

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 JANUARY 2017

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor David Johnson

Councillor Roper Langford

Councillor John Pannell

Mr James Mackman (Clerk)

17.001 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17.002 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Graham Buckle, Vivien Crabb, Nigel Evans and Alan Farnsworth. Apologies were also received from City Councillor Ian Gillies.

17.003 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2016

The minutes of the meeting held on 14 November 2016, having been circulated and read, were accepted and signed as a true record.

17.004 - PUBLIC PARTICIPATION

None.

17.005 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

With no City Councillor present there was no report

17.006- PLANNING APPLICATIONS

The Councillors considered the planning application received since the November Parish Council as listed below.

Details of Planning Application	Comments
Ref: 16/02835/FUL – Conservatory to rear at 23 Chantry Gap by Mr & Mrs Tweedhope.	No objections
Ref: 16/02837/FUL – Single storey side and rear extension and conversion of detached garden building into habitable living accommodation at 30 Station Road by Mrs Emma Rochard.	The Parish Council objects on the following planning grounds. That the development as stated with the habitable living accommodation is considered to be back garden development. It contravenes the recommendations in the Poppleton Neighbourhood Plan.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 16/02090/FUL – Variation of condition 2 of permitted application 15/01836/FUL to alter roof design incorporating PV panels and emergency staircase at The Gardens, Boroughbridge Road by Mr Andrew Nimmo.
- Ref: 16/02308/TPO – Raise lower branches of 2no. Purple Beech trees protected by Tree Preservation Order no. CYC187 at Ridgeway, Main Street by Mr Barry Otley.
- Ref: 16/02314/TPO – Prune back various trees protected by Tree Preservation Order no.: 1/1970 at The Old Forge Surgery, The Green by Mrs Julie Lund.
- Ref: 16/02336/TCA – Fell 2no. Apple trees; reduce Leyland Cypress tree to 2m and prune Apple in Conservation Area at Ridgeway, Main Street by Mr Barry Otley.
- Ref: 16/02381/FUL – Conversion of barn to 1 no. dwelling at Dutton Farm, Boroughbridge Road by Mr & Mrs D Pinkney.

17.007 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 9 January 2017. The report reflected the receipts and payments below. The bank balances at 9 January were: -

Current Account	£500.00
Business Money Manager Account	£32,574.96

(b) To note accounts for payment (net of VAT);

1791	Poppleton Bowls Club	Grant	£350.00
1792	Stuart Robson	Village in Bloom expenses	£144.00
1793	Npower	Guild hut electricity	£24.01
1794	Brian Deamer	Rat poison	£14.77
1795	Poppleton Community Trust	Room hire – November	£21.40
1796	Ken Falkingham	Repairs to “Selby” seat	£90.00
1797	Poppleton Methodist Church	Remembrance Day refreshments	£20.00
1798	Royal British Legion	Donation re bugler	£25.00
1799	Yorkshire Water	Allotment water	£8.01
1800	James Mackman	Salary – December	£488.26
1801	Post Office Ltd	Income tax – December	£122.20
1802	Stuart Robson	Village-in-bloom expenses	£90.00
1803	James Mackman	Salary – January	£488.46
1804	Post Office Ltd	Income tax – January	£122.00
1805	James Mackman	Expenses (including SLCC subs	£128.24
		£63.19)	

(c) To receive a report on income received

HSBC	Bank interest	£3.01
HM Revenue & Customs	VAT refund	£529.18

(d) To agree to pay a proportion of the Clerk’s SLCC subscription (£63.19)

It was agreed that the Parish Council would pay £63.19 towards the total of this year’s subscription of £177.00.

(e) To agree to pay the £60 provided in this year's budget to the Poppleton Luncheon Club
This was agreed.

(f) To discuss the request from the Poppleton Community Trust to release the 2016-17 grant
The Clerk reported that the Trust had asked for a delay. It agreed to review the subject at the February meeting.

(g) To consider requests for grants for 2017-18 from

i. Millennium Green Trust (£1,000)

Agreed.

ii. Poppleton Community Railway Nursery (£300)

Agreed.

iii. Poppleton Community Trust (£5,000)

Agreed.

iv. Poppleton Youth Action Group (£1,500)

Agreed.

v. Poppleton Village Show (£100)

Agreed.

vi. Poppleton Children's Sports Day (£290)

The Councillors considered that this organisation already had sufficient funds in hand and resolved not to give a grant.

vii. Poppleton Under Fives (£500)

The Councillors considered that this organisation already had sufficient funds in hand and resolved not to give a grant.

