

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 JULY 2018

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Bob Binns

City Councillor Chris Steward

Councillor Kathie Brydson

Councillor Vivien Crabb

Councillor Alan Farnsworth

Mr James Mackman (Clerk)

Councillor Roper Langford

Councillor John Pannell

18.123 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

18.124 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillors Buckle and Johnson.

18.125 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 JUNE 2018

The minutes of the meeting held on 11 June 2018, having been circulated and read, were accepted and signed as a true record.

18.126 - PUBLIC PARTICIPATION

None.

18.127 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

Councillor Steward reported that: -

- There has been a problem with the collection of green waste in the City, but this should now have been resolved
- Paul Crane from TalkTalk is coming to the September meeting to give a short presentation on the installation of broadband in the village as part of the City Council's CityFibre project.

18.128 - PLANNING APPLICATIONS

(a) *The Councillors considered the planning application received since the June Parish Council as listed below.*

Details of Planning Application	Comments
Ref: 18/01065/FUL – Two-storey side extension at 22 Pear Tree Avenue	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 17/01968/FUL – Erection of dormer bungalow to rear of 5 Cherry Grove (resubmission) by Mrs R Wardle.
- Ref: 18/00349/FUL – Single-storey side extension and raising height of roof to create additional accommodation at first floor at 2 Long Ridge Drive.
- Ref: 18/00809/FUL – Single-storey rear extension at 2 Cherry Grove.

- Ref: 18/00837/FUL – Two-storey and single-storey front extension and single-storey rear extensions at 21 Springfield Road.
- Ref: 18/00953/FUL – Single-storey rear extension at 1 Lancaster Villas, Main Street.

It was noted that the Local Planning Authority had refused the following applications:

- Ref: 18/00942/ADV – Display of 1no. non-illuminated foamex horse logo sign at White Horse Inn, The Green by Enterprise Inns.

18.129 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 9 July 2018. The report reflected the receipts and payments below. The bank balances at 9 July were: -

Current Account	£500.00
Business Money Manager Account	£12,242.96

(b) To note accounts for payment (net of VAT);

1941	Mike Walker	Village Show grant	£100.00
1942	Acer Garden Services	Greens grass cutting – June	£396.00
1943	Poppleton Community Railway	Plants & labour for Village in bloom	£284.05
		Nursery	
1944	James Mackman	Salary – July	£503.10
1945	HM Revenue & Customs	Income tax – July	£125.80
1946	Poppleton Community Trust	Room hire – June	£21.40
1947	James Mackman	Expenses	£5.66

(c) To receive a report on income received

None

(d) To consider adopting a Reserves Policy and (e) To discuss budget management

Councillor Robson gave the Councillors an extensive background on the subject of reserves as the Council has no current Policy and the cash reserves are beginning to diminish and it is projected that at the end of the year the reserve cash would be circa £3,000. The Chairman considered this could be inadequate in the event of a major emergency. Following discussions, it was resolved to increase the reserves to 25% of the precept within the next three years. This would necessitate targeting the reserves to circa £6,000 at the end of the three-year period. Extra care will therefore have to be taken in formulating budgets each January and there will need to be a more robust control on future expenditure

18.130 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) Trees - to consider the quotations for removing the five trees as per the tree survey

The Clerk presented the Councillors with three quotations for the felling of the five trees. It was agreed to accept the quotation from The Tree Fella. **(Action Clerk)**

(b) Events

None.

(c) Maintenance: -

i. To consider a request to lower the level of the grass in front of Green View

The new owners of Green View had written to ask if the level of the Green in front of their wall could be reduced to expose more courses of bricks. This would restore the appearance to what it

would have been when the wall was built. The Councillors agreed to this request. (**Action Clerk**)

ii. To consider refurbishing the No Parking/Children's Play Area sign near the Methodist Chapel

The Clerk presented the Councillors with a quotation for a new sign. After discussion the Councillors resolved that the existing, damaged sign should be removed and not replaced.

iii. To consider re-arranging the litter bins on the Green

The Clerk reported that the City Council would relocate bins with no charge to the Parish Council. It was resolved that the bin at the corner of Station Road and Black Dyke Lane be moved next to the bus shelter on the Green. (**Action Clerk**)

(d) Allotments

No news on this subject.

(e) Guild Hut

Councillor Pannell said he would take advice from Ken Thorpe as to what material should be used to paint the Guild hut. (**Action Councillor Pannell**)

18.131 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

The Clerk reported that some graffiti had been sprayed in various places in Nether Poppleton last Thursday evening but none in Upper Poppleton.

(b) To receive other reports

It was reported that three bricks had been dislodged from the Millennium sign at the top of Hodgson Lane. The Clerk said that he had instructed Ken Falkingham to make good the damage at a cost of £30. The Councillors confirmed this course of action.

18.132 – TO CONSIDER COUNCILLORS' AND CLERK'S TRAINING

It was noted that there are no new YLCA training courses at the moment.

