

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 MARCH 2016

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Two members of the public

Councillor Graham Buckle

Councillor John Camplin

City Councillor Ian Gillies

Councillor Vivien Crabb

Councillor Roper Langford

Mr James Mackman (Clerk)

Councillor John Pannell

16.048 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Chairman reported that two residents had put their names forward for co-option. After a short discussion the Councillors co-opted Alan Farnsworth.

16.049 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

16.050 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apoloies for absence were received and accepted from Councillor Nigel Evans.

16.051 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 FEBRUARY 2016

The minutes of the meeting held on 8 February 2016, having been circulated and read, were accepted and signed as a true record.

16.052 - PUBLIC PARTICIPATION

The new owners of Crossfields spoke about their planning application for the development of the site.

16.053 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that:-

- The City Council will be increasing Council Tax by 3% in 2016-17
- There is a possibility that the No. 20 bus service will be withdrawn

16.054- PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications including the application received since the February Council meeting and considered by the Planning Committee. The table below shows the plans that were considered by the Parish Council's Planning Committee and the Planning Committee's comments. The Parish Councillors confirmed their agreement of the Planning Committee's comments.

Details of Planning Application	Comments
Ref: 16/00115/FUL – Erection of dwelling (amendments to scheme as approved under 14/00362/FUL) at Tree Tops Nursery to Red Lion by Mr Scott Jefferson.	The Parish Council objects to this proposal on the following material grounds :- 1) The proposal is for substantial back-land

	<p>development within the gardens of an existing property.</p> <ol style="list-style-type: none"> 2) The single-storey extension on the north-east aspect is outside the village Settlement Area as defined in the Poppleton Village Design Statement (2003). 3) The single storey component is a permanent new-build extending into City of York Green Belt paddock area in contravention of Policy PNP1 of the emerging Neighbourhood Plan for Poppleton. 4) The scale of the proposed three-storey house is overbearing for the immediate neighbouring property which is a dormer bungalow of modest proportions. 5) The felling of several mature trees is proposed some of which are believed to be covered by Tree Protection Orders. 6) Access and egress for the proposed property is via a concealed entrance onto a point of congestion on the busy A59.
<p>Ref: 16/00148/FUL - Variation of condition 2 and 3 of planning permission 14/02975/FUL to alter approved drawing and use of materials from stone to brick at 3 Apple Garth by Mr & Mrs Davey.</p>	<p>No objections</p>
<p>Ref: 16/00177/TPO – Prune Beech and Lime trees protected by Tree Preservation Order No. 2/1991 at 12 Willow Croft by Mr Fellows.</p>	<p>No objections</p>
<p>Ref: 16/00220/FUL – Erection of 3no. dwellings with garages following demolition of existing bungalow at Crossfields, Main Street by Mr & Mrs Connolly.</p>	<p>The Parish Council objects on the following planning grounds:-</p> <ol style="list-style-type: none"> 1). Layout/density. The proposal for three substantial family homes (1x2-storey 5 bed, 1x2-storey 4 bed, and 1x3-storey 4 bed) plus separate 2-storey double garage with rooms above, constitutes over-development of a cramped corner site currently occupied by a single dormer bungalow. 2). Access/traffic. The corner site is on a very busy junction with a bus stop, school entrance and library opposite. The Dikelands Lane / Main Street junction is a congested access point on a curved bend with reduced visibility due to parked cars at school opening and collection times. The proposal is for a shared access driveway for 2 properties at this blind spot which is frequently

	<p>reduced to a single lane and presents accident risk.</p> <p>There is inadequate off-road provision for the number of vehicles the proposed development would be likely to generate, i.e. garage provision for 4 vehicles in total for the site, one single width driveway access and one shared other at the above point.</p> <p>3) Design/appearance. The 3-storey property proposed for site 1 is overbearing in scale. The existing hedge onto Main Street should be retained for privacy and retention of rural aspect. Proposed replacement by a low wall would not be acceptable. The green swathe on Main Street is common land and protected by the emerging Neighbourhood Plan for Poppleton. Creation of a new pedestrian access to plot 2 would not be permitted.</p> <p>4) Flooding. The site is regularly subject to flooding or is waterlogged. The existing culvert has never been adequate during the past forty years and there is reported presence of an underground spring. The development as proposed would exacerbate the problem for both the site and adjacent properties.</p> <p>The Design Statement which accompanies the application is not relevant to the application since the properties shown are out of context with differing aspects, scale, settings and plot size.</p> <p>Upper Poppleton Parish Council recommends refusal of the proposal as submitted.</p>
<p>Ref: 16/0288/FUL – Single-storey side extension at Two Trees, Black Dyke Lane by Mr Peter Baren.</p>	<p>No objections</p>
<p>Ref: 16/00424/FUL – Replacement roof including hip to gable extensions and increase in height, dormers to front and rear, single-storey side and rear extensions and erection of detached garage at Pebbleside, Dikelands Lane by Mrs K Messinger.</p>	<p>No objections</p>
<p>Ref: 16/00482/FUL – Single-storey side extension at 95a Station Road by Mr Kae Walker.</p>	<p>No objections</p>

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 15/01836/FUL – Conversion and change of use of outbuildings and adjacent land to pre-school nursery (use class D1), associated car and cycle parking and widening of access at The Gardens, Boroughbridge Road by Mr & Mrs Nimmo.
- Ref: 16/00177/TPO – Prune Beech and Lime trees protected by Tree Preservation Order No.:2/1991 at 12 Willow Croft by Mr Fellows.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 15/01439/OUTM - Outline application for use of land for touring caravans (95 pitches) 10no. camping pods with associated buildings, refuse points, access and landscaping at proposed Caravan Site, Northfield Lane, Upper Poppleton York by SBO Lands Ltd.

