

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 APRIL 2017

PRESENT

Councillor Vivien Crabb (in the Chair)

City Councillor Chris Steward

Councillor Kathie Brydson

Councillor Nigel Evans

Four members of the public

Councillor Alan Farnsworth

Councillor David Johnson

Mr James Mackman (Clerk)

Councillor Roper Langford

Councillor John Pannell

17.065 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

Councillor Farnsworth declared an interest in agenda item 17.072c(v).

17.066 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Graham Buckle and Stuart Robson.

17.067 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 MARCH 2017

The minutes of the meeting held on 13 March 2017, having been circulated and read, were accepted and signed as a true record.

17.068 - PUBLIC PARTICIPATION

None.

17.069 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Chris Steward mentioned that: -

- The Executive Member for Transport & Planning will make a ruling on the bollard in Low Poppleton Lane in May
- Ward Funding for 2017-18 is now available

17.070 - PLANNING APPLICATIONS

The Councillors considered the planning application received since the March Parish Council as listed below.

Details of Planning Application	Comments
Ref: 16/01181/FUL – Erection of 3no. dwellings with garages following demolition of existing bungalow (resubmission) at Crossfields, Main Street by Mr & Mrs Alex and Vanessa Connolly.	No objections

Ref: 17/00518/LBC – Replacement of 3no. timber dormers to rear at Orchard House, Hodgson Lane by Mr Robert Wood.	No objections
Ref: 17/00684/FUL – Single-storey side and rear extension and conversion of garage into living accommodation at 19 The Green by Mr Edward Heaton	No objections

(b) To discuss the planning application for the proposed asphalt plant in the Hessay Industrial Estate

The matter was discussed

(c) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/00079/FUL – Single-storey rear extension and installation of 2no. first floor windows to side at The Gardens Farm House, Boroughbridge Road by Mr & Mrs Nimmo.
- Ref: 17/00201/TCA – Fell lime tree; crown thin Ash by 25% - trees in a Conservation Area at All Saints Church, Hodgson Lane by Mr High F. Carruthers.
- Ref: 17/00320/TCA – Fell sycamore tree in the Conservation Area by the Old Forge Surgery, The Green by Mr James Mackman.
- Ref: 17/00349/FUL – Conversion of attached garage space into habitable living space with associated external alterations at Black Dyke House, Black Dykes Lane by Mrs Denise Duncan.

It was noted that the Local Planning Authority had part approved and part refused the following applications:

- Ref: 17/00203/TPO – Crown thin by 30% 3 no. Copper beech and 1 no. Whitebeam protected by Tree Preservation Order 2/1991 at Scagglethorpe House, Westfield Lane by Mrs Ann Thompson. (Copper beech refused. Whitebeam approved)
- Ref: 17/00396/TPO – Reduce crown Lime tree by 30% and thin by 15% protected by Tree Preservation Order No: 2/1991 at 9 Willow Croft by Mrs Mindenhall. (Crown reduction refused. 15% thinning approved)

It was noted that the Local Planning Authority had refused the following application:

- Ref: 17/00004/FUL – First floor side extension and conversion of garage into habitable room at Wheatlands House, Boroughbridge Road by Mr & Mrs Metcalfe.

17.071 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 April 2017. The report reflected the receipts and payments below. The bank balances at 10 April were: -

Current Account	£500.00
Business Money Manager Account	£24,779.83

(b) *To note accounts for payment (net of VAT);*

1819	Poppleton Cricket Club	Grant	£1,000.00
1820	Poppleton Community Trust	Room hire – March	£21.40
1821	Ryland Horticulture	Felling tree by the surgery	£500.00
1822	YLCA	Annual subscription	£539.00
1823	Ken Falkingham	Refurbishing the Parish Council’s seats	£802.50
1824	Information Commissioner	Annual registration fee	£35.00
1825	James Mackman	Salary – April	£488.46
1826	Post Office Ltd	Income tax – April	£122.00
1827	James Mackman	Expenses £22.48, Chairman’s expenses £8.20	£30.68
1828	Ryland Horticulture	Cutting back branches in Chantry Green	£150.00

(c) *To receive a report on income received*

Allotment tenants	Allotment rent	£108.60
Northern Powergrid	Wayleave	£11.50

17.072 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *Trees -*

It was noted that Ryland Horticulture had removed the branches protruding from Blairgowrie into Chantry Green

(b) *Events–*

The Councillors considered the following request.

