

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 JANUARY 2019

PRESENT

Councillor Stuart Robson (Chairman)

Councillor Bob Binns	City Councillor Ian Gillies
Councillor Kathie Brydson	
Councillor Vivien Crabb	Six members of the public
Councillor Alan Farnsworth	
Councillor Anne Hook	A police officer
Councillor David Johnson	
Councillor Roper Langford	Mr James Mackman (Clerk)
Councillor John Pannell	

The police officer who attended at the start of the meeting answered relevant questions asked by the Councillors.

19.001 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

Councillor Hook mentioned that she was a member of the Easy Aerobics for the Over 50s which was asking for a £500 grant.

19.002 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

All Councillors being present there were no apologies.

19.003 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 NOVEMBER 2018

The minutes of the meeting held on 12 November 2018, having been circulated and read, were accepted and signed as a true record.

19.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 DECEMBER 2018

The minutes of the meeting held on 10 December 2018, having been circulated and read, were accepted and signed as a true record. Councillor Robson thanked Councillor Crabb for chairing this meeting in his absence.

19.005 - PUBLIC PARTICIPATION

A number of residents reported on problems they were experiencing in School Lane with particular reference to the removal of hedges in the field previously owned by Ernest Johnson.

A resident presented a report advising that the pump on Station Road could be saved and renovated with the assistance of funding from York Civic Trust. Council to consider this later.

Representatives from Poppleton Library, Poppleton Under Fives, Poppleton Community Trust and the Poppleton Youth Action Group spoke to support their grant applications later in the meeting.

19.006 - TO RECEIVE CITY COUNCILLORS' COMMENTS - for information only

City Councillor Ian Gillies reported that: -

- The white lines on the A59/A1237 roundabout have yet to be repainted
- A meeting with Northern Rail has been arranged to discuss the possibility of turning the Coal Yard next to the station into a car park
- The City Council is to decide on the future of the bollard/traffic calming in Low Poppleton Lane this Thursday
- There is a possibility that the Ward Committee could help finance the cost of refurbishing the pump in Station Road

19.007- PLANNING APPLICATIONS

The Councillors considered the planning application received since the December Parish Council meeting as listed below: -

Details of Planning Application	Comments
Ref: 18/02631/FUL – Single-storey side and rear extension at 44 Long Ridge Lane.	No objections
Ref: 18/02930/TPO – Fell horse chestnut; reduce horse chestnut protected by Tree Preservation Order No; 1/1970 at 13 Bankside Close.	No objections
Ref: 18/02827/FUL – Single-storey rear extension to house and single-storey rear extension to existing detached garage to form store area at Argyle House, Long Ridge Lane.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 18/00827/FUL – Replacement windows and doors and removal of render to rear elevation at Model Farm, The Green.
- Ref: 18/00946/FUL - Conversion and restoration of rear outbuilding with internal and external alterations including replacement windows and doors to create residential use ancillary to the main house at Model Farm, The Green.
- Ref: 18/00947/LBC – Conversion of rear outbuilding with internal and external alterations including replacement windows and doors and changes to internal layout at Model Farm, The Green.
- Ref: 18/01272/FUL – Erection of 5m column with 2 no. LED floodlights at Poppleton Community Centre, Main Street.
- Ref: 18/01385/FUL – Single-storey side and rear extension at 50 Station Road.
- Ref: 18/02119/FUL – Single-storey side and rear extensions, porch to front, dormer windows to side and rear and 2 No. rooflights to front at 3 Springfield Road.
- Ref: 18/02133/FUL – Replacement windows, door and steel cladding of front/façade of industrial unit at Vacuna Living Ltd, Unit 2C, Northminster Business Park, Harwood Road.
- Ref: 18/02427/OUT – Outline planning application for erection of 1no. detached dwelling with means of access included on land to the east of 137 Long Ridge Lane.
- Ref: 18/02598/FUL – Single-storey rear extension at 2 Manor Court, Black Dykes Lane.
- Ref: 18/02649/TCA – Crown reduce willow tree in a Conservation Area at Glenville, Black Dykes Lane.

19.008 - FINANCE

(a) To receive a financial statement

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 14 January 2019. The report reflected the receipts and payments below. The bank balances at 14 January were: -

Current Account	£500.00
Business Money Manager Account	£11,108.53

(b) To note accounts for payment (net of VAT);

1971	Poppleton Community Trust	Grant for 2018-19	£5,000.00
1972	Poppleton Luncheon Club	Grant	£85.00
1973	Npower	Guild hut electricity	£28.31
1974	Linda Cariss	Replacement cheque	0
1975	Yorkshire Water	Allotment water	£30.85
1976	James Mackman	Salary – December	£503.10
1977	Exactis	Newsletter printing	£43.21
1978	Poppleton Community Trust	Room hire – November & December	£34.50
1979	HM Revenue & Customs	Income tax – January	£125.80
1980	James Mackman	Salary – January	£503.10
1981	HM Revenue & Customs	Income tax – January	£125.80
1982	Nether Poppleton Parish Council	Contribution of 50% cost of the Battles Over event	£417.35
1983	James Mackman	Expenses (including SLCC subs)	£140.52 £68.30)

(c) To receive a report on income received

HSBC	Bank interest	£6.90
HMRC	VAT refund	£107.84

(d) To agree to pay a proportion of the Clerk's SLCC subscription (£68.30)

It was agreed that the Parish Council would pay £68.30 towards the total of this year's subscription of £175.00.

