

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 SEPTEMBER 2017

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Alan Farnsworth

Councillor David Johnson.

Councillor Roper Langford

Councillor John Pannell

City Councillor Ian Gillies

Eleven members of the public

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION FROM THREE GIRLS WHO HAVE DESIGNED SOME SAFETY POSTERS FOR NORTH YORKSHIRE POLICE'S LIFESTYLE CHALLENGE

Three local girls were welcomed by the Chairman and proceeded to give a presentation, with the aid of an overhead projector, of the road safety posters they had designed. They requested financial help in having the posters reproduced as A2 posters which they would have laminated and put up around the village on lampposts.

The Chairman thanked the girls for their presentation and they, and eight members of the public, retired from the meeting.

17.155 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17.156 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Graham Buckle and Nigel Evans.

17.157 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 JULY 2017

The minutes of the meeting held on 10 July 2017, having been circulated and read, were accepted and signed as a true record.

17.158 - PUBLIC PARTICIPATION

Four members of the public voiced their opinion on the proposed bungalow in the garden of 5 Cherry Grove. Besides being an inappropriate development, the problem of excess ground water would be worsened if the garden, which acts as a soakaway, was built upon.

17.159 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies mentioned that: -

- The Ward Committee has awarded Poppleton Play £5,000 towards the redevelopment of the children's play area at the Poppleton Centre with the promise of a further £5,000 when the total fund reaches £50,000.
- Yellow lines are to be installed on both sides of Main Street in front of Lime Tree House and around the corner into Chantry Gap.

- An AMPR camera is to be installed by the rising bollard in Low Poppleton Lane. It will become operative when a Traffic Order is in place.
- An electric double-decker bus is now serving the A59 Park & Ride. It is the only such bus in the country at the moment. More are to be introduced.

17.160 - PLANNING APPLICATIONS

Councillor Crabb communicated the Planning Committees comments on the two plans below details of which were projected on to the big screen so that the Councillors and members of the public present could appreciate the details. The plans were then discussed by all the Councillors and the agreed comments are shown below: -

Details of Planning Application	Comments
<p>Ref: 17/01668/FUL – Single-storey front and rear extensions, erection of detached garden room building and garden shed building to rear and conversion and extension of existing garage into living accommodation at 103 Station Road by Mr & Mrs Mawle.</p>	<p>The Parish Council does not object on material planning grounds but proposes the following conditions: -</p> <ol style="list-style-type: none"> 1. Further information required re. the proposed future use of the converted garage block including internal floor plans to indicate whether the altered use will be commercial (e.g. storage plus offices) or domestic with awareness of possible independent occupation. 2. Height of proposed new roof-ridge to the garage block should be clearly stated. 3. Height of the proposed garden room should be clearly stated. 4. Changes to the existing swimming pool should be clearly defined. 5. Consideration should be given to restrictions being put in place on possible future subdivision or part sale of the existing plot.
<p>Ref: 17/01968/FUL – Erection of dormer bungalow to rear of 5 Cherry Grove (resubmission) by Mrs R Wardle.</p>	<p>The Parish Council objects on the following planning grounds: -</p> <ul style="list-style-type: none"> • GP10 subdivision of gardens and infill permission will only be granted for subdivision of existing garden where this would not be detrimental to the character and amenity of the local environment (draft local plan 4th set of changes 2005). • The proposed building would be too close to No. 5 Cherry Grove, leaving this property with an inadequate rear garden. • The building line at the front of the property does not appear to align with other properties. This needs to be checked.

	<ul style="list-style-type: none"> • The building would be overbearing for 8 Orchard Way. • Gb 15a development and loss of the garden could adversely reduce the natural drainage towards the beck and result in excess water retention. • Cherry Grove is in a designated flood zone • An Outline application for construction of one detached bungalow and garage (97/00676/OUT) was refused by the City Council <p>The Councillors recommend that the planning application is called in and a decision made by the City Councillors</p>
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/01170/FUL – Variation of condition 2 of permitted application 14/00929/FUL to extend the rear of the property at the first-floor level by 450mm, reducing the width of the dormer windows, increase width of windows and increasing the gable width at 37 Station Road by Mark Glenister.
- Ref: 17/01500/FUL – Single-storey rear extension to existing detached garage together with side link extension to attach garage to house at 7 Dikelands Close by Mrs Joyce Heaton.
- Ref: 17/01564/FUL – Conversion of garage into habitable room and replacement roof to existing single-storey projection (resubmission) at Wheatlands House, Boroughbridge Road by Mr & Mrs Metcalfe.
- Ref: 17/01618/FUL – Two-storey side extension and single-storey front and rear extensions at 1 Fairway Drive by Mrs Jessica Gregory.
- Ref: 17/01625/FUL – Variation of condition 2 of permitted application 16/01181/FUL to incorporate 2no. dormer windows to front elevation of plot 2 at Crossfields, Main Street by Mr & Mrs Connolly.

