

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 12 JUNE 2017

PRESENT

Councillor Stuart Robson (Chairman)

City Councillor Ian Gillies

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Alan Farnsworth

Councillor Roper Langford

Councillor John Pannell

Seventeen members of the public were present for the presentation of which three were present for the meeting

Mr James Mackman (Clerk)

TO RECEIVE A PRESENTATION FROM POPPLETON PLAY ON THE PROPOSALS FOR THE CHILDREN'S PLAY AREA AT THE POPPLETON CENTRE

Claire Fox and Lynette Smith gave a presentation of the history of the Adventure Playground and how the original scheme has developed from a separate play area with equipment for older children to an upgrading of the equipment in the existing playground. (see **Minute 17.122**)

17.112 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17.113 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologetics for absence were received and approved from. Councillors Graham Buckle, Nigel Evans and David Johnson.

17.114 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 MAY 2017

The minutes of the meeting held on 8 May 2017, having been circulated and read, were accepted and signed as a true record.

17.115 - PUBLIC PARTICIPATION

Three members of the public spoke against the planning application for 5 Cherry Grove. Their arguments were incorporated into the Parish Council's response as detailed below.

17.116 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies mentioned that: -

- He had had complaints about the all-day parking of cars in front of the White Horse Inn
- Poppleton's Neighbourhood Plan is to be considered by the City Council's Executive at a meeting on 29 June
- The Local Plan should be finalised 2018-19

Councillors Farnsworth asked Councillor Gillies if the City Council would give financial support towards the equipment in the children's playground. Councillor Gillies said that he didn't know but would seek to find an answer.

17.117 - PLANNING APPLICATIONS

The Councillors considered the planning applications received since the May Parish Council as listed below.

Details of Planning Application	Comments
Ref: 17/01026/FUL – Single-storey rear extension at 2 Northfield Lane by Miss Claire Fox.	No objections
Ref: Ref: 17/01120/FUL – Erection of dormer bungalow to rear of 5 Cherry Grove by Mrs W Wardle.	<p>The Parish Council objects on the following planning grounds: -</p> <ul style="list-style-type: none"> • GP10 subdivision of gardens and infill permission will only be granted for subdivision of existing garden where this would not be detrimental to the character and amenity of the local environment (draft local plan 4th set of changes 2005). • The proposed building would be too close to No. 5 Cherry Grove, leaving this property with an inadequate rear garden. • The building line at the front of the property does not appear to align with other properties. This needs to be checked. • The building would be overbearing for 8 Orchard Way. • Gb 15a development and loss of the garden could adversely reduce the natural drainage towards the beck and result in excess water retention. • Cherry Grove is in a designated flood zone • An Outline application for construction of one detached bungalow and garage (97/00676/OUT) was refused by the City Council <p>The Councillors recommend that the planning application is called in and a decision made by the City Councillors</p>
Ref: 17/01170/FUL – Variation of condition 2 of permitted application 14/00929/FUL to extend the rear of the property at the first-floor level by 450mm, reducing the width of the dormer windows, increase width of windows and increasing the gable width at 37 Station Road by Mark Glenister.	No objections
Ref: 17/01195/TCA – Fell Scots Pine tree in a Conservation Area at 1 Station Road by Mr Richard Lycett.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 16/01181/FUL – Erection of 3no. dwellings with garages following demolition of existing bungalow (resubmission) at Crossfields, Main Street by Mr & Mrs Alex and Vanessa Connolly.
- Ref: 17/00417/FUL – Single-storey rear extension to existing garage at 7 Chantry Grove by Mr & Mrs McJannett.
- Ref: 17/00518/LBC – Replacement of 3no. timber dormers to rear at Orchard House, Hodgson Lane by Mr Robert Wood.
- Ref: 17/00665/FUL – Single-storey front and rear extensions and part conversion of garage to habitable room at Angel Villa, Burlands Lane by Mrs Anne Hayward.
- Ref: 17/00684/FUL – Single-storey side and rear extension and conversion of garage into living accommodation at 19 The Green by Mr Edward Heaton.
- Ref: 17/00888/TCA – Crown reduce Sycamore by 30%; reduce limb of Larch by 50%; fell 2no. Confers; fell 3no. Golden Leylandii in a Conservation Area at Mill Bank House, Main Street by Mr John McAvoy

