

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 MARCH 2018

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor David Johnson

Councillor Roper Langford

Councillor John Pannell

City Councillor Ian Gillies

Mr James Mackman (Clerk)

18.041 - TO CO-OPT A NEW COUNCILLOR

The Chairman again asked that the names of possible candidates be submitted either to him or the Clerk as soon as possible as he would like to be able to co-opt a candidate at the April meeting. The Clerk reported that a Mr Binns had offered himself for co-option, and it was proposed that if no further candidate was available by 19th March, then he would be notified of his co-option. (Action Clerk)

18.042 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18.043 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Graham Buckle and Alan Farnsworth.

18.044 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 FEBRUARY 2018

The minutes of the meeting held on 12 February 2018, having been circulated and read, were accepted and signed as a true record.

18.045 - PUBLIC PARTICIPATION

None.

18.046 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

The Chairman congratulated City Councillor Ian Gillies to his recent appointment as Leader of the Council.

Councillor Gillies then reported that: -

- He has arranged for an inspector to come and have a look the potholes in the village roads
- The City Council has agreed that no libraries are to be closed prior to the Local Election in May 2020.
- Parking in Station Road is getting worse
- He will investigate the possibility users of the railway station being allowed to park their vehicles in the A59 Park & Ride car park

18.047- PLANNING APPLICATIONS

The Councillors considered the only planning application received since the February Parish Council as listed below.

Details of Planning Application	Comments
Ref: 18/00213/FUL – Single-storey side extension and dormer to rear at 3 Allerton Drive by Mr & Mrs Pete Horsfalle.	<p>The Parish Council objects on the following material planning grounds: -</p> <ul style="list-style-type: none">• The proposed extension is considered to be disproportionate overdevelopment of a modest semi-detached bungalow.• Raising of roof height alters the street scene in a manner detrimental to attached property number one Allerton Drive.• Adverse impact on neighbouring number 5 - loss of light and possible overshadowing.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/02998/FUL – Two-storey front and side extensions, single-storey rear extensions with balcony above, dormer window to rear, detached garden room building to rear and 2.2m-high fencing to rear side boundaries at 24 Fairway Drive by Mr & Mrs M Gratton.
- Ref: 17/03007/FUL – Two-storey side extension at 2 Fairway Drive by Mr Chris Driscoll.

18.048 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees

The Councillors considered the tree survey produced by Ryland Horticulture. It was agreed that the Clerk should ask the City Council's arboriculturalist for his advice on the suggestion that five trees needed to be felled. **(Action Clerk)**

(b) Events – None.

(c) Maintenance

i. including replacing or refurbishing the pump opposite the Lord Collingwood

It was noted that the City Council's Conservation Officer had said that green stain was not acceptable and that the new pump casing should be painted in the same colour as the old casing.

ii. The continuing presence of moles

The Clerk reported that our resident mole man had now retired. The Clerk had obtained a quotation for removing moles from a local contractor which the Councillors considered. It was agreed that another quotation be obtained so that a comparison could be made. **(Action Clerk)**

iii. Rearrange for a working party to tidy up the Greens

It was noted that the working party arranged for 3 March had been cancelled as there had been a snowfall overnight making work on the Green impossible. It was agreed to rearrange a working party for 10.00am on Saturday 24th March, meeting at the car park adjacent to the Lord Collingwood. Work will include litter picking in Hodgson Lane and along the A59 if sufficient volunteers turn up on the day. The Clerk is to produce notices for the notice boards. **(Action Clerk)**

(d) Allotments

The Clerk reported that Brian Deamer had resigned as the secretary of the Beech Grove allotments and that Ken Falkingham has taken on the role.

It was noted that the name of a fourth resident has been added to the waiting list for an allotment in Main Street.

(e) Guild Hut

No news on this subject.

18.049 – TO CONSIDER COUNCILLOR TRAINING

It was agreed that Councillors Brydson and Crabb attend a YLCA planning training course on 27 April at a cost of £115 each.

18.050 - TO AGREE TO THE CLERK'S PARTICIPATION IN A WEBINAR ON THE FORTHCOMING DATA PROTECTION ACT

The Clerk explained that he had sat in on the webinar and the Councillors agreed to refund him the cost which he had borne.

18.051 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To report the City Council's response regarding the condition of lampposts in the village

The Chairman advised the meeting that the City Council were adamant that there was no budget for painting lampposts and that the lampposts in the village would not be repainted.

(c) To receive other reports

It was noted that no reply had yet been received from Network Rail regarding the development of the Coal Yard as an overflow car park for the railway station.

