gave a report on this subject.

- ii. Yorkshire Water's pipe replacement programme*

The Chairman told the Councillors about Yorkshire Water's forthcoming work to renew many of the water pipes in the village. The Councillors were shown a map which gives details of all the work to be done.

- iii. It was reported that the pavement on the corner of Beech Way and Dikelands Lane is breaking up and needs to be reported to the City Council. (Action Clerk)*

16.012 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

- i. It was noted that the flowering cherry tree had been planted in Chantry Green. The Parish Council had paid Ryland Horticulture for the work and had had the sum reimbursed by the Poppleton WI.*

- ii. The branches outside York House overhanging the pavement in Dikelands Lane have still to be cut back.

(b) Events

None.

(c) Maintenance –

- i. *To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

The Chairman reported that Graeme Burn has drawn up draft Statements of Truth. He and the Clerk are to see Mr Burn to complete and sign the statements.

- ii. *To consider a report on the installation of bollards outside the White Horse Inn*

No progress to report on this subject.

(d) Allotments including the future of the Guild hut

It was agreed that when the Garden Guild winding up procedure is concluded the Parish Council would endeavour to acquire their hut which would be designated a “Village Storage Facility”.

16.013 – TO CONSIDER POSSIBLE CELEBRATIONS TO COMMEMORATE THE QUEEN’S 90TH BIRTHDAY IN APRIL

No decision was made on this subject owing to a lack of information.

16.014 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

No report on this subject.

(b) Poppleton Community Trust

Councillor Brydson had circulated a report on the Executive Committee meeting held on 8 December.

(c) Adventure Playground

Councillor Camplin reported on the meeting held on 1 December.

(d) Village in Bloom/Village Show

Mr Walker gave details of what is being planned for this event. He is planning to expand the event so that it will be more like the Children’s Sports Day event. It is to be held on 20 August, the week end before the August Bank Holiday weekend. A small group of volunteers has been formed to progress this project which, for insurance purposes, will be a sub-group of the Parish Council

16.015 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

6 Nov	Criminal damage	Seat damaged	Long Ridge Lane
17 Nov	Theft	Clothing & boots taken – 1 suspect on CCTV	Northfield Lane
18 Dec	Burglary	Garage door opened. 2 persons disturbed. Nothing taken	Fairway Drive
24 Dec	Theft	Tools taken from house	Main Street

16.016 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN FROM COUNCILLORS BRYDSON AND CRABB

There was no news reported on this subject.

16.017 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON AND CRABB

The following report was submitted:-

December 2015

1. Julian Sturdy met with Martin Grainger to discuss the delays and timescales of Neighbourhood Plans.
2. 1 December visited West Offices to examine the consultation documentation dealing with the waste and minerals plans. Comments fed back to both Parish Councils.
3. 9 December P4P meeting to look at NPPF additions to the plan for clarification of policies as suggested by CYC.
4. Nether Poppleton Parish Council met to discuss the attached paper on the Waste and Minerals consultation documentation and the impact of additional traffic on the unsurfaced farm track of 14 HGV per day for 10 years. Also the potential for increased traffic through the village.
5. 22 December received letter from Martin Grainger confirming that they would respond to our Scoping Documentation
6. 22 December received letter from Rebecca Harrison boundary issues still not resolved.
7. 22 December received information from Nick Pedder, Environment Agency that they had no issues with the Scoping Document or building on the brownfield sites.
8. 7 January P4P meeting and letter drafted to ask reasons why the Parish Councils were not consulted on changed the City made to the green belt. This has now allowed a retrospective plan to be submitted for a two story 'garage' on greenbelt land.
9. Received terms and conditions and quotation from Alex White to complete the Environmental Report after the feedback on the scoping documentation which we have accepted.