(h) To agree the Budget for 2017-18 and set the precept

The Councillors considered the draft budget presented by the Clerk. Following a discussion, the budget was revised and agreed. It was resolved that the precept for 2017-18 should be increased by 3% to £21,200 to minimise the effect of a deficit budget for the second successive year. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

17.008 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees - To agree to the felling of a tree by the surgery

A request from the Old Forge Surgery for one of the diseased trees close to their boundary be felled was considered. A quotation of £500 had been submitted through the surgery. It was resolved that the tree be felled. **(Action Clerk)**

(b) Events

There are no events planned at the moment.

(c) Maintenance –

i. To review the grass-cutting contract

The draft contract prepared by Councillors Farnsworth and Johnson was discussed. A number of points were made which are to be incorporated into a revised version which will be discussed at the February meeting. **(Action Councillors Farnsworth and Johnson)**

ii. To consider a request for an easement for vehicular access to Green View

The Councillors considered a request for an easement. The law relating to access over registered village greens is complex. It was agreed that the Parish Council's solicitors, Burn & Co, be asked for advice as to how to proceed with drawing up an easement. **(Action Councillor Robson and Clerk)**

(d) Allotments

It was agreed that the subject of revising allotment rents be discussed at the February meeting.

17.009 – TO CONSIDER COUNCILLOR TRAINING

It was noted that there are no training courses at the moment.

17.010 – TO AGREE A CORRESPONDENT FOR THE CHURCH MAGAZINE

The Parish Council had received a request from the new editor of the Parish Magazine for a correspondent to write a few words about the Parish Council's activities for each edition of the magazine. Councillor Robson volunteered to be the correspondent.

17.011 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To receive other reports

It was noted that any individual can report problems with the above items on the City Council's website at <https://www.york.gov.uk/ReportProblems>

(c) To discuss the installation of white lines for those house drives/entrances affected by the laying of yellow lines.

After a short discussion it was resolved to take no further action on this subject.

(d) To consider complaints received about the new sign on the surgery wall

The Councillors discussed the large sign that has been put on the wall of the surgery. The Councillors have received many complaints about the sign. The two main objections to the sign are its size which is deemed to be too large for a Conservation Area and that the largest word is Haxby which is confusing when the surgery is in Upper Poppleton. It was agreed that the Clerk should write to the practice manager to ask that the unsuitable sign be removed. **(Action Clerk)**

17.012 - TO CONSIDER PROVIDING A VILLAGE IN BLOOM PLAQUE FOR PUBLIC DISPLAY

It was agreed not to pursue this subject.

17.013 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

A minor glitch was reported concerning the setting up of the bank account as Santander had 'lost' some of the paper work. Therefore grant money unable to be transferred; and a grant application to West Ward delayed as a bank account detail has to be included.

(b) Poppleton Community Trust

It was noted that the minutes of the Trust meeting of 1 November had been circulated to the Councillors.

(c) Village in Bloom

Councillor Robson reported that the Poppleton Community Railway Nursery (PCRN) had agreed to provide the manpower to keep the tubs in the village planted and tidy. The PRCN consider that the work is a project for their volunteers. The Parish Council will pay for any bulbs, plants etc that may be needed for the tubs.

(d) Any other meeting

None.

17.014 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

10 Nov	Burglary dwelling	Jewellery taken	Beech Way
14 Nov	Theft	Money taken from place of work	The Green

There were no incidents reported to the police in December 2016.

17.015 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

Councillor Brydson reported

- December 5 Local Plan Working Group (LPWG) notified of a potential six-month delay due to two MOD sites coming forward for potential development
- Strensall will potentially not be started before 2020 and Imphal Barracks before 2030 all within the time of the latest dates for the Local Plan.
- Currently, the City Planners are gathering information to look at the sites as reasonable alternative developments and the fact that this could strongly influence potential development sites at other sites around the City.
- Elvington was put forward as a potential Garden City Village but not has not been approved by Central Government.
- A final report will be made to the City Councillors LPWG on 23 January on sites and a clearer timetable confirmed for consultation.
- No further information on the development of the Ring Road
- No further information on the Wyevale Site for housing. At present only supported for employment by the Neighbourhood Plan.