(e) To pay Nether Poppleton Parish Council half the net cost of the Battles Over Event on 11 November 2018 - £417.35

This was agreed.

(f) To consider requests for grants for 2019-20 from

i. All Saints Church grass cutting (£850)

It was agreed to grant the sum of £425.

ii. Easy Aerobics for the Over 50s – Poppleton (£500)

It was agreed not to give a grant to this organisation.

iii. Friends of Poppleton Library (£500)

This was agreed.

iv. Millennium Green Trust (£1,000)

It was agreed to award the sum of £500 to the Millennium Green Trust.

v. *Poppleton Community Railway Nursery (£300)*

It was agreed not to give a grant to this organisation.

vi. *Poppleton Community Trust (£5,000)*

It was agreed to grant the sum of £3,000 for 2019-20.

vii. *Poppleton Youth Action Group (£1,500)*

Agreed.

viii. *Poppleton Village Show (£100)*

It was agreed not to give a grant to the Village Show this year as it was reported that there are sufficient funds available.

ix. *Poppleton Under Fives (£2,050)*

A decision on this application was deferred pending an analysis of the latest set of accounts.

(g) *To agree the Budget for 2019-20 and set the precept*

The Councillors considered the draft budget presented by the Clerk. Following a discussion, the budget was revised and agreed. It was resolved that the precept for 2019-2020 should be increased by 3% from £21,836 to £22,491. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

19.009 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS AND ALLOTMENTS

(a) *Trees*

No report.

(b) *Events*

It was agreed that the Village Show could be held on the Green on 17 August 2019.

(c) *Maintenance – including the unauthorised stones by Dene Holm*

It was noted that the stones have been removed.

(d) *Allotments*

It was agreed that allotment rents should be increased by 3% for 2019-20. Allotment holders are to be notified of the increase. **(Action Clerk)**

(e) *Guild Hut*

No news on this subject.

19.010 - TO CONSIDER THE IMPLICATIONS OF THE MAY 2019 PARISH COUNCIL ELECTIONS

The Clerk reported that he is booked on a course regarding the forthcoming elections. He will ensure that any Councillor wishing to stand for re-election is given a set of the relevant papers.

19.011 – TO CONSIDER COUNCILLOR TRAINING

It was noted that there is a likelihood that there will be new Councillors after the May election and that they will need to attend a training course. It is assumed that the YLCA will arrange such training courses after the election.

19.012 – TO DISCUSS FUTURE PARISH COUNCIL NEWSLETTERS

Discussion on this subject was deferred.

19.013 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) To consider a possible offer to pay for the refurbishing of the pump in Station Road

A letter from the York Civic Trust was discussed. There is an offer to contribute to the refurbishment of the pump and an offer to tap into their expertise. It was agreed that the York Civic Trust be asked to finance the pump refurbishment. **(Action Clerk)**

(c) To receive a report on hedges

Councillor Langford gave a report on the research he has conducted regarding the hedges around the village. He promised to submit a written report for consideration at the February meeting. **(Action Councillor Langford)**

*Councillor Binns retired from the meeting at this point in the agenda.

(d) To receive other reports

None.

19.014 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Cricket Club

Councillor Robson reported on the Cricket Club meeting held on 7th January outlining the practice and coaching programme in March and rest of fixtures in the summer

(b) Poppleton Village Show

Councillor Johnson reported on the meeting held on 7th January. The format of last year's successful Village Show is to be repeated this year.

(c) Any other meeting

None.

19.015 - TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Upper Poppleton reported to the police in November and December 2018. The schedule was noted.

19.016 - TO NOTE CORRESPONDENCE RECEIVED

19.016.01 - The Clerk referred to the following items of correspondence

- (a) CYC - Council tax base figures for 2019
- (b) CYC - Double taxation payment details
- (c) CYC - Snow warden posters which the Clerk had put on notice boards
- (d) Poppleton Luncheon Club - Thanks for the grant cheque
- (e) The Pensions Regulator - Re-enrolment details

19.016.02 - It was noted that the correspondence received since the November Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) Amey - Allerton Waste Recovery Park
- (b) Environment Agency - York Flood Alleviation Scheme, December Newsletter
- (c) Explore York Libraries & Archives - Yortime December 2018
- (d) Google Analytics - December website usage
- (e) Julian Sturdy MP. Three E-Bulletins
- (f) North Yorkshire Police, Fire and Crime Commissioner - Have your say on fire and rescue and police funding.

- (g) Poppleton Community Trust - Enquiry for minutes secretary
- (h) YLCA - White Rose Update - November 2018
- (i) YLCA - Date of next York meeting
- (j) YLCA - Clerks' pay scale from 1 April 2019
- (k) YLCA/NALC – Two Chief Executive’s bulletins

19.017 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
24 Jan	PYAG	15 Bankside Close/ 8.00pm	Langford
29 Jan	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Brydson
7 Feb	YLCA York Branch	Huntington Community Centre/ 7.00pm	Robson

19.018 - TO CONSIDER MINOR MATTERS

None.

19.019 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

19.020 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 11 FEBRUARY 2019

The date of the next meeting was agreed as Monday 11 February 2019 at 7.00pm.

There being no other business the Chairman closed the meeting at 10.05pm.

CHAIRMAN

DATE.....2019

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