January 2016

1. We received the feedback from Craig Broadwith of Historic England. Major information was that we should refer to them as Historic England and no English Heritage as they changed their name and logo on 1 April 2015.
2. We have now received the comments from the City regarding the scoping document and will be progressing this with Alex White.
3. Maps and information have been received from the City mostly dated 2001 so 15 years out of date.
4. We have a meeting with the City of York Council Planners on Monday 18 January 2016 to discuss progress and developments for the plan and submission of 2nd round of pre-submission consultation which will require publicity and explanation to the villagers.
5. We are still waiting for feedback from Julian Sturdy regarding his meeting with Martin Grainger on 30 November 2015.

It was also agreed to respond to the Minerals and Waste Minerals and Waste Joint Plan Consultation. The wording is to be the same as that sent in by Nether Poppleton Parish Council (slightly amended with "Nether" replaced by the word "Upper". **(Action Clerk)**

16.018 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL'S TWITTER ACCOUNT

There was no report on this subject.

16.019 - TO RECEIVE THE CLERK'S REPORT

(a) *Progress on contacting the users of poppleton.net (Min. 15.247)*

The Clerk reported having contacted a number of current users. There are still some left to contact.

(b) *Progress on the request for a TPO for the Canadian red oak at the junction of School Lane and Main Street (Min. 15.248)*

The Clerk reported that the City Council has recorded the Parish Council's request and will deal with the matter in due course.

(c) *Progress on the relocation of the post box at the old Post Office (Min. 15.259a)*

A post box has been installed on the verge on the Green between Dene Holm and the surgery.

(d) *Progress on the purchase of the phone box on the Green (Min. 15.259b)*

It was noted that the City Council had advised that the consultation period would end in mid-January so a decision should be known by the February Parish Council meeting

(e) *Progress on repairs to Chantry Green seat (Min. 15.259d)*

It was noted that the seat has been repaired.

(f) *Ward Committee funding requests (Min. 15.262)*

It was noted that the available funding is for 2015-16 and that expenditure has to be made by 31 March 2016. This means it is too late in the year to apply for funding.

16.020 - TO NOTE CORRESPONDENCE RECEIVED

16.020.01 - The Clerk referred to the following items of correspondence

- (a) Judith Fahie - Confirmation of invitation to the Chairman to open the new BP garage and M&S shop
- (b) Sally Burns – CYC - Flooding enquiry

16.020.02 - It was noted that the correspondence received since the November Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Barry Otley - re Rufforth to Acomb/Poppletons route steering group
- (b) Dan Calvert – CYC - Library tree TPO query
- (c) Exploreyork - Yortime News - December 2015 and January 2016
- (d) Janet Hopton - Millennium Green hedge/Tithe Barn event
- (e) Jonathan Pickles - CYC-Update on Long Ridge Lane resurfacing
- (f) Julian Sturdy – Two E-Bulletins
- (g) Kay Bailey – CYC - Mobile Library Service email
- (h) Louise Robinson - CYC-Update on Long Ridge Lane VAS
- (i) Poppleton Community Trust - Minutes of meeting on 8 December 2015
- (j) YLCA - Letter regarding the 2016-17 subscription
- (k) YLCA - White Rose update
- (l) YLCA - Changes to the External Audit Regime

16.020.03 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - January 2016 - Issue 103

16.021 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 Jan	Plan4Poppleton	Russett House/ 10.00am	Brydson, Crabb, Langford
14 Jan	Adventure Playground	Poppleton Centre/ 7.00pm	Camplin
18 Jan	Neighbourhood Planning	West Offices	Brydson, Crabb, Langford
19 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
20 Jan	Plan4Poppleton	32 Midway Avenue/ 1.30pm	Brydson, Crabb, Langford
2 Feb	Residents Association	Poppleton Centre/ 2.00pm	Robson
4 Feb	YLCA York Branch	New Earswick Folk Hall/ 7.00pm	Robson
11 Feb	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Camplin

16.022 - TO CONSIDER MINOR MATTERS

None.

16.023 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Audit, grass cutting.

16.024 - TO AGREE THE DATE OF THE NEXT MEETING

The date of the next meeting was agreed as Monday 8 February 2016 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.02pm.

CHAIRMAN

DATE.....2016

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
 Tel: 01904 399277 - email jmackman3@gmail.com