17.161 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 11 September 2017. The report reflected the receipts and payments below. The bank balances at 11 September were: -

Current Account	£500.00
Business Money Manager Account	£18,528.24

(b) To note accounts for payment (net of VAT);

1853	Poppleton Luncheon Club	Grant	£60.00
1854	Millennium Green Trust	Grant	£1,000.00
1855	Poppleton Community Railway Nursery	Grant	£300.00
1856	Poppleton Play	Grant	£7,500.00
1857	Poppleton Community Trust	Room hire – July	£21.40
1858	Mrs L Cariss	Internal audit fee	£80.00
1859	SLCC Enterprises	Clerk’s attendance at Regional	£69.00

		Conference, Barnsley	
1860	Acer Garden Services	Grass cutting – July	£396.00
1861	James Mackman	Salary – August	£493.36
1862	Post Office Ltd	Income tax – August	£123.20
1863	Exactis Ltd	Newsletter	£294.51
1864	Yorkshire Water	Allotment water	£13.50
1865	Acer Garden Services	Grass cutting – August	£396.00
1866	Npower	Guild hut electricity	£24.16
1867	James Mackman	Salary – September	£493.16
1868	Post Office Ltd	Income tax – September	£123.40
1869	James Mackman	Expenses	£64.22

(c) *To receive a report on income received*

HMRC	VAT refund	£182.21
City of York Council	Grant towards the cost of repainting the maypole	£1,000.00
HSBC	Bank interest	£1.94

(d) *To consider subscribing to the CPRE*

It was resolved not to subscribe to the CPRE.

(e) *To note the internal auditor's report*

Mrs Cariss, the internal auditor, reported that the standard of the Parish Council's records was such that she had no further comments, adverse or constructive to make on the 2016-17 audit.

17.162 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *Trees*

It was agreed that as the address of the owner of Blairgowrie had now been established the Clerk write and ask her for reimbursement for the money paid out to deal with the Blairgowrie trees that had fallen onto Parish Council land over the past few years. **(Action Clerk)**

(b) *Events*

The subject of the Armistice Day Service on 12 November will be on the agenda of the October Parish Council meeting. The Clerk is to complete the documentation for the road closure. **(Action Clerk)**

(c) *Maintenance*

i. To note progress on the easement for vehicular access to Green View

There was no further news on this subject.

ii. To note progress on the painting of the maypole

It was noted that the maypole has now been painted and that the West Ward had Committee had given the Parish Council a £1,000 grant towards the cost.

(d) *Allotments*

The Clerk reported that the name of another resident had been added to the waiting list.

(e) *Guild Hut - to note progress on the repainting of the exterior of the Guild hut*

It was noted that the hut will be painted as soon as there is a spell of dry weather.

17.163 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

It was reported that a tractor and grass cutter had been stolen from the locked shed behind the Poppleton Centre.

(b) To receive other reports

It was noted that the broken wooden finger post at the bottom of Beech Way had been removed by the City Council and is likely to be replaced in 2018.

17.164 – TO NOTE PROGRESS ON THE SUMMER NEWSLETTER

It was noted that the Newsletter had been printed and distributed by the Councillors.

17.165 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Farnsworth gave the following report on the activities of the Cricket Club: -

- Poppleton Cricket Club, after an initial successful first season for the juniors, is now focussing on trying to secure a dedicated ground for junior and senior cricket in the village. Discussions are currently underway as to how best this may be achieved.
- The Club is planning to enter two junior teams in the U9 and U11 leagues in 2018 and also plans to resume indoor coaching sessions starting in 2018 after the winter half term school break.
- A decision on the Club's application for a Yorventure Landfill Communities Fund grant will be known by no later than the end of January 2018.

(b) Playground project

Councillor Farnsworth reported that the Playground Group have secured grants and donations in excess of £20K and have applied for several other large grants and STET.

(c) Poppleton Community Trust

It was noted that the minutes of the Trust meeting held on 11 July had been circulated.

(d) Village Show 19 August

Councillor Robson reported that the Village Show had been well attended with the vintage cars and horticultural exhibits attracting crowds; also it was a financial success. Next year Mike Walker and David Johnson will co-chair the Committee.

(e) Village in bloom

Councillor Robson reported that the flowers have been good this year. It was agreed that up to £100 be spent in new daffodil bulbs for the tubs. (Action Councillor Robson)

(f) Any other meeting

None.

17.166 - TO RECEIVE A REPORT ON VILLAGE POLICING

Reproduced below is a table showing the incidents reported to the police during July 2017

<u>Incident Type</u>	<u>Details</u>
Burglary	21 July – burglary at the pharmacy, cash stolen from till and an amount of medication
Theft	9 July – theft of 2 mini rocker cycles from rear garden on Beech Grove 9 August – cycle stolen from garden of a house on Dikelands Lane
Vehicle Crime	11 August – van broken in to overnight on Beech Grove. Stihl hedge cutter and Stihl strimmer stolen 18 August – van broken in to overnight on Main Street
Criminal Damage	24 August – window smashed at Poppleton Methodist Church

* Councillor Farnsworth retired from the meeting at this point in the agenda.