16.055 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To consider reports on vandalism*

None.

(b) *To note correspondence with Daniel Gath re flooding on the footpath outside No. 3, The Green*

It was reported that the company denies responsibility for the undulations in the footpath. It was agreed to refer the matter to the City Council's Highways Department. **(Action Clerk)**

(c) *To discuss the proposal for a path from the Primary School to the A59 Park & Ride (Councillor Pannell)*

After a short discussion the Councillors agreed that there was nothing that they could add to the proposal.

(d) *To note progress on the non-working lamppost in Black Dyke Lane*

It was noted that the lamp is still not working.

(e) *To note progress on the implementation of the yellow lines*

It was reported that the City Council is now working on finalising the legal process and arranging implementation of the signs and lines.

(f) *To receive other reports*

It was reported that the "No footway" sign in Black Dyke Lane is lying in the verge. Highways have been advised of this.

16.056 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) *Trees*

No reports.

(b) *Events*

No reports.

(c) *Maintenance –*

- i. *To receive a report on the registration of ownership of the land between the Manse and Old Forge Surgery*

Councillor Robson reported that after he and the Clerk had seen the Parish Council's solicitor Statements of Truth had been completed, signed and sent to the Land Registry.

- ii. *To consider a quotation for the installation of bollards outside the White Horse Inn*

The Clerk reported having met a City Councillor Officer on site. No quotation had been received. It was resolved to authorise the Clerk, in conjunction with the Chairman, to spend up to £1,500 on the installation of the bollards. **(Action Clerk)**

(d) *Allotments including the purchase of the Guild hut*

- i. The Clerk reported that Ken Thorpe has given up the tenancy of his allotment and that the allotment has now been let to the next resident on the waiting list.
- ii. Councillor Robson reported that the Garden Guild Trustees have agreed to sell the hut situated adjacent to the school entrance drive to the Parish Council for £1 with effect from 16 May 2016.

(e) *The future of the phone box on the Green now that the Parish Council have ownership*

It was confirmed that the paperwork for the transfer of ownership of the phone box from BT to the Parish Council is now complete. It was agreed that it should be advertised for sale in the next Newsletter. It was noted that discussion had already taken place with one interested party

* Councillor Buckle retired from the meeting at this point in the agenda.

(f) *To confirm action taken to fill in a hole on the Green*

The Clerk reported that he had instructed Ken Falkingham to fill in a hole that had suddenly appeared in the Green. This action and the consequent charge of £30 were approved.

A recent problem with drainage at a house bordering the Green had revealed a manhole cover set deep in the grass close to the bus shelter. This has left a hollow which is now a trip hazard. It was agreed that Yorkshire Water be advised of the problem and asked to take the appropriate steps to eliminate the hazard. **(Action Clerk)**

16.057 - TO DISCUSS ITEMS FOR INCLUSION IN THE SPRING NEWSLETTER

A number of items for inclusion in the Newsletter were suggested. These included the sale of the phone box, the Village Show, the Village in Bloom competition, the Children's Sports Day, Yellow lines and the use of dog waste bins. It is hoped that articles will be ready for the May Parish Council meeting.

16.058 - TO AGREE CLERK'S ATTENDANCE AT THE SLCC AGM - £30 PLUS TRAVEL COSTS

It was agreed to cover the cost of the Clerk's attendance at the SLCC AGM in Helmsley on 19 March.

16.059 - TO CONSIDER PROJECTS WHICH COULD BE GRANT-FUNDED BY THE 2016-17 WEST WARD BUDGET

The Councillors agreed that the Adventure Playground and the Poppleton Youth Action Group were two projects which should be suitable for Ward Budget grants.

16.060 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Robson reported slow progress on this subject mainly because City Council personnel keep changing. There is to be junior cricket coaching at the Poppleton Centre over the Easter holidays.

(b) Poppleton Community Trust

Councillor Brydson had circulated her minutes of the Executive Trust meeting held on 1 March.

(c) Adventure Playground

Councillor Camplin gave a comprehensive explanation of the state of play with the group and the history of events to date.

(d) Village in Bloom – First judging day, 13 April from 1.00pm

Councillor Robson gave an update on the work being done in the village in preparation of the judges' visit.

(e) Any other meeting

None.

16.061 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

10 Feb	Burglary Other	Cycles taken from shed	Station Road
11 Feb	Burglary Other	Tools taken from garage	Long Ridge Lane
15 Feb	Criminal damage	Drainpipe damaged	Westfield Close

16.062 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN FROM CLLRS BRYDSON, CRABB AND LANGFORD

No news to report on this subject.