18.133 – TO CONSIDER PRODUCING A NEWSLETTER

It was agreed that a Newsletter be produced. Councillor Robson is to write it but asked for contributions from other Councillors. It was agreed that the finished Newsletter would be put on the Parish Council's website. Notice of the Newsletter would be displayed on the Parish Council's notice boards but there would not be a paper copy distributed to households. (**Action all Councillors**)

18.134 – TO REVIEW THE PARISH COUNCIL'S DATA RETENTION POLICY

The Clerk has presented the Councillors with a copy of a specimen policy produced by NALC. It was agreed to adopt this policy with a couple of minor amendments. The policy will be added to the Parish Council's website. (**Action Clerk**)

18.135 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club (PCC)

Councillor Robson reported on the Cricket Club. League matches have been completed as the school holidays are starting. During the season the juniors played 8, won 4, lost 4.

A new grass-cutting tractor has been bought, and training sessions booked at Manor Academy next winter.

(b) Poppleton Community Trust

Councillor Langford reported that the minutes of the PCT meeting held on 19 June have been circulated.

(c) Battle's Over Armistice Celebration

Councillor Robson gave a report on the meeting held on 26 June. Minutes of this meeting have been circulated.

(d) Youth Club

Councillor Langford reported that the Youth Club is going well. A new treasurer has been appointed.

(e) Village Show

Councillor Robson gave an update on the preparations for this event for 18th August between 1.00pm and 5.00pm. There is to be a display of motor cycles and veteran cars in addition to the usual flower and vegetable exhibits.

(f) Any other meeting

None.

18.136 - TO RECEIVE A REPORT ON VILLAGE POLICING

Reproduced below is a table showing the incidents reported to the police during June 2018.

Date	Incident Type	Details
1 Jun	Anti-Social Behaviour (ASB)	Two cars parked on pavement in Main Street at the end of Riversvale Dr causing an obstruction.
2 Jun	Burglary	Intruder caught in garage in Villa Court; aged approx. 15; suspect has forced garage door open; victim caught him in there and held on to him until Police arrived.
6 Jun	Criminal Damage	13 travellers with vehicles broken into Poppleton Bar Park & Ride; lock on gate has been broken off and taken from the scene.
7 Jun	ASB	20-25 travellers youths smashing up bikes at the Poppleton Bar P&R; cycles are locked up in cycle racks.
8 Jun	ASB	Lots of travellers' children playing in parking spaces at Poppleton Bar P&R; toys all over the place.
22 Jun	Vehicle Crime	Bike taken from house in Long Ridge Lane and dumped 50 yds away – tyres had been let down. Also, victim's car had been broken into and contents from charity bags thrown around – 2 Nokia phones taken from charity bags.
23 Jun	Vehicle Crime	Vehicle broken into in Station Rd; victim chased suspect down road and suspect ran into Wyevale Garden Centre and disappeared.
29 Jun	ASB	Large group of approx 40 males and females on playing field of Poppleton Community Centre refusing to leave and becoming verbally abusive; reporting person concerned that there are 2

		tents on premises for Gin Festival.
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18.137 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Replacing the demolished rubbish bin by the bus shelter on the Green (Min.18.117a)*

As minuted in 18.130ciii above, the litter bin from the corner of Station Road and Black Dyke is to be moved to where the missing bin was demolished in July 2017.

(b) *Repairs to the fencing in Main Street (Min. 18.117b)*

No news on this subject.

18.138 - TO NOTE CORRESPONDENCE RECEIVED

18.138.01 - It was noted that the correspondence received since the June Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - Transforming York railway station
- (b) Explore York Libraries & Archives - Yortime July 2018
- (c) Julian Sturdy MP - E-Bulletin
- (d) Photograph of the new cross on All Saints Church
- (e) Poppleton Centre - Gin Festival notice
- (f) Poppleton Community Trust - Agenda for 19 June, minutes of 1st May
- (g) Poppleton Community Trust - Minutes of Exec meeting 19 June
- (h) Poppleton Cricket Club - AGM minutes
- (i) World War One Centenary Programme
- (j) YLCA - NALC Chief Executive's Bulletin
- (k) YLCA - NALC Newsletter
- (l) YLCA - Standards Committee election result
- (m) YLCA - Thanksgiving service for the life of Barry Dodd CBE
- (n) YLCA - White Rose Update - June 2018

18.138.02 - It was agreed that the correspondence received since the June Parish Council meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - July 2018 - Issue 118
- (b) YLCA - Annual Review 2017-18

18.139 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 Aug	Battles Over	27 Ebor Way/ 7.30pm	Robson, Langford, Buckle
6 Sep	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson

18.140 - TO CONSIDER MINOR MATTERS

None.

18.141 - TO CONSIDER ITEMS FOR THE NEXT AGENDA

None.

18.142 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 10 SEPTEMBER 2018

The date of the next meeting was agreed as Monday 10 September 2018 at 7.00pm.

There being no other business the Chairman closed the meeting at 9.15pm.

CHAIRMAN

DATE.....2018

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