

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 FEBRUARY 2018

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

City Councillor Ian Gillies

Councillor Vivien Crabb

Councillor David Johnson

Two members of the public

Councillor Roper Langford

Councillor John Pannell

Mr James Mackman (Clerk)

18.022 - TO CO-OPT A NEW COUNCILLOR

The Clerk confirmed that the City Council had advised that no By-election had been called and that the Parish Council was at liberty to co-op a new Councillor to replace Nigel Evans who had resigned at the January meeting.

No name was put forward and the Chairman asked that the names of possible candidates be submitted either to him or the Clerk by the end of February and these would be considered at the March meeting.

18.023 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18.024 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Graham Buckle and Alan Farnsworth.

18.025 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 JANUARY 2018

The minutes of the meeting held on 8 January 2018, having been circulated and read, were accepted and signed as a true record.

18.026 - PUBLIC PARTICIPATION

None.

18.027 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies referred to: -

- The Poppleton Library public consultation being held at the Library on 13 February
- The fact that the wooden railway crossing gates in Station Road have been replaced with metal gates which are in a poor state of decoration. He reported that Network Rail have said that they will clean and paint the gates to improve their visibility
- There are plans to increase the frequency of trains between York and Harrogate to two per hour
- A new Portakabin has appeared on the Wyevale site without planning permission

18.028- PLANNING APPLICATIONS

The Councillors considered the planning application received since the January Parish Council as listed below.

| Details of Planning Application | Comments |
|---|---------------|
| Ref: 17/02998/FUL – Two-storey front and side extensions, single-storey rear extensions with balcony above, dormer window to rear, detached garden room building to rear and 2.2m-high fencing to rear side boundaries at 24 Fairfield Drive by Mr & Mrs M Gratton. | No objections |
| Ref: 17/03007/FUL – Two-storey side extension at 2 Fairway Drive by Mr Chris Driscoll. | No objections |
| Ref: 17/03031/FUL – Single-storey rear extension, front porch extension and replacement detached garage to rear at 20 Station Road by Mr & Mrs Todman. | No objections |
| Ref: 17/03051/FUL – Replacement of existing fence with a brick wall and iron railings and replacement of UPVC windows to timber windows at Dene Holm, The Green by Mrs Peters. | No objections |

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

- Ref: 17/02654/FUL – Single-storey front and rear extensions at 9 Westfield Close by Miss Nicola Fenton.

18.029 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 February 2018. The report reflected the receipts and payments below. The bank balances at 12 February were: -

| | |
|--------------------------------|------------|
| Current Account | £500.00 |
| Business Money Manager Account | £19,388.43 |

(b) To note accounts for payment (net of VAT);

| | | | |
|------|---------------------------|-----------------------|---------|
| 1895 | Poppleton Community Trust | Room hire – January | £21.40 |
| 1896 | James Mackman | Salary – February | £493.16 |
| 1897 | HM Revenue & Customs | Income tax – February | £123.40 |
| 1898 | James Mackman | Expenses | £35.91 |

(c) To receive a report on income received

| | | |
|------|------------|---------|
| HMRC | VAT refund | £154.78 |
|------|------------|---------|

(d) To consider a request from the Friends of Poppleton Library for a grant of £2,000 towards a new carpet for the Library

The sum of £2,000 was being requested as a contribution towards the cost of £4,000 for replacing the existing worn carpet with carpet tiles. It was agreed that up to £2,000 be provided in the 2018-19 financial year with a proviso that the sum would be reduced pro rata depending on any grants received from other sources.

(e) To consider buying six litter pickers and hoops

The Clerk reported that he had recently given the last two litter pickers to an Upper Poppleton resident and that six replacement pickers and associated hoops would be required to replenish the stock. It was resolved to buy the equipment. **(Action Clerk)**

18.030 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

The Councillors are still looking to have the owner of Blairgowrie pay for the work that the Parish Council has paid for work done to her trees over the last few years. **(Action Clerk)**

(b) Events – Children’s Sports Day 28 May

It was agreed that this event could be held on the Green on 28 May. **(Action Clerk)**

(c) Maintenance

i. including replacing or refurbishing the pump opposite the Lord Collingwood

Ken Falkingham had reported that the existing pump casing was in a poor state of repair and that it would not be prudent paint it. He recommended that a replica casing be made to replace the existing cover. Councillors resolved to accept his quotation of £668. It was suggested that the new casing would be better painted with green stain rather than the paint used previously. The question was asked if the green stain would be acceptable with the pump being in a Conservation Area. The Clerk was asked to enquire about this with the City Council’s Conservation Officer. **(Action Clerk)**

ii. Green View access track

It was reported that there had been a problem with the track laid in front of Green View but that the residents had suggested a remedy. It was resolved to let the residents solve the problem as they had suggested. **(Action Clerk)**

iii. The continuing presence of moles

The number of mole hills in Chantry Green and other places are causing problems. Not least the danger of ankles being broken if someone steps into a hole in the dark. It was resolved to ask our resident mole catcher to deal with the problem. **(Action Clerk)**

iv. Whether or not to replace the tubs between the manse and the surgery

The tubs that had been placed to stop cars being parked on the grass have been demolished. A number of ideas to stop parking were discussed. It was agreed that, for the time being, a “No Parking on the Grass” sign be acquired and suitably placed. It was also agreed that the Clerk should write and inform the surgery that staff cars should not be parked on the grass. Also, a letter to the Methodist Church telling them that car parking on the grass is not allowed. **(Action Clerk)**

v. Arrange for a working party to tidy up the Greens on 3rd March 2018

It was agreed to raise a working party to clean up the Green. Those taking part are to meet in the car park next to the Lord Collingwood at 10.00am on Saturday 3rd March. People will be asked

to bring a hoe and a brush with them. The Parish Council will supply bin bags. Notices are to be put on the notice boards. **(Action Clerk)**

(d) Allotments

The Clerk reported that he had asked Ken Falkingham to replace the broken gatepost at the allotments. The Councillors endorsed this action.