16.063 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM CLLRS BRYDSON, CRABB AND LANGFORD

Councillor Crabb tabled the following report

1. Progress is being made with the Environmental Report from the Consultant.
2. Meeting held with the City Council Planners on 2 March with a positive attitude toward getting the Neighbourhood Plan toward a second pre-submission consultation within a month.
3. It had been hoped to start the process at the beginning of March however with the Environmental Report being complicated by the lack of a Local Plan and respectable housing figures from the City this is slowing the process.
4. Information received from the office of Julian Study would suggest that there is someone out there with a grudge against the Neighbourhood Plan. It was decided best to ignore it at the moment.
5. The notification within the Centrepiece has on the whole been well received.
6. Progress on final wording of pre-submission with a confirmation from Rebecca Harrison that no officers name should appear in the text despite the officer being the author of the quote.
7. Suggestion that a stall should once again be in place at the Village Sports Day. To update on progress and hopefully be the preparation for the final submission to the City.
8. List of contacts for companies and firms operating in the Nether and Upper Poppleton Neighbourhood area received from City Planners.

16.064 – TO RECEIVE A PROGRESS REPORT FROM THE VILLAGE SHOW WORKING PARTY

Brian Deamer gave the Councillors a written report on progress made by the working party for the show which is scheduled for Saturday 20th August.

16.065 – TO RECEIVE AN UPDATE ON THE PARISH COUNCIL'S TWITTER ACCOUNT

Councillor Camplin gave a brief report on the Twitter account. He is going to retweet more items in the future.

16.066 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 14 March 2016. The report reflected the receipts and payments below. The bank balances at 14 March were:-

Current Account	£500.00
Business Money Manager Account	£29,762.49

(b) To agree accounts for payment (net of VAT);

1711	Poppleton History Society	Grant towards book publication	£500.00
1712	Poppleton Community Trust	Room hire – January	£21.40
1713	Ken Falkingham	Filling hole on the Green	£30.00
1714	Yorkshire Water	Allotment water	£7.74
1715	Poppleton Community Trust	Room hire – February	£21.40
1716	Vision ICT	Annual website maintenance	£200.00
1717	James Mackman	Salary – March	£473.94
1718	Post Office Ltd	Tax - March	£118.60
1719	James Mackman	Expenses	£36.72
1720	SLCC	AGM & training day cost	£30.00
1721	Stuart Robson	Chairman's expenses	£23.40

(c) To receive a report on income received

HSBC	Bank interest	£3.63
------	---------------	-------

16.067 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) Installation of a lamppost opposite Blairgowrie (Min. 16.042c)

No news to report on this subject.

(b) Painting the railings in Main Street (Min. 16.042d)

With the weather improving it is hoped the railings will be painted soon.

(c) Repairs to the pavement on the corner of Beech Way and Dikelands Lane (Min. 16.042e)

The Clerk said that he had not yet reported this to the City Council. He agreed to do so. (**Action Clerk**)

16.068 - TO NOTE CORRESPONDENCE RECEIVED

16.068.01 - It was noted that the correspondence received since the February Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Skelton Neighbourhood Plan
- (b) CYC - Taxi licensing policy
- (c) ExploreYork - Yortime News - March 2016
- (d) Joe Ashton, CYC - Notes of York Parish Council Liaison Group

- (e) Poppleton Community Trust Executive Committee - minutes of 19 January
- (f) YLCA - Petition for planning objections
- (g) YLCA - Standards Board appointment
- (h) YLCA - White Rose Update - March 2016

16.068.02 - It was agreed that the correspondence received since the February Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct, March 2016 - Issue 104
- (b) Nether Poppleton Parish Council - Minutes of 18 January 2016

16.069 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
15 Mar	Adventure Playground	Poppleton Centre/ 7.00pm	Camplin
16 Mar	Plan 4 Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Langford
17 Mar	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Camplin
21 Mar	Village Show	Lord Collingwood/ 7.30pm	Robson
23 Mar	Plan 4 Poppleton	32 Midway Avenue/ 2.00pm	Brydson, Crabb, Langford
30 Mar	Plan 4 Poppleton	32 Midway Avenue/ 2.00pm	Brydson, Crabb, Langford
5 Apr	Plan 4 Poppleton	32 Midway Avenue/ 10.00am	Brydson, Crabb, Langford
12 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Brydson
13 Apr	Yorkshire in Bloom judging	Poppleton Centre/ 1.00pm	Robson, Clerk
23 May	Rural West York Ward Team	Skelton Village Hall/ 2.00pm	Robson

16.070 - TO CONSIDER MINOR MATTERS

None.

16.071 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

16.072 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 9 MAY 2016 (THIS WILL BE PRECEDED BY THE ANNUAL PARISH MEETING)

The date of the next meeting was agreed as Monday 9 May 2016 at 7.30pm.

There being no other business the Chairman closed the meeting at 9.50pm.

CHAIRMAN

DATE.....2016

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
 Tel: 01904 399277 - email jmackman3@gmail.com