17.016 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Councillor Brydson reported

- The final consultation on the Neighbourhood Plan is currently taking place and will end on Monday 23 January 2017
- The committee have met with Rebecca Harrison of the City of York Planning but unfortunately Martin Grainger was not available to agree to the discussion at the meeting.

- The meeting was held to discuss the appointment of an examiner of the Neighbourhood Plan.
- It was agreed unanimously to appoint Mr Andrew Ashcroft based on his experience of Neighbourhood Plan Examinations and the fact that he has the time available to complete the necessary work on the examination of the plan.
- Rebecca and Martin must now meet to agree to this and to get a contract for the work in place.
- Any comments will be fed through to us during this consultation period. At present there are only four comments which are all positive
- We do not expect any negative comments from the Statutory Bodies or the developers as they have been consulted fully during the period.
- Next stage will be to assess the outcome of the examination and any adjustments that might have to be made. Modifications would take place during March and April,
- May 2017, a report to Members of the pending referendum.
- The plan will then go for Referendum during June 2017.
- Pending a successful referendum of which 51% or more of the vote is favour the City of York will have a decision to fix a date then the plan will be made.
- A further grant of £3,000 has been applied for from the City of York Council allocation.

17.017 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:-

(a) *A TPO on the tree by the school entrance and the Library (Min. 16.214b)*

No news on this subject.

(b) *The obscured light in Long Ridge Lane (Min. 16.214e)*

It was agreed that the Clerk should write to the owner of the tree and politely ask if they would agreed to reduce the height of the tree so that the street light shines on the bus stop. **(Action Clerk)**

(c) *Repairs to the "Selby" seat outside the Methodist Chapel (Min. 16.206)*

It was noted that the repair has been completed.

(d) *The response to the Minerals and Waste Joint Plan. (Min. 16.209)*

It was noted that the City Council has acknowledged receipt of the Parish Council's submission.

(e) *Councillor Farnsworth's informal discussion with the PCC about the presence of this year's banner and any future potential advertising*

It was noted that Councillor Farnsworth had discussed the subject of the banner with the PCC and they had agreed to limit the display of the Alpha Course notice to one month in future.

17.018 - TO NOTE CORRESPONDENCE RECEIVED

17.018.01 - The Clerk referred to the following items of correspondence

- Alison Sinclair - Phone box observation
- Jane Vaughan, an email thanking the Parish Council for replacing the light bulb at bottom of School Lane
- Jeremy Sylvester - Refusing a grant for 2017-18 for grass cutting in All Saints Church yard
- John Wilkinson - Thanks for British Legion cheque
- Kate Tattershall - Contact request for Parish Magazine
- Sue Farnsworth - Thanks for grant to Bowls Club

17.018.02 - It was noted that the correspondence received since the November Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - York Community Recycling Fund
- (b) Exploreyork - Yortime December 2016
- (c) Ian Gillies - Surgery sign response
- (d) Jonathan Kenyon, CYC - Reply re 14/02979/FULM
- (e) Julian Sturdy - E-Bulletin
- (f) Julian Sturdy - Christmas E-Bulletin
- (g) North Yorkshire Police - E-Newsletter, December 2016
- (h) Ron Healey - Bus forum meeting 10 January
- (i) Vision ICT Ltd - Website stats for November
- (j) YLCA - Dependent carers allowance survey request
- (k) YLCA - Copying plans - copyright instructions
- (l) YLCA - White Rose Update - December 2016
- (m) YLCA - Draft public service ombudsman bill
- (n) YLCA - No extension of Referendum Principles
- (o) YLCA - 11 November 2018 bonfire query

17.018.03 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct – January 2017, Issue 109

17.019 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
19 Jan	PYAG	15 Bankside Close/ 8.00pm	Langford
2 Feb	YLCA York Branch	Folk Hall, New Earswick/ 7.00pm	Robson
6 Feb	Neighbourhood Planning	West Offices/ 2.00pm	Brydson, Crabb, Langford
15 Feb	Rural West Ward Team	Poppleton Centre/ 2.30pm	Robson

17.020- TO CONSIDER MINOR MATTERS

Councillor Robson is to discuss the subject of a footpath between Ousebank School and the A59 Park and Ride with Barry Otley.

17.021 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Assets of Community Value, revision of allotment rents and “Battles Over” 11 November 1918.

17.022 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 13 FEBRUARY 2017

The date of the next meeting was agreed as Monday 13 February 2017 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.13pm.

CHAIRMAN

DATE.....2017

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