

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 10 JULY 2017

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor Graham Buckle

Councillor Vivien Crabb

Councillor Nigel Evans

One member of the public

Councillor Alan Farnsworth

Councillor David Johnson.

Councillor Roper Langford

Mr James Mackman (Clerk)

Councillor John Pannell

Before the meeting started all those present stood in respect to the memory of David Thompson who died recently. David was a Parish Councillor from 1999 to 2003 and was Chairman from 2002 to 2003.

17.134 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17.135 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies for absence.

17.136 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 JUNE 2017

The minutes of the meeting held on 12 June 2017, having been circulated and read, were accepted and signed as a true record.

17.137 - PUBLIC PARTICIPATION

The member of the public present congratulated the Parish Council for publishing the draft minutes of the June Parish Council meeting on the Parish Council's website.

17.138 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies mentioned that: -

- Long Ridge Lane has been resurfaced
- He'd had a complaint from the bus company about cars being parked in front of the bus shelter on the Green
- The City Council is looking at the problem of cars parked in Main Street to the north of Chantry Gap blocking the view for drivers exiting Chantry Gap.
- The City Council is considering what to do about the failed bollard at the southern end of Millfield Lane

17.139 - PLANNING APPLICATIONS

The Councillors considered the planning applications received since the June Parish Council as listed below: -

| Details of Planning Application | Comments |
|--|---|
| Ref: 17/01252/FUL – Two-storey side extension to create double garage with rooms in roof, single-storey front and rear extensions and replacement driveway with new access at 28 Long Ridge Lane by Mr Mark Griffin. | The Parish Council objects on the following planning grounds: - <ul style="list-style-type: none">• The plans submitted are not accurate. They do not reflect the actual ground plan of the property so the Councillors are not able to give a considered opinion on the plans.• We request that accurate plans are drawn up and the application resubmitted so that proper consideration can be given to this planning application. |
| Ref: 17/01500/FUL – Single-storey rear extension to existing detached garage together with side link extension to attach garage to house at 7 Dikelands Close by Mrs Joyce Heaton. | No objections |
| Ref: 17/01564/FUL – Conversion of garage into habitable room and replacement roof to existing single-storey projection (resubmission) at Wheatlands House, Boroughbridge Road by Mr & Mrs Metcalfe. | No objections |

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 16/01181/FUL – Erection of 3no. dwellings with garages following demolition of existing bungalow (resubmission) at Crossfields, Main Street by Mr & Mrs Alex and Vanessa Connolly.
- Ref: 17/00918/FUL – Part two-storey and single-storey side extensions, dormers to side roofslopes and new boundary wall, gates and additional hard surfacing to front at 5 Orchard Road by Mr & Mrs Khanna.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 17/01195/TCA – Fell Scots Pine tree in a Conservation Area at 1 Station Road by Mr Richard Lycett.

It was noted that the following application had been withdrawn:

- Ref: 17/01120/FUL – Erection of dormer bungalow to rear of 5 Cherry Grove by Mrs W Wardle.

17.140 - FINANCE

(a) *To receive a financial statement*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 10 July 2017. The report reflected the receipts and payments below. The bank balances at 10 July were: -

| | |
|--------------------------------|------------|
| Current Account | £500.00 |
| Business Money Manager Account | £29,019.77 |

(b) *To note accounts for payment (net of VAT);*

| | | | |
|------|------------------------------|--|-----------|
| 1844 | Poppleton Youth Action Group | Grant | £1,500.00 |
| 1845 | Stuart Robson | Tubs & plants for Village in bloom | £109.80 |
| 1846 | Poppleton Community Trust | Room hire – June | £21.40 |
| 1847 | City of York Council | Repairing the pavement and removing the broken bollard outside the White Horse Inn | £120.00 |
| 1848 | Acer Garden Services | Grass cutting – June | £448.00 |
| 1849 | Cancelled | | £0.00 |
| 1850 | James Mackman | Salary – July | £493.16 |
| 1851 | Post Office Ltd | Income tax – July | £123.40 |
| 1852 | James Mackman | Expenses | £64.22 |

(c) *To receive a report on income received* None

(d) *To agree to release this year's grant to the Poppleton Luncheon Club agreed at the January meeting*

It was agreed to pay the £60 grant provided in the current year's budget.

(e) *To agree to release this year's grant to the Poppleton Community Railway Nursery* It was agreed to pay the £300 grant provided in the current year's budget.

(f) *To agree to release this year's grant to the Millennium Green Trust* It was agreed to pay the £1,000 grant provided in the current year's budget.

(g) *To consider releasing £4,000 of Section 106 money for the Poppleton Cricket Club as per minute 14.085 (14 April 2014)*

It was agreed that the sum of £4,000 be released as and when it was demanded by the Cricket Club.

17.141 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *Trees*

The suckers round the trees on the Green have been removed.

(b) *Events*

None.

(c) Maintenance

i. To note progress on the easement for vehicular access to Green View

The Chairman reported that he and the Clerk had received papers from the solicitor confirming that the purchase of Green View is proceeding and that the fee asked in consideration of the easement has been agreed.

ii. To note progress on the painting of the maypole

It was noted that the painting had been delayed owing to the recent wet weather. It is expected that the painting will be done during July.

The Chairman reported that he had secured a grant of £1,000 from the West Ward fund towards the repainting of the Maypole. The money should arrive very soon.

(d) Allotments

The hedge bordering the allotments has been cut back as it was obstructing the pavement.

(e) Guild Hut - to note progress on the repainting of the exterior of the Guild hut

It was noted that the hut will be painted this summer.

