

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 NOVEMBER 2017

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor Vivien Crabb

Councillor Nigel Evans

One member of the public

Councillor David Johnson.

Councillor Roper Langford

Councillor John Pannell

Mr James Mackman (Clerk)

17.194 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

17.195 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Graham Buckle and Alan Farnsworth.

17.196 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 OCTOBER 2017

The minutes of the meeting held on 9 October 2017, having been circulated and read, were accepted and signed as a true record.

17.197 - PUBLIC PARTICIPATION

Robin Tomlinson addressed the Councillors and gave details of the sale of the late Mr Johnson's land and that the Poppleton Community Trust had made an offer on a parcel of the land adjacent to the Poppleton Centre.

17.198 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported: -

- The proprietor of the car wash on the Wyevale car park has appealed against the enforcement notice.
- The Neighbourhood Plan has been used to stop a planning application on the York Business Park
- The cameras by the rising bollard in Low Poppleton Lane may be installed in January 2018
- And gave an update on the proposed cricket club pitch

17.199 - PLANNING APPLICATIONS

(a) To consider the following Planning Applications

Councillor Brydson communicated the Planning Committee's comments on the plans below, details of which were projected on to the big screen so that the Councillors could appreciate the details. The plans were then discussed by all the Councillors and the agreed comments are shown below: -

Details of Planning Application	Comments
Ref: 17/01668/FUL – Single-storey front and rear extensions, erection of detached garden room building and garden shed building to rear and conversion and extension of existing garage into living accommodation at 103 Station Road by Mr & Mrs Mawle. (Revised)	The Parish Council objects on the following material grounds :- Sub-division of the site constitutes backland development, damaging the character and restricting the garden amenities of the existing dwelling. It contravenes policy PNP6 A of the Poppleton Neighbourhood Plan and design guidelines of the Poppleton Village Design Statement.
Ref: 17/02354/TCA – Crown lift Oak to 3m, remove large lower limb from Ash – tree works in a Conservation Area at 1 Oak Villa, Hodgson Lane by Mr Peter Watson.	The Parish Council does not object but has the following observation to make. An inspection should be made by the Tree Preservation Officer as the property is in the Upper Poppleton Conservation Area.
Ref: 17/02384/TCA – Various tree works in a Conservation Area including the felling of a Ginko, a Lime and a dead Pear at Green View, The Green by Mr Noel Winteringham.	The Parish Council does not object but has the following observation to make. An inspection should be made by the Tree Preservation Officer as the property is in the Upper Poppleton Conservation Area.
Ref: 17/02612/FUL – Alterations to windows, installation of new front door and lights, render finish to part front elevation and reduction in length of the existing double garage at 40 Dikelands Lane by Mr & Mrs White.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/02099/FUL – Erection of brick canopy and log store to side at 10 School Lane by Mr B Britton.
- Ref: 17/02322/TCA – Fell Sycamore tree in a Conservation Area at Beehives, 9 School Lane by Mr Lee Hellewell.

17.200 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) Trees including authorising a survey of all the Parish Council-owned trees

In consequence of the lime tree in Chantry Green having blown over on 13 September the Councillors agreed that a survey of all the Parish Council-owned trees should be commissioned. A quotation for the work from Ryland Horticulture was accepted. **(Action Clerk)**

(b) *Events –*

The Chairman had read a lesson at All Saints Church on Remembrance Sunday. Afterwards he had laid a wreath at the Service by the War Memorial on the Green when over 300 people attended.

(c) *Maintenance*

i. *To note progress on the easement for vehicular access to Green View*

It was noted that the easement has been signed by both parties and the £3,000 fee for the easement has been received.

ii. *To confirm the installation of a sign saying, “Parish Council Notices” on the All Saints Church Hall notice board*

The Clerk explained that some years ago the PARISH COUNCIL NOTICES sign at the top of the All Saints Church Hall notice board had disappeared from over the right-hand third of the board which is used exclusively for Parish Council notices. A few weeks ago, the Clerk had found an old photograph which showed the sign and he had asked Phil Lunan how much he would charge to replace the missing sign. After consultation with the Chairman the Clerk had authorised Mr Lunan to make and install a sign. The Councillors agreed this course of action.

(d) *Allotments including the reduction in height of the hedge at the Guild hut side of Main Street*

i. The Clerk reported that an allotment tenant had asked that the above hedge be reduced in height so that they could keep the hedge trimmed. It was agreed that the Clerk contact the tenant to ask what height would be acceptable and then to arrange for the work to be carried out.
(Action Clerk)

ii. The Clerk reported that he had added another name to the allotment waiting list.

(e) *Guild Hut*

No news on this subject

17.201 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To consider reports on vandalism*

No reports.

(b) *To receive other reports*

No reports.