“The Archbishop’s office has intimated that the Archbishop may visit Poppleton on Saturday 20th May 2017 and it is proposed that an event is arranged on The Green at Upper Poppleton on this day in order to have a focal point for the visit. The proposed event is in the early stages of planning and may include tents, a barbecue and a bouncy castle. It will be a joyous event with singing & fellowship and the timings are still to be confirmed.”

It was resolved to grant the request to use the Green on 20th May. (**Action Clerk**)

(c) *Maintenance –*

i. To note progress following the meeting with our solicitor re the request for an easement for vehicular access to Green View

It was noted that our solicitor had sent an agreed letter to the selling agent with instructions to make sure that any would-be buyer was made aware of the letter. It was also noted that a “SOLD” sign has appeared at Green View.

ii. To consider the quotation for painting the maypole

Despite enquiries to other companies and YLCA, Councillors considered the only quotation received for painting the maypole. It was agreed that Councillor Farnsworth would: -

- (a) contact the company who gave the quotation and ask for a breakdown of the costs with the aim of having the quotation reduced.
- (b) endeavour to obtain alternative quotations for the painting

iii. To agree to repaint the exterior of the Guild hut

It was reported that the outside of the Parish Council-owned Guild hut is in need of being painted. It was agreed that the hut should be looked at and the work needed evaluated. (**Action Councillor Farnsworth**)

iv. To discuss the clutter on the forecourt of the Co-op

It was noted that the forecourt is cluttered with a number of items including racks and an old freezer. It was agreed that a letter should be sent to the store manager asking for the area to be tidied up and redundant items removed. **(Action Clerk)**

v. To discuss the continued presence of the Slimming World sign on the All Saints Church Hall railings

It was noted that the sign has been removed.

vi. Parking on the land between the Manse and the surgery.

The continued parking on this area of land, which is part of the Green, was discussed. It was agreed that two flower tubs would be placed at the entrance to the gravelled drive in order to deter parking. **(Action Clerk)**

17.073 – TO CONSIDER COUNCILLOR TRAINING

It was noted that there are no training courses at the moment.

17.074 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

None.

(b) To receive other reports

None.

17.075 – TO CONSIDER A REQUEST TO CULVERT THE BECK OUTSIDE 92 MAIN STREET

It was agreed that there were no objections to the culverting of the beck.

17.076 – TO REVIEW THE PARISH COUNCIL'S RISK ASSESSMENT

The Councillors considered the updated Risk Assessment presented by the Clerk and resolved to adopt it.

17.077 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Farnsworth gave a report.

(b) Poppleton Community Trust

It was noted that the minutes of the Trust meeting of 7 March had been circulated to the Councillors.

(c) Village Show 19 August

No news on this subject.

(d) Village in bloom

Work on this subject is progressing.

(e) WWI Beacons of Light (Centenary) event

No news on this subject.

(f) *Adventure Playground*

Councillor Farnsworth gave a report.

(g) *Any other meeting*

No reports.

17.078 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

10 Mar	Theft	Recycling box taken	The Green
26 Mar	Criminal damage	Window smashed	The Green
26 Mar	Violence	An assault	The Green

17.079 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

There was no news reported on this subject.

17.080 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Councillor Brydson reported that the second consultation on the SEA will end on 25th April after which it is hoped that the referendum will follow.

* Councillor Farnsworth retired at this point in the meeting.

17.081 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Village seats (Min. 17.050civ)*

It was noted that all the seats have been refurbished.

(b) *Registering items as Assets of Community Value (Min 17.053)*

The Clerk reported that he had not yet completed the task of registering the assets identified.

17.082 - TO NOTE CORRESPONDENCE RECEIVED

17.082.01 - The Clerk referred to the following items of correspondence

(a) PKF Littlejohn - Annual Return

(b) A request to use the Guild hut for storing netball posts which was agreed

17.082.02 - It was noted that the correspondence received since the March Parish Council meeting, as listed below, had been circulated to the Councillors

(a) Explore York Libraries & Archives - Yortime April 2017

(b) Poppleton Community Trust - Invitation to reception opening event on 26 April

(c) YLCA - White Rose Update - March 2017

(d) YLCA - Letter from NALC re precepts

(e) YLCA - NALC funding bulletin

17.083 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 Apr	Cricket club	Poppleton Centre/ 7.30pm	Robson, Farnsworth
18 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
1 Jun	YLCA York Branch		Robson

17.084 - TO CONSIDER MINOR MATTERS

None.

17.085 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

17.086 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 8 MAY 2017. THE MEETING WILL START AT 7.30PM AND BE PRECEDED BY THE ANNUAL PARISH MEETING AT 7.00PM

This was agreed.

There being no other business the Chairman closed the meeting at 9.40pm.

CHAIRMAN

DATE.....2017

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