(f) It was agreed to send a letter to the Children's Sports Day Committee asking that in future years they do not dump grass arisings on the Green as they decay and smell. **(Action Councillor Robson)**

17.142 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

i. It was reported that one of the bollards outside the White Horse Inn had been broken by a vehicle that was driven off before anyone could record its details. The Clerk had arranged for the City Council to remove the broken bollard and fill in the hole. The Councillors agreed this course of action. It was also agreed that the Clerk order a replacement bollard from the City Council providing the cost of installation was less than £250. **(Action Clerk)**

ii. It was reported that one of the flower tubs next to the Manse had been demolished by person/s unknown and had been replaced.

(b) To receive other reports

None.

17.143 – TO NOTE PROGRESS ON THE SUMMER NEWSLETTER

Councillor Robson said that he is still in the process of writing the Newsletter and asked Councillors to submit articles. It was agreed to have an article asking residents if they would like to volunteer as litter pickers for the area in which they live (the Parish Council to supply the equipment).

It was also agreed that there should be mention of the City Council's website where residents can report directly on problems relating to potholes, vegetation growing over pavements etc. **(Action all Councillors)**

17.144 – TO CONSIDER COUNCILLOR ATTENDANCE AT THE YLCA JOINT ANNUAL MEETING AT 2.00PM ON 15 JULY 2017

It was noted that they only two Councillors who are registered to attend the meeting have both tendered their apologies.

17.145 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Farnsworth gave a report on the activities of the Cricket Club, including the application for further grants. The season's coaching had now finished but a friendly match had been arranged for the U9 and U 11 teams against Ovington Cricket Club on 14th July

(b) Playground project

Councillor Farnsworth reported that the playground project is moving ahead at pace and it is hoped that it will be finished by May 2018.

(c) Poppleton Community Trust

It was noted that Robin Tomlinson is the new Chairman of the PCT.

(d) Village Show 19 August

No further news on this subject.

(e) Village in bloom

Councillor Robson reported that most of the recent plantings have taken. Compliments have been received on the quality of the grass cutting.

(f) WWI Beacons of Light (Centenary) event on 11 November 2018

Councillor Robson reported on a preliminary planning meeting held with Nether Poppleton Parish Council representatives.

(g) Any other meeting

None.

17.146 - TO RECEIVE A REPORT ON VILLAGE POLICING

There has been a change in the way that the police report incidents. The new format is reproduced below and shows the incidents reported to the police during June 2017.

| <u>Incident Type</u> | <u>Details</u> | <u>Total</u> |
|------------------------------------|--|---------------------|
| Anti-Social Behaviour (ASB) | <ul style="list-style-type: none">• 5th – report of cold callers on Chantry Gap• 12th – teenagers in a derelict property on Main Street• 20th – 2 runners were verbally abused by driver of a white van near Red Lion Inn | 3 |
| Criminal Damage | <ul style="list-style-type: none">• 17th – lights kicked off walls, plant pots damaged and plants pulled out of ground at Poppleton Community Centre | 1 |

17.147 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

It was reported that it is hoped that the Local Plan will be ready for a public consultation in January/February 2018.

17.148 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Nether Poppleton Parish Councillor Edie Jones reported on the City Council’s Executive Committee meeting on 29 June when the Neighbourhood Plan was unanimously approved. It is anticipated that it will go to a referendum on 23rd August.

17.149 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Registering items as Assets of Community Value (Min 17.106a)

Councillor Robson reported that he is in the process of writing the appropriate wording for the applications.

(b) Removal of phone box (Min. 17.128c)

The Chairman reported that arrangements have been made to disconnect the electricity supply to the phone box.

(c) Refuse in front of Lime Tree House (Min. 17.129e)

The Clerk again asked Councillors to produce photographic evidence of the location of the refuse to enable him to take further action.

17.150 - TO NOTE CORRESPONDENCE RECEIVED

17.150.01 - The Clerk referred to the following items of correspondence

- (a) Friends of the Earth - FOI request re fracking
- (b) PYAG - Thanks for grant

17.150.02 - It was noted that the correspondence received since the June Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Andrew Docherty, CYC - Joint Standards Committee invitation - 22 June
- (b) Bagnalls - Maypole painting delay
- (c) Explore York Libraries & Archives - Yortime July 2017
- (d) Poppleton Community Trust - Playgroup meeting report
- (e) Rufforth with Knapton PC - Neighbourhood Plan information
- (f) YLCA - Notice of play area course 27 July

17.150.03 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct - July 2017, Issue 112
YLCA – Annual Review 2016/2017

17.151 – TO NOTE FORTHCOMING MEETINGS

| Date of Meeting | Meeting | Venue/ Time | Councillors Attending |
|-----------------|-------------------------------------|------------------------------|-----------------------|
| 11 Jul | Poppleton Community Trust Executive | Poppleton Centre/ 7.30pm | Brydson |
| 13 Jul | Poppleton Youth Action Group | 15 Bankside Close/ 7.30pm | Langford |
| 19 Jul | Village Show | Lord Collingwood/ 7.30pm | Johnson/Robson |
| 20 Jul | Poppleton Community Trust Executive | Poppleton Centre/ 7.30pm | Brydson |
| 13 Sep | Rural West Ward Team | Skelton Village Hall/ 2.30pm | Robson |

17.152 - TO CONSIDER MINOR MATTERS

None.

17.153 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

17.154 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 11 SEPTEMBER

This was agreed.

There being no other business the Chairman closed the meeting at 8.50pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
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