18.052 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 12 March 2018. The report reflected the receipts and payments below. The bank balances at 12 March were: -

Current Account	£500.00
Business Money Manager Account	£17,389.84

(b) To note accounts for payment (net of VAT);

1899	The Helping Hand Company	Litter picking equipment	£107.06
1900	Yorkshire Water	Allotment water	£4.40
1901	Vision ICT Ltd	Website – annual charge and amendments	£215.00
1902	Npower	Guild hut electricity	£24.63
1903	James Mackman	Salary – March	£493.36
1904	HM Revenue & Customs	Income tax – March	£123.20
1905	James Mackman	Expenses including webinar £30	£108.36
1906	Ryland Horticulture	Tree survey	£790.00
1907	Poppleton Community Trust	Room hire – February	£21.40

(c) *To receive a report on income received*

City of York Council	Double taxation relief for the bus shelter	£132.00
HSBC	Bank interest	£2.89

18.053 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) *Cricket Club*

Councillor Robson reported that Junior training on Tuesday evenings now underway and two teams been entered in the York Junior League in forthcoming summer. Pitch problems due to infestations. However, Manor School have offered their grounds for league matches.

(b) *Poppleton Community Trust*

It was noted that the minutes of the recent Trust meeting had been circulated to the Councillors.

(c) *Battle's Over Armistice Celebration*

Councillor Robson reported that a joint committee of UPPC and NPPC met to discuss the format of the public event to be held on the Green at 6.30pm on Sunday 11th November as part of the nationwide celebration of the Centenary of the WW1 armistice. Further details and a draft budget will be presented at the next meeting

(d) *Any other meeting*

Councillor Crabb referred to the Neighbourhood Planning Group's response to the latest Local Plan consultation. The Councillors agreed that this should be submitted to the City Council. The Chairman congratulated the Group on their continued work on the Local Plan on behalf of UPPC.

18.054 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Upper Poppleton had been received from the police.

<u>Date</u>	<u>Incident Type</u>	<u>Details</u>
5 Feb	Theft	Builder's bike stolen from Station Rd whilst he was working on the property – bike not locked.
6 Feb	Burglary	2 cycles stolen from a garage on Long Ridge Lane
21 Feb	Theft	Old boiler/scrap metal objects taken from driveway in Long Ridge Lane
22 Feb	Vehicle Crime	Power tools stolen from van parked on drive on The Green; both rear door locks had been drilled
24 Feb	Theft	Meat stolen from Co-op on The Green; CCTV caught images of suspect

18.055 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Replacing the demolished rubbish bin by the bus shelter on the Green (Min.18. 035)*

The bin has still to be replaced.

(b) *No Parking on Grass sign between the manse and the surgery (Min.18. 30c iv)*

The Clerk reported that he had ordered a sign through Amazon and that it should be delivered at the end of the month.

(c) *Purchase of litter picking equipment (Min.18. 029e)*

The Clerk reported having taken delivery of the litter picking equipment he had ordered.

(d) *Repairs to the fencing in Main Street*

The Clerk said that he had reported the broken fencing on the City Council's website and that he had received case number. The Clerk is to enquire as to when the repair work is to be carried out. **(Action Clerk)**

18.056 - TO NOTE CORRESPONDENCE RECEIVED

18.056.01 - The Clerk referred to the following items of correspondence received since the February Parish Council meeting

- (a) CYC – Nil rate demand for the Guild hut for 2018-19
- (b) An enquiry about advertising in the Parish Council's Newsletter. The Clerk had directed the enquirer to the editor of the All Saints Church magazine

18.056.02 - It was noted that the correspondence received since the February Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Local Plan email
- (b) CYC - Local Plan including library poster
- (c) CYC - Standards Committee meeting on 21 March notification
- (d) Dementia Forward - Poppleton event 24 April 2018
- (e) Explore York Libraries & Archives - Yortime March 2018
- (f) Julia Mulligan - Re policing in the York area
- (g) Julian Sturdy - E-Bulletin
- (h) Neil Gibson, CYC - Two Ridings Community Foundation
- (i) Neil Gibson, CYC - Crime not to care information
- (j) Poppleton Community Trust - Notice of car boot sale on 3 March
- (k) Poppleton Community Trust - Financial report
- (l) YLCA - Schedule of planning seminars
- (m) YLCA - NALC Chief Executive's Bulletins 9 and 10 - March 2018

18.057 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
13 Mar	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
21 Mar	Cricket Club	Poppleton Centre, 7.00pm	Robson, Farnsworth

18.058 - TO CONSIDER MINOR MATTERS

None.

18.059 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

Budget for 'The Battles Over' Armistice Celebration Event on 11 November 2018.

18.060 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 9 APRIL 2018

The date of the next meeting was agreed as Monday 9 April 2018 at 7.30pm. It will be preceded by the Annual Parish Meeting at 7.00pm.

There being no other business the Chairman closed the meeting at 8.44pm.

CHAIRMAN

DATE.....2018

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