17.167 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

No progress to report on this subject.

17.168 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

It was noted that the referendum had been held on 23 August. There had been a 36.08% turnout. Votes for the referendum 1,102 (91%) and 103 votes against (9%).

The Chairman thanked Councillors Brydson Crabb and Langford for the countless hours of work they had put into producing the Plan.

The Chairman also publicly thanked the residents who had voted to support the Plan.

17.169 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Registering items as Assets of Community Value (Min 17.149a)*

Councillor Robson reported that he is still in the process of writing the appropriate wording for the applications.

(b) *Removal of phone box (Min. 17.149b)*

The Chairman reported that BT has agreed to disconnect the electricity supply to the phone box at no charge to the Parish Council. It could take up to six months to carry out the work. After the electricity supply has been disconnected the phone box will be removed. It was agreed to delete this subject from the agenda until such time as the phone box is removed.

(c) *Refuse in front of Lime Tree House (Min. 17.149c)*

It was noted that there have been no further reports of refuse bins being left outside Lime Tree House.

(d) *TPO on the tree in front of the Library (Min. 17.128d)*

The Clerk reported having received correspondence from the City Council saying that a TPO will be served on the tree in the next few months.

(e) *White Horse bollard replacement (Min. 17.142a)*

The Clerk reported that the City Council had quoted less than the sum authorised by the Parish Council and that he had instructed the City Council to replace the bollard.

17.170 - TO NOTE CORRESPONDENCE RECEIVED

17.170.01 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board - Completion of Audit statements for notice board
- (b) Cllr Chris Steward - Notice of Hungate Community Fund
- (c) Poppleton Community Railway Nursery - Thank you for grant email
- (d) Millennium Green Trust - Thank you for grant letter
- (e) Poppleton Luncheon Club - Thanks for grant letter
- (f) PKF Littlejohn - Annual Return observation
- (g) The Pensions Regulator - Note on contributions

17.170.02 - It was noted that the correspondence received since the July Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Anna Pawson, CYC - Local Plan meeting 27 September
- (b) Charlotte Alexander, CYC - Details of My Castle Gateway public consultation
- (c) Claire Fox, Poppleton Play - Grant claim update
- (d) CPRE - Letter
- (e) CYC re 17/00501/FUL - appeal to Secretary of State
- (f) CYC - Old Forge Surgery tree work notice
- (g) Emergency Planning Unit, CYC - Community Resilience Parish Newsletter - Summer 2017
- (h) Environment Agency - Quarterly Newsletter
- (i) Explore York Libraries & Archives - Yortime August 2017 and September 2017
- (j) Notice of closure of Wheatlands Woodland
- (k) Minerals and Waste Joint Plan Team - Minerals and Waste Joint Plan – Addendum
- (l) NALC - Bulletin & questionnaire
- (m) Poppleton Community Trust - Invitation to 14 July event
- (n) Poppleton Community Trust - Draft minutes of 11 July PCT Executive Committee
- (o) Poppleton Community Trust - Year-end accounts
- (p) YLCA - NALC Bulletin 27 - July 2017
- (q) YLCA - Finance & Transparency Guidance booklet
- (r) YLCA - Listed buildings event
- (s) YLCA - White Rose Update - August 2017
- (t) YLCA - NALC Chief Executive's Bulletin 29 - 4 August 2017
- (u) YLCA - Event planning seminar

17.170.03 - It was agreed that the correspondence received since the July Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct - September 2017, Issue 113

17.171 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
12 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
21 Sep	Cricket Club	Poppleton Centre/ 7.00pm	Farnsworth/Robson
21 Sep	Poppleton Youth Action Group	15 Bankside Close/ 7.30pm	Langford
26 Sep	Lord Nelson Action Committee	Poppleton Tithe Barn/ 7.00pm	All
4 Oct	Rural West Ward Team	Skelton Village Hall/ 2.30pm	Robson
5 Oct	YLCA York Branch	New Earswick Folk Hall/ 7.30pm	Robson
16 Oct	Village Show	Lord Collingwood/ 7.30pm	Johnson

17.172 - TO CONSIDER MINOR MATTERS

It was noted that the litter bin next to the bus shelter has not been replaced. The Clerk is to contact the City Council to find out when the new bin will be installed. **(Action Clerk)**

17.173 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

To agree to fund the safety posters.

17.174 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 9 OCTOBER

This was agreed.

There being no other business the Chairman closed the meeting at 9.25pm.

CHAIRMAN

DATE.....

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