

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 8 JANUARY 2018

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor Graham Buckle

Councillor Vivien Crabb

Councillor Alan Farnsworth

Councillor David Johnson

Councillor Roper Langford

Councillor John Pannell

City Councillor Chris Steward

Six members of the public

Mr James Mackman (Clerk)

18.001 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

Councillor Johnson mentioned that he was a member of the group organising this year's Village Show which was asking for a £100 grant.

18.002 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

The Chairman reported that he had received a letter of resignation from Councillor Nigel Evans. The Clerk is to put the statutory notice of a vacancy on the notice boards and inform the City Council. (**Action Clerk**)

All other Councillors were present so there were no apologies.

18.003 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 NOVEMBER 2017

The minutes of the meeting held on 13 November 2017, having been circulated and read, were accepted and signed as a true record.

18.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 5 DECEMBER 2017

The minutes of the meeting held on 5 December 2017, having been circulated and read, were accepted and signed as a true record.

18.005 - PUBLIC PARTICIPATION

There was no public participation at this point in the agenda but representatives from Poppleton Under Fives, Poppleton Community Trust and Poppleton Youth Action Group spoke to support their grant applications later in the meeting.

18.006 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Chris Steward stayed for the whole of the meeting and answered a variety of questions put to him by the Councillors

18.007- PLANNING APPLICATIONS

The Councillors considered the planning application received since the December Parish Council as listed below.

Details of Planning Application	Comments
<p>Ref: 17/02852/FUL – Part demolition, alteration and extension of single-storey rear additions, installation of rooflights to rear roof slope. Widening of drive entrance, installation of electronic gate and alterations to boundary wall at Green View, The Green by Mr & Mrs M Pyrah</p>	<p>On the modification of rear single-storey buildings the decision we have no objections</p> <p>On the proposed alterations to the frontage of property onto the Village Green the decision was C</p> <p>We don't object but wish the following to be taken into account: -</p> <ol style="list-style-type: none"> 1) No widening of easement access across Village Green other than as approved by UPPC. Access for domestic use only. 2) Further details of proposed electronic gates and pedestrian access to be provided for approval by UPPC. 3) Ancient hedgerows surrounding and traversing property to be retained. <p>Reasons for conditions: -</p> <ol style="list-style-type: none"> (a) Compliance with Guidelines in the Poppleton Village Design Statement (2003) (b) Compliance with the City of York Local Plan (1993), "Special character of Conservation Areas "as pertaining to Hodgson Lane. (c) Compliance with the Poppleton Neighbourhood Plan (2017), Policies PNP2 re. Green infrastructure and PNP3 re. Conservation Areas.
<p>Ref: 17/02853/LBC – External and internal alterations including alterations to existing rear additions, rooflights to rear, re-roofing works, replacement of staircase and all windows, installation of new stud partition and reinstatement of internal doorway at Green View, The Green by Mr & Mrs M Pyrah</p>	<p>No objections</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/02384/TCA – Various tree works in a Conservation Area including the felling of a Ginko, a Lime and a dead Pear at Green View, The Green by Mr Noel Winteringham.
- Ref: 17/02612/FUL – Alterations to windows, installation of new front door and lights,

render finish to part front elevation and reduction in length of the existing double garage at 40 Dikelands Lane by Mr & Mrs White.

- Ref: 17/02763/TPO – Notification to refuse the removal 1 no. Silver Birch and approve the crown reduction of 1 no. Cherry in a Conservation Area at Bitteswell, The Green by Mr Noel; Winteringham.