(e) Guild Hut

The Clerk reported having been approached by an electricity supplier to change supplier. The quotation they gave was higher than that of the existing supplier!

18.031 – TO CONSIDER COUNCILLOR TRAINING

It was noted that the YLCA has not yet advised Parish Councils of training courses to be held in 2018.

18.032 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To consider a complaint regarding dog fouling

A complaint had been received about dog fouling. It was noted that the Chairman had written an article for the Church magazine in which he mentioned the subject. It was also noted that there are posters about the subject on all the notice boards in the village. The Clerk is to write to the complainant and mention these points. **(Action Clerk)**

(c) To consider a letter received re parking in Station Road

A complaint had been received about the number of cars parked in Station Road and the fact that some of the cars were being parked for more than a day. With the advent of there being two trains per hour it was considered that the problem would get worse. The Councillors discussed a number of possible solutions. It was resolved that the Clerk should write to Network Rail and ask that they consider converting the old, but disused, Coal Yard into a car park. A new car park should help alleviate the pressure on road parking. **(Action Clerk)**

(d) To discuss the condition of lampposts in the village

It was noted that the paint on many of the lampposts in the village is peeling and the lampposts are looking shabby. It was agreed that the City Council be asked to remedy the situation by painting all the lampposts. **(Action Clerk)**

(e) To receive other reports

None.

18.033 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

It was reported that junior indoor coaching would commence at the Poppleton Centre after half term, and that an under 9s and under 11s team had been entered into York and District leagues this summer. The home matches to be played at Manor School. A £7k grant had been awarded from Yorventure.

(b) Poppleton Community Trust

It was noted that the minutes of the recent Trust meeting had been circulated to the Councillors.

(c) *YLCA*

Councillor Robson reported on the YLCA meeting held on 8 February.

(d) *Any other meeting*

None.

18.034 - TO RECEIVE A REPORT ON VILLAGE POLICING

The Clerk reported that he had had difficulty in getting the police to supply details of incidents reported to the police in January. He had received a list of five incidents but no details. After much trial and tribulation, he had managed to get details of the incidents but no dates. The incidents are shown in the table below. The Councillors resolved that they wished to have details of future incidents, including the dates thereof and the Clerk was asked to organise this. **(Action Clerk)**

| <u>Incident Type</u> | <u>Details</u> |
|------------------------------------|--|
| Anti-Social Behaviour (ASB) | <ul style="list-style-type: none">• Northfield Lane, 2 reports of youths racing up and down the road.• Ebor Way- Kids messing around with hedge at side of house.• Nether Way- Cold callers.• Problem with ex-employee. (No further details can be given) |
| Theft | <ul style="list-style-type: none">• Montague Walk. Two bikes taken. One bike found in village and returned. |

18.035 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Registering items as Assets of Community Value (Min 18.016a)*

Councillor Robson reported that he had completed the task and sent the appropriate paperwork to the City Council.

(b) *Replacing the demolished rubbish bin by the bus shelter on the Green (Min.18. 016c)*

The Clerk reported that whilst the bin had not yet been replaced the City Council had written to say that a number of bins had been ordered from the supplier and that our bin would be one of the first to be installed.

18.036 - TO NOTE CORRESPONDENCE RECEIVED

18.036.01 - The Clerk referred to the following items of correspondence

(a) Ainsty (2008) Internal Drainage Board - Notice of laying rate

(b) HBC - Local Plan draft - Consultation details

18.036.02 - It was noted that the correspondence received since the January Parish Council meeting, as listed below, had been circulated to the Councillors

(a) Brain Tumour Research - Wear a hat day

(b) CYC - Notice of adjournment of Sugar Beet hearing

(c) Environment Agency - Newsletter January 2018

(d) Explore York Libraries & Archives - Yortime February 2018

- (e) Julia Mulligan - Police Crime Commissioner update
- (f) Julian Sturdy MP – Two E-Bulletins
- (g) Lord Nelson Group - No deal with EI
- (h) NYCC - North Yorkshire Minerals & Waste Joint Plan - Initial letter
- (i) YLCA - NALC Chief Executive's Bulletins 1, 2 and 3 - January 2018
- (j) YLCA - Planning seminars
- (k) York & North Yorkshire Play and Recreation Association - Request for Committee members

18.037 – TO NOTE FORTHCOMING MEETINGS

| Date of Meeting | Meeting | Venue/ Time | Councillors Attending |
|-----------------|---|---------------------------|-----------------------|
| 13 Feb | Poppleton Library Stakeholder Consultation Workshop | Poppleton Library/ 5.30pm | All |
| 26 Feb | Joint Parish Councils | Poppleton Centre/ 7.30pm | All |
| 1 Mar | Cricket Club | Poppleton Centre, 7.00pm | Robson |
| 13 Mar | Poppleton Community Trust Executive | Poppleton Centre/ 7.30pm | Brydson |

18.038 - TO CONSIDER MINOR MATTERS

None.

18.039 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

18.040 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 12 MARCH 2018

The date of the next meeting was agreed as Monday 12 March 2018 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.15pm.

CHAIRMAN

DATE.....2018

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