

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 APRIL 2018

#### PRESENT

Councillor Stuart Robson (Chairman)

Councillor Bob Binns

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Alan Farnsworth

Councillor David Johnson

Councillor Roper Langford

Councillor John Pannell

City Councillor Ian Gillies

Eight members of the public

Mr James Mackman (Clerk)

#### 18.061 - TO CO-OPT A NEW COUNCILLOR

The Councillors voted to co-opt Mr Robert Binns as a new Councillor. The Clerk reported having given an induction course for Mr Binns and confirmed that Mr Binns had signed a Declaration of Office. Councillor Binns was welcomed on to the Parish Council and introduced to all Councillors present.

#### 18.062 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 18.063 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillor Graham Buckle.

#### 18.064 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 MARCH 2018

The minutes of the meeting held on 12 March 2018, having been circulated and read, were accepted and signed as a true record.

#### 18.065 - PUBLIC PARTICIPATION

Four of the residents present addressed the Parish Councillors on the subject of the resubmission of the planning application for 5 Cherry Grove.

Two of the Friends of Poppleton Library gave a summary of the fund raising that they are pursuing and asked that the Parish Council grant the sum of £1,750 towards new carpet tiles for the Library floor.

#### 18.066 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

Councillor Gillies reported that: -

- The clothes bank container had been removed from the Wyevale car park
- Work is progressing to fill in the numerous potholes in the village
- He is endeavouring to have the replacement crossing gates at the station painted
- He has been meeting with influential people with regards to the possibility of turning the coal yard by the station into a car park

### 18.067- PLANNING APPLICATIONS

The Councillors considered the planning applications received since the March Parish Council as listed below.

Details of Planning Application	Comments
Ref: 17/01968/FUL – Erection of dormer bungalow to rear of 5 Cherry Grove (resubmission).	The Councillors reaffirmed their objections to this planning resubmission (see minute 17.216a) and considered the proposals for the drainage of the land to be unacceptable. They also confirmed that they wished for the planning application to be called in.
Ref: 18/00349/FUL – Single-storey side extension and raising height of roof to create additional accommodation at first floor at 2 Long Ridge Drive.	No objections
Ref: 18/00398/FUL – Single-storey side and rear extension at 66 Station Road.	No objections
Ref: 18/00531/FUL – Variation of condition 2 of permitted application 17/00501/FUL (erection of 1no. dwelling following the demolition of existing barn) to alter internal layout to include internal double garage within the dwelling, revisions to landscaping, alterations to elevations including realigned fenestration and inclusion of a garage door, and reduce height of western element over kitchen and lounge at Dutton Farm, Boroughbridge Road.	No objections
Ref: 18/00572/FUL – Single-storey rear extension following removal of conservatory at Copper Beech, Hodgson Lane.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/02998/FUL – Two-storey front and side extensions, single-storey rear extensions with balcony above, dormer window to rear, detached garden room building to rear and 2.2m-high fencing to rear side boundaries at 24 Fairway Drive.
- Ref: 17/03007/FUL – Two-storey side extension at 2 Fairway Drive.

## 18.068 - FINANCE

### (a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 9 April 2018. The report reflected the receipts and payments below. The bank balances at 9 April were: -

Current Account	£500.00
Business Money Manager Account	£16,084.28

### (b) To note accounts for payment (net of VAT);

1908	Poppleton Community Trust	Room hire – March	£21.40
1909	Ken Falkingham	Repairs to pump, allotment gate post, erection of No Parking sign	£759.00
1910	YLCA	Training seminars	£320.00
1911	James Mackman	Salary - April	£493.26
1912	HM Revenue & Customs	Income tax – April	£123.20
1913	Information Commissioner	Annual registration fee	£35.00
1914	James Mackman	Expenses	£36.82

### (c) To receive a report on income received

Allotments tenants	Allotment rent for 2018-19	£221.55
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### (d) To agree to subscribe to the YLCA for 2018-19 - £549.00

It was agreed to subscribed to the YLCA for 2018-19

### (e) To consider a request from Poppleton Youth Group for payment of this year's grant as provided in the budget

It was resolved to pay the £1,500 provided in the current year's budget.

### (f) To consider a request from Poppleton Under Fives for payment of this year's grant as provided in the budget

It was resolved to pay the £500 provided in the current year's budget.

### (g) To agree a budget for 'The Battles Over' Armistice Celebration Event on 11 November 2018

It was agreed that a sum of up to £300 should be set aside for expenses which may be incurred in promoting the Event in November.

### (h) To agree the Annual Governance Statement on the Annual Return

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council's response to all the questions was "Yes" and the Chairman and Clerk signed the form.

### (i) To agree the Statement of Accounts on the Annual Return

The Chairman reported that he had checked the figures the Clerk had entered on the Annual Return and they were in accordance with the Parish Council's financial records. It was agreed that the Chairman and the Clerk should sign the form.