18.008 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 8 January 2018. The report reflected the receipts and payments below. The bank balances at 8 January were: -

Current Account	£500.00
Business Money Manager Account	£19,810.54

(b) To note accounts for payment (net of VAT);

1883	Npower	Guild hut electricity	£26.70
1884	Amazon	Pack of printer ink cartridges	£51.79
1885	Acer Garden Services	Grass cutting	£198.00
1886	James Mackman	Salary – December	£493.16
1887	HM Revenue & Customs	Income tax – December	£123.40
1888	Yorkshire Water	Allotment water	£11.06
1889	Poppleton Community Trust	Room hire – November & December	£32.10
1890	James Mackman	Salary – January	£493.36
1891	HM Revenue & Customs	Income tax – January	£123.20
1892	James Mackman	Expenses (including SLCC subs £66.10 and Remembrance Day refreshments £20)	£140.52
1893	Poppleton Community Trust	Grant for 2017-18	£5,000.00
1894	Nether Poppleton PC	Half share of the cost of producing the Neighbourhood Plan	£1,841.74

(c) To receive a report on income received

HSBC	Bank interest	£1.71
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(d) To agree to pay a proportion of the Clerk's SLCC subscription (£66.10)

It was agreed that the Parish Council would pay £66.10 towards the total of this year's subscription of £185.00.

(e) To discuss the request from the Poppleton Community Trust to release the 2017-18 grant

It was agreed that the £5,000 grant agreed at the January 2017 meeting be released.

(f) To consider requests for grants for 2018-19 from

i. All Saints Church grass cutting (£850)

Agreed.

ii. Flower Power York (£1,000)

It was agreed to put the sum of £500 in the budget for 2018-19. The sum will be paid on condition that the Parish Council receives and approves a satisfactory statement of financial information

iii. Millennium Green Trust (£1,000)

It was agreed to award the sum of £750 for the Millennium Green Trust.

iv. Poppleton Bowls Club (£800)

It was agreed to award the sum of £500 to the Bowls Club

v. Poppleton Community Railway Nursery (£300)

Agreed.

vi. Poppleton Community Trust (£5,000)

This was agreed subject to proof of capital expenditure at a later date.

vii. Poppleton Youth Action Group (£1,500)

Agreed.

viii. Poppleton Village Show (£100)

Agreed.

ix. Poppleton Under Fives (£500)

Agreed.

(g) To agree the Budget for 2018-19 and set the precept

The Councillors considered the draft budget presented by the Clerk. Following a discussion, the budget was revised and agreed. It was resolved that the precept for 2018-19 should be increased by 3% (the Retail Prices Indicator (RPI) figure in September 2017) to £21,836 to minimise the effect of a deficit budget. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

h. It was suggested that the Parish Councillors could discuss the future methodology of awarding grants. Referred to the summer when the annual accounts are available

18.009 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

No report.

(b) Events

There are no events planned at the moment.

(c) Maintenance – including refurbishing the pump opposite the Lord Collingwood

It was agreed that Ken Falkingham be asked to paint the pump opposite the Lord Collingwood as soon as the weather allows as the paint is peeling and exposing the bare wood to the elements.

(Action Clerk)

(d) Allotments

No news on this subject.

(e) Guild Hut

No news on this subject.

18.010 – TO CONSIDER COUNCILLOR TRAINING

It was noted that the YLCA has not yet advised Parish Councils of training courses to be held in 2018.

18.011 - TO CONSIDER THE CONSEQUENCES OF PROPOSED DATA PROTECTION ACT OF MAY 2018

It was agreed that, as there was not enough information available, there would be no discussion on this subject.

18.012 - TO DISCUSS THE PROPOSED TRAFFIC REGULATIONS ORDERS FOR NORTHFIELD LANE AND MAIN STREET/CHANTRY GAP

Residents in Northfield Lane had asked the Parish Council to support their objections to having double yellow lines painted on the road in front of their houses. The Councillors agreed to support this request. (Action Clerk)

18.013 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *To consider reports on vandalism*

No reports.

(b) *To receive other reports*

A Main Street resident had written to say that he would like parking restrictions on the road outside his house as he has difficulty gaining access and egress at certain times of the day. It was agreed that the resident be asked to contact the City Council about his proposal. (Action Clerk)

18.014 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Cricket Club*

The minutes of the Cricket Club meeting held on 18th December had been circulated to the Councillors.