17.202 – TO A CONSIDER A REQUEST TO REVIEW THE POSITIONING OF THE NEW TICKET MACHINE AT POPPLETON STATION

It was noted that Northern Rail had installed an automatic ticket dispensing machine in front of the garden on the Poppleton railway station platform. A complaint had been received to the effect that the newly installed machine was obscuring much of the garden and made it difficult for the volunteers to tend the garden. It was agreed that Northern Rail be asked to move the ticket machine away from its current site and install it under the cover of the waiting room.
(Action Clerk)

17.203 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Cricket Club*

No report pending the next committee meeting in early December

(b) Playground project

It was reported that the Poppleton Play Committee is engaging in successful fund raising.

(c) Poppleton Community Trust

The Clerk will forward the minutes of the Executive Committee meeting held on 7 November as soon as he receives them. **(Action Clerk)**

(d) Village in bloom

Councillors Robson and Johnson, with the assistance of Mike and Janette Walker, have stripped the tubs of plants and planted bulbs.

(e) Village Show

It has been agreed that the Village Show will be on 18th August next year.

(f) Rural West Ward Committee

No report.

(g) Any other meeting

No report.

17.204 - TO RECEIVE A REPORT ON VILLAGE POLICING

Reproduced below is a table showing the incidents reported to the police during October 2017

<u>Incident Type</u>	<u>Details</u>
Anti-Social Behaviour (ASB)	3 rd – group of youths on mopeds, causing issues on Millfield Lane 6 th – group of rowdy teens causing issues and refusing to leave Poppleton Community Centre
Burglary	11 th – property on Main Street entered and searched

17.205 – TO RECEIVE A PROGRESS REPORT ON THE LOCAL PLAN

There was no news on this subject. It was agreed to remove the subject from agendas for the time being.

17.206 – TO RECEIVE A PROGRESS REPORT ON THE NEIGHBOURHOOD PLAN

It was noted that the Neighbourhood Plan was ‘made’ by the City of York Council Executive on 19th October 2017 following a positive referendum result on 23rd August 2017 and therefore can be removed as a standing item on future agendas.

Chairman Stuart Robson thanked Councillors Crabb, Brydson and Langford for their hard work in producing the Neighbourhood Plan.

17.207 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 13 November 2017. The report reflected the receipts and payments below. The bank balances at 13 November were: -

Current Account	£500.00
Business Money Manager Account	£28,376.49

(b) *To note accounts for payment (net of VAT);*

1876	Flower Power York	Donation	£500.00
1877	Stuart Robson	Village in bloom expenses £82.83, Remembrance Day expenses £12.00	£94.83
1878	Poppleton Community Trust	Room hire September & October	£42.80
1879	P R Lunan	Sign for notice board	£30.00
1880	James Mackman	Salary – November	£493.16
1881	Post Office Ltd	Income tax – November	£123.40
1882	James Mackman	Expenses including wreath £17.00	£70.26

(c) *To receive a report on income received*

HM Revenue & Customs	VAT refund	£1,060.40
Burn & Co	Easement for Green View	£3,000.00

17.208 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Registering items as Assets of Community Value (Min 17.188a)*

Councillor Robson reported that he had nearly completed the paperwork required for registering the assets.

(b) *White Horse bollard replacement (Min. 17.188c)*

It was noted that the City Council has not yet replaced the bollard. It was agreed that there is no need to replace the bollard and the City Council is to be advised of this. **(Action Clerk)**

(c) *Replacing the demolished rubbish bin by the bus shelter on the Green (Min. 17.188c)*

No further news on this subject.

(d) *Removal of the phone box (Min. 17.169b)*

It was reported that the electricity supply to the phone box has now been disconnected and the box will be removed from site soon.

17.209 - TO NOTE CORRESPONDENCE RECEIVED

17.209.01 - It was noted that the correspondence received since the October Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Came & Co - Council Matters Autumn 2017
- (b) CYC - Decision statement on referendum
- (c) Explore York Libraries & Archives - Yortime November 2017
- (d) Julian Sturdy - E-Bulletin
- (e) Neil Gibson, CYC - Liaison meetings minutes
- (f) Neil Gibson, CYC - Local Policing meeting 19 December
- (g) Neil Gibson, CYC - Parish Councils Working Together meeting on 29 November
- (h) OCAY - Request for support for project for Digital Inclusion
- (i) Poppleton Play - Minutes and report
- (j) Poppleton Play - Request for Aviva Community Fund support

17.209.02 - It was agreed that the correspondence received since the October Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct – November 2017, Issue 114

17.210 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Nov	Village Show	Lord Collingwood/ 7.30pm	Johnson/Robson
18 Dec	Cricket Club	Poppleton Centre/ 7.00pm	Farnsworth/Robson
19 Dec	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson

17.211 - TO CONSIDER MINOR MATTERS

None.

17.212 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

17.213 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 8 JANUARY 2018

This was agreed.

There being no other business the Chairman closed the meeting at 9.17pm.

CHAIRMAN

DATE.....

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