It was noted that the following application had been approved apart from the large sign in the apex comprising a horse's head with a top hat. Although planning permission for this sign has been refused it has been installed and is currently the subject of an enforcement notice. -

- Ref: 17/00892/ADV – Display of 1no. externally illuminated hanging sign, 1no. externally illuminated fascia sign, 1no. non-illuminated fascia sign and 2no. non-illuminated amenity boards at White Horse Inn, The Green by Enterprise Inns.

17.118 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 June 2017. The report reflected the receipts and payments below. The bank balances at 12 June were: -

Current Account	£500.00
Business Money Manager Account	£32,080.91

(b) To note accounts for payment (net of VAT);

1835	Mike Walker	Village Show grant	£100.00
1836	Npower	Guild hut electricity	£19.75
1837	Yorkshire Water	Allotment water	£10.09
1838	Poppleton Community Trust	Room hire – May	£21.40
1839	Acer Garden Services	Grass cutting – May	£448.00
1840	Poppleton Community Railway Nursery	Plants and tubs for Village in bloom	£250.00
1841	James Mackman	Salary – June (including back-dated pay to 1 April 2017)	£502.96
1842	James Mackman	Expenses	£103.72
1843	Post Office Ltd	Income tax – June	£125.80

To receive a report on income received

HSBC	Bank interest	£2.22
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(d) To agree to release the £1,500 in the budget for Poppleton Youth Club

Agreed.

17.119 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) Trees

It was agreed that Dave Gregory be asked to give a price for removing the suckers from the base of the trees on the Green. **(Action Clerk)**

(b) Events – To consider a request for a stall on the Green for the Yard Sale on 15 July

This was agreed.

(c) Maintenance –

i. To note progress on the easement for vehicular access to Green View

The Chairman reported the Parish Council has received a draft of the easement that the purchasers of Green View have agreed to sign.

i. To review the Village Green grass cutting contract

The quality of the grass cutting for the current season was discussed. It was agreed that the quality of the cuts had varied but that the cut prior to the Children's Sports Day (when the arisings has been collected) had been very good. It was agreed that the quality of the cuts would continue to be monitored. The Clerk is to ensure that the vegetation in the area around the UPPER POPPLETON sign is strimmed. **(Action Clerk)**

ii. To note progress on the repainting of the exterior of the Guild hut

Councillor Pannell is to obtain a 20-litre drum of Creocote for the Guild hut painting. **(Action Councillor Pannell)**

iii. To note progress on the painting of the maypole

It was noted that the work on the maypole is due to start on 3 July.

(d) Allotments

The Clerk reported that the only resident on the waiting list had now taken an allotment in Millfield Lane but that he had agreed to keep her name on his list for the time being.

17.120 – TO CONSIDER COUNCILLOR TRAINING

The Councillors considered the list of training events which are being run by the YLCA until the end of 2017. It was agreed that no Councillor would be attending any of the events.

17.121 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

None.

(b) To receive other reports

None.

17.122 - TO DISCUSS THE FUTURE OF THE ADVENTURE PLAYGROUND PROJECT AND CONSIDER A REQUEST FOR FUNDING NEW EQUIPMENT IN THE EXISTING PLAYGROUND

After a discussion, it was agreed to support the scheme and to provide a letter of support. It resolved to provide the sum of £7,500 towards the renewal of the children's playground. The grant will be payable on demand.

17.123 – TO NOTE PROGRESS ON THE SUMMER NEWSLETTER

Councillor Robson asked that Councillors contribute items for the Newsletter by 7th July.
(Action all Councillors)

17.124 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Farnsworth gave a report on the activities of the Cricket Club.

(b) Poppleton Community Trust

It was noted that the Village Garden Trail is being held on the weekend of 1st and 2nd July. Tickets cost £5.

(c) Village Show 19 August

The Chairman reported that there will be a display of vintage and veteran cars in the car park adjacent to the Lord Collingwood on the day of the Show.