## **18.069 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS**

### *(a) Trees to agree to act on the recommendations in the tree survey*

The Clerk reported that the City Council's arboriculturalist had inspected the five trees that the tree survey said needed to be felled and agreed that they should be felled. It was agreed to obtain three quotations for the work. **(Action Clerk)**

### *(b) Events – to consider flying a Yorkshire flag on the maypole on selected days*

The Chairman reported that Peter Hindle had given the Parish Council a Yorkshire flag and requested that the flag be flown on selected dates. The Councillors resolved to accept the flag and for it to be flown on dates to be decided.

### *(c) Maintenance including the continuing presence of moles*

i. The Clerk reported having been given the contact details of two mole catchers. It was agreed that quotations should be obtained. **(Action Clerk)**

ii. It was reported that a securing bracket on one of the seats outside the Methodist Church had broken. It was agreed that Ken Falkingham be asked to fix the problem. **(Action Clerk)**

### *(d) Allotments*

The Clerk reported that he had now received all but two rents from allotment tenants.

### *(e) Guild Hut*

No news on this subject.

### *(f) To note the location of the four Registered Village Greens in Upper Poppleton*

It was noted that the Clerk had obtained a map from the City Council showing the location of the Registered Greens in the village

## **18.070 – TO CONSIDER COUNCILLORS' AND CLERK'S TRAINING**

It was agreed that Councillor Robson and the Clerk attend a YLCA training course on the General Data Protection Regulation on 11 April at a cost of £45 each.

## **18.071 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

### *(a) To consider reports on vandalism*

No reports.

### *(b) To receive other reports*

It was noted that Network Rail had written to ask if the Parish Council knew who owned the land in question. We responded that the ownership is unknown but that it will probably belong to some part of the railway network.

## **18.072 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

### *(a) Cricket Club (PCC)*

Councillor Robson reported that the PCC are playing their league matches at the Manor Academy. Remedial work on the Manor ground has been undertaken by the PCC members to help the school and suitable junior equipment has been purchased.

*(b) Poppleton Community Trust*

It was noted that there had been no meeting of the Trust Executive since the March Parish Council meeting.

*(c) Battle's Over Armistice Celebration*

Councillor Robson reported that there was no more news to impart regarding this event.

*(d) Youth Club*

Councillor Langford reported that there hadn't been a committee meeting since February. A new meeting date is to be arranged.

*(e) Any other meeting*

Councillor Brydson gave a report on the consultation meeting recently held at Poppleton Library.

\* Councillor Binns retired from the meeting at this point in the agenda.

**18.073 - TO RECEIVE A REPORT ON VILLAGE POLICING**

At the time of the meeting there had been no report from the police of any incidents in Upper Poppleton in March 2018.

**18.074 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) Replacing the demolished rubbish bin by the bus shelter on the Green (Min.18. 055a)*

The placement bin has still not been installed.

*(b) No Parking on Grass sign between the manse and the surgery (Min.18.055b)*

It was noted that Ken Falkingham had erected the sign.

*(c) Repairs to the fencing in Main Street (Min. 18.055d)*

The Clerk reported a recent conversation with the City Council when he been assured that the repair to the fence was on their schedule of work.

*(d) The replacement pump opposite the Lord Collingwood (Min. 18.048c)*

It was noted that the new pump casing is now in place.

*(e) The working party that tidied up the Greens on 24<sup>th</sup> March (Min. 18.048ciii)*

Councillor Robson reported on: -

- i. The working party which had tidied up the car park adjacent to the Lord Collingwood.
- ii. The litter pick along Hodgson Lane
- iii. Flattening the mole hills on Chantry Green

**18.075 - TO NOTE CORRESPONDENCE RECEIVED**

*18.075.01 - The Clerk referred to the following items of correspondence received since the March Parish Council meeting*

*(a) Allotment tenant - hedge height query*

*(b) Poppleton History Society - Battles Over query*

18.075.02 - It was noted that the correspondence received since the March Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Rufforth with Knapton Local Plan
- (b) CYC - Damaged Main Street fence - acknowledgment of repair request
- (c) Explore York Libraries & Archives - Yortime April 2018
- (d) Graeme Burn - Notice of merger of Burn & Co with Ramsdens Solicitors LLP; to be known locally as Ramsdens Burn & Co.
- (e) Historic England - War Memorial now Listed
- (f) Julian Sturdy - E-Bulletin
- (g) Lord Nelson Group - Update - sale fallen through
- (h) North Yorkshire Police - News from North Yorkshire Police March 2018
- (i) YLCA - NALC Chief Executive's Bulletin 12 - March 2018

**18.076 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
30 Apr	Battles Over	27 Ebor Way/ 7.30pm	Robson, Langford, Buckle
1 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
2 May	Cricket Club	Poppleton Centre/ 7.00pm	Farnsworth, Robson

**18.077 - TO CONSIDER MINOR MATTERS**

None.

**18.078 - TO CONSIDER ITEMS FOR THE NEXT AGENDA**

None.

**18.079 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 14 MAY 2018**

The date of the next meeting was agreed as Monday 14 May 2018 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.40pm.

CHAIRMAN .....

DATE.....2018

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