(b) *Poppleton Community Trust*

It was noted that the minutes of the recent Trust meeting had been circulated to the Councillors.

(c) *Any other meeting*

None.

18.015 - TO RECEIVE A REPORT ON VILLAGE POLICING

Reproduced below is a table showing the incidents reported to the police during December 2017. Note that there were no incidents reported for November.

<u>Incident Type</u>	<u>Details</u>
Burglary	6 th December – 2 cycles stolen from a garage on Long Ridge Lane

18.016 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Registering items as Assets of Community Value (Min 17.208a)*

No news to report on this subject.

(b) *The White Horse bollard replacement (Min. 17.208b)*

The Clerk had confirmed with the City Council that the bollard was no longer required. CYC have cancelled the order.

(c) *Replacing the demolished rubbish bin by the bus shelter on the Green (Min.17. 208c)*

No news on this subject.

(d) *The response to the request to reposition the ticket machine at Poppleton station (Min. 17.202)*

The Councillors noted the response from Network Rail to the Parish Council’s letter.

18.017 - TO NOTE CORRESPONDENCE RECEIVED

18.017.01 - The Clerk referred to the following items of correspondence

- (a) BT - Confirmation of phone box power disconnection
- (b) CYC - Parish Council meetings dates enquiry
- (c) HMRC - Notice of updating VAT 126 system
- (d) Honeypots Nursery - Newsletter advert query
- (e) North Yorkshire Police - Notice of meeting on 5 February

18.017.02 - It was noted that the correspondence received since the November Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Invitation to Poppleton Library Stakeholder Consultation Workshop
- (b) Claire Fox, Poppleton Play - Funding success
- (c) CYC - Wyevale car wash appeal
- (d) CYC - Policing Matters Meeting - 19 December
- (e) CYC - British Sugar enquiry date notice
- (f) CYC - Wetherby Road roundabout improvement scheme
- (g) Explore York Libraries & Archives - Yortime December 2017 and January 2018
- (h) Julia Mulligan - Precept consultation survey
- (i) Julian Sturdy MP., – Three E-Bulletins
- (j) Lord Nelson - Update
- (k) NALC - Chief Executives Bulletins 39, 40 and 42
- (l) Neil Gibson, CYC - Bus shelter grant update
- (m) North Yorkshire Police - E-Newsletter, December 2017
- (n) Poppleton Community Trust - Minutes of Exec meeting 7 November
- (o) Poppleton Community Trust - Treasurer's report 19 November
- (p) Poppleton Community Trust - Minutes of 19 December Exec meeting
- (q) PYAG - Accounts and reports
- (r) YLCA - Application of referendum principles in the next three years
- (s) YLCA - General Data Protection Regulation – Coming into force on 25 May 2018
- (t) YLCA - GDPR: Data Protection Officer - NALC Legal Briefing L10-17
- (u) YLCA - White Rose Update December 2017

18.017.03 - It was agreed that the correspondence received since the November Parish Council meeting, as listed below, be circulated to the Councillors

Clerk & Councils Direct – January 2018, Issue 115

18.018 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Jan	Cricket Club	Poppleton Centre, 7.00pm	Robson, Farnsworth
30 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
1 Feb	YLCA York Branch	Huntington Community Centre/ 7.00pm	Robson
5 Feb	Police	Athena House Police Station, Kettlestring Lane/ 10.30am	Robson

8 Feb	PYAG	15 Bankside Close/ 8.00pm	Langford
13 Feb	Poppleton Library Stakeholder Consultation Workshop	Poppleton Library/ 5.30pm	All

18.019- TO CONSIDER MINOR MATTERS

None.

18.020 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

The treatment of moles in the village.

18.021 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 12 FEBRUARY 2018

The date of the next meeting was agreed as Monday 12 February 2018 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.15pm.

CHAIRMAN

DATE.....2018

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