(d) Village in bloom

The Chairman reported that the plants bought from the Poppleton Community Railway Nursery had been planted.

(e) WWI Beacons of Light (Centenary) event

No news on this subject.

(f) Any other meeting

Councillors Brydson, Crabb and Langford reported having been to a Neighbourhood Plan meeting with the City Council at West Offices on the day of the Parish Council meeting.

17.125 - TO RECEIVE A REPORT ON VILLAGE POLICING

There has been a change in the way that the police report incidents. The new format is reproduced below and shows the incidents reported to the police during May 2017.

<u>Incident Type</u>	<u>Details</u>
Anti-Social Behaviour (ASB)	10 th – call from Poppleton Library to report that overnight a small fire had been lit and extinguished within the grounds
Burglary	26 th – Oak Tree Nursery report that the property has been broken in to and smashed up and the van stolen from outside.
Criminal Damage	29 th – report of ongoing damage to an empty property on Main Street.
Violence	7 th – report that a 9-year-old had been assaulted by a teenager on the Village Green. Male has then taken round a written letter of apology before Police attendance

17.126 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

There was no news reported on this subject.

17.127 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN FROM COUNCILLORS BRYDSON, CRABB AND LANGFORD

Councillor Brydson reported that Neighbourhood Plan had passed inspection by the external examiner. The Plan is to be considered by the City Council's Executive Committee on 29 June.

17.128 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Registering items as Assets of Community Value (Min 17.106a)

Councillor Robson reported that he is in the process of writing the appropriate wording for the applications.

(b) The clutter on the forecourt of the Co-op (Min. 17.072civ)

It was reported that there is currently little clutter on the forecourt.

(c) Removal of phone box (Min. 16.106civ)

The Clerk reported that he is still having difficulty in finding someone who can disconnect the unmetered electricity supply so that the phone box can be removed.

(d) TPO on the tree in front of the Library (Min. 17.097a)

The Clerk read an email from his contact in the City Council which stated the list for TPOs is many years long but that he would speak to his colleague at the end of June/beginning of July to see about moving our request up the list.

(e) Refuse in front of Lime Tree House (Min. 17.099a)

The Clerk asked Councillors to produce photographic evidence of the location of the refuse to enable him to take further action.

17.129 - TO NOTE CORRESPONDENCE RECEIVED

17.129.01 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board – notice on the completion of the audit which the Clerk had pinned to the All Saints Church notice board
- (b) Keep Your Pet posters which the Clerk is to pin on the notice boards
- (c) Seafarers UK - Merchant Navy Day (3 September) flag flying request
- (d) YLCA - New Data Protection information

17.129.02 - It was noted that the correspondence received since the May Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Bob Williams, CYC - Old School Court tree notice
- (b) Environment Agency - Newsletter summer 2017
- (c) John Camplin - Adventure Playground - letter of support
- (d) Julia Mulligan - Police update
- (e) Kay Bailey, MS Society - Survey
- (f) Poppleton Community Trust - Treasurer's report
- (g) Sinead Camplin - Letter of support for playground
- (h) YLCA - Annual Meeting papers
- (i) YLCA - Fields in Trust
- (j) YLCA - Successful event management event notification

17.129.03 - It was agreed that the correspondence received since the May Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct - May 2017, Issue 111

17.130 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 Jun	Poppleton Play	Poppleton Centre/ 7.30pm	Farnsworth
3 Jul	Cricket Club	Poppleton Centre/ 7.00pm	Robson, Farnsworth
4 Jul	Poppleton Community Trust AGM	Poppleton Centre/ 7.30pm	All
7 Jul	Poppleton Play AGM	Poppleton Centre/ 7.30pm	All
11 Jul	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
15 Jul	YLCA Annual	Ron Cooke Hub, York University/ 2.00pm	Robson
13 Sep	Rural West Ward Team	Skelton Village Hall/ 2.30pm	Robson

17.131 - TO CONSIDER MINOR MATTERS

None.

17.132 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

17.133 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 10 JULY

This was agreed.

There being no other business the Chairman closed the meeting